State of Alaska
Department of Administration

USBank
Account Hierarchy Explanation

Every Managing Account in USBank is assigned a **hierarchy** which consists of **Bank**/**Agent**/**Company** numbers.

1. **Bank Number**
   a. The State of Alaska (SOA) is assigned **Bank 3757 and Bank 9757.** As of June 2022, Department 16 and 26 are the only agencies assigned Bank 9757; all other agencies are assigned to Bank 3757.

2. **Agent Number**
   a. Each Department within SOA are assigned (at least) two **Agent** Numbers.
      i. One **Agent** Number is linked to all CTS accounts and their associated Managing Accounts.
      ii. One **Agent** Number is linked to Managing Accounts and their associated OneCard accounts.

3. **Company Number**
   a. Every Managing Account is assigned its own unique **Company** number.
   b. Several managing accounts may share the same bank (always 3757) and agent, but no two managing accounts will have the same **Company** number.

The SOA has **two main types** of Managing Accounts in USBank.

1. **CTS Managing Accounts -** Individual CTS accounts for each Department are assigned to <u>one</u> CTS Managing Account, and therefore <u>one</u> Company Number.
   a. CTS accounts are card-less/ghost accounts, no physical card is issued.

2. **OneCard Managing Accounts -** Individual OneCard accounts are assigned to an OneCard Managing Account.
   a. Each Department may have multiple OneCard Managing Accounts.

A list of OneCards, CTS, Managing Accounts, Agent Numbers and Company Numbers can be found by running the ***Account List*** report from AccessOnline located under **Reporting/Program Management**.

In order to see the hierarchy information on the ***Account List*** report, you must select Account Details under the **Additional Detail** Section: