

Department of Military and Veterans Affairs



**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		CLYDE BURTON		
Position:		Division Director		
Organization:		Alaska Military Youth Academy		
		Department of Military and Veterans Affairs		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/26/11	1/28/11	Meet with legislature	Juneau	206
1/31/11	2/1/11	Attend legislative budget subcommittee meeting	Juneau	925
2/7/11	2/9/11	Attend legislative budget subcommittee meeting	Juneau	837
2/26/11	3/5/11	Attend program directors workshop	Washington, D.C.	2,966
3/29/11		Meet with superintendents of schools and the mayor of Fairbanks; conduct a site visit to the Fairbanks office	Fairbanks	223
6/19/11	6/24/11	Attend the New Directors workshop and Summer Directors workshop	Portsmouth, NH	2,653
TOTAL: CLYDE BURTON				7,810

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		SUSAN COLLIGAN		
Position:		Division Director		
Organization:		Division of Administrative Services		
		Department of Military and Veterans Affairs		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/23/11	1/27/11	Attend meeting with Representative Bill Thomas, Junior and staff	Juneau	1,413
1/31/11	2/1/11	Attend House Finance committee meeting	Juneau	907
2/21/11	2/22/11	Attend legislative subcommittee meetings	Juneau	932
2/25/11		Attend meeting regarding information technology (IT) issues on Eielson Air Force Base; discuss relocation of Armory and land for cemetery location	Fairbanks	347
3/7/11	3/10/11	Attend legislative subcommittee meetings	Juneau	1,366
3/14/11	3/17/11	Attend closeout for Department of Military and Veterans Affairs (DMVA) subcommittee meetings	Juneau	1,359
5/2/11	5/4/11	Attend planning meeting for the transfer of Alaska Aerospace Corporation to DMVA; attend House Finance committee meeting	Juneau	1,080
6/27/11	6/28/11	Attend Enterprise IT work session	Juneau	874
8/14/11	8/18/11	Meet with staff; work on reappropriation	Juneau	1,669
8/21/11	8/26/11	Meet with staff; work on reappropriation	Juneau	1,952
8/28/11	9/1/11	Meet with staff; work on reappropriation; attend federal single audit kickoff meeting	Juneau	1,686
9/6/11	9/7/11	Attend heads-up meeting with the Office of Management and Budget	Juneau	973
12/13/11	12/15/11	Attend Administrative Services directors meeting	Juneau	761
TOTAL: SUSAN COLLIGAN				15,319

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:	THOMAS KATKUS
Position:	Commissioner
Organization:	Department of Military and Veterans Affairs

Dates Traveled Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
1/18/11	1/20/11	Attend the governor's State of the State Address	Juneau		417	180	218	15	830
1/26/11	1/27/11	Attend the House Finance subcommittee meeting	Juneau		534	60	109	10	713
1/31/11	2/2/11	Attend Alaska Veterans Advisory Council meeting; meet with legislators (flew there on military air)	Juneau		243	212	327	26	808
2/7/11	2/8/11	Speak at the Joint Arms Services Committee update meeting	Juneau		382	120	109	20	631
2/21/11	2/22/11	Attend legislative hearings; attend Senate Budget subcommittee meetings; attend House Budget subcommittee meetings	Juneau		500	92	119	22	733
2/26/11	2/28/11	Attend Adjutants General Association of the United States (AGAUS) Winter conference (federal government paid for airfare)	Washington, D.C.			142	474	100	716
3/17/11	3/18/11	Attend governor's Cabinet meeting; testify to House Transportation committee and House Resources committee regarding bridge over Tanana River to access Joint Pacific Alaska Range Complex and the military exemption to the Alaska Clean Water Act on training ranges	Juneau		605	120	119	32	876
3/21/11	3/22/11	Testify on the state's response plans for earthquakes and tsunamis and how we are monitoring and preparing for radioactive fallout if an uncontrolled meltdown occurs	Juneau		556	92	119	32	799
3/31/11	4/1/11	Speak at governor's Choose Respect event	Homer		228	72			300
4/1/11		Attend preparedness update meeting with Governor Sean Parnell and Division of Homeland Security and Emergency Management director John Madden	Juneau		493			22	515
4/11/11		Attend governor's Cabinet meeting; meet with governor's Chief of Staff Mike Nizich	Juneau		534	60		10	604
4/12/11	4/15/11	Attend meetings regarding legislative business	Juneau		616	196	327	9	1,148
4/27/11		Inspect National Guard armories; tour new Bethel Armory; discuss turning over Toksook Bay armory to the town for a post office	Bethel		468	60		29	557
5/21/11		Assess flood damage with Governor Sean Parnell (flew on state contracted plane)	Crooked Creek		36				36
6/8/11	6/9/11	Attend AGAUS (federal government paid for airfare)	Indianapolis, IN			106	122	231	459

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:	THOMAS KATKUS
Position:	Commissioner
Organization:	Department of Military and Veterans Affairs

Dates Traveled									
Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
6/17/11		Attend governor's Cabinet meeting	Juneau		492	60		20	572
6/28/11		Meet with Selawik leaders regarding using armory for state troopers (flew on air charter)	Kotzebue; Selawik		444	60		9	513
7/7/11		Attend meeting with Randy Ruaro and Commissioner Marc Luiken regarding Barrow Hangar	Juneau		423	60		9	492
8/11/11	8/12/11	Attend dinner with World War II Canadian Navy members on behalf of the governor	Juneau		468	28	149	13	658
8/18/11	8/19/11	Attend governor's picnic; meet with staff	Juneau		534	72	149	9	764
8/25/11		Attend Alaska Aerospace Corporation board meeting	Kodiak		51	28			79
9/6/11	9/8/11	Meet with Office of Management and Budget and governor's legislative staff; inspect Department of Military and Veterans Affairs facilities in the community of Kake	Juneau, Kake		596	148	318	19	1,081
9/28/11		Attend Tanana River Crossing groundbreaking ceremony	Fairbanks		301	60		9	370
9/29/11		Attend Crooked Creek Potluck to honor and recognize volunteers for the rebuilding of the community (flew on air charter)	Crooked Creek		40	60			100
10/10/11	10/15/11	Meet with congressional delegation	Washington, D.C.		1,510	390	1,246	58	3,204
10/19/11		Attend governor's cabinet meeting (trip cancelled)	Juneau					9	9
10/20/11		Attend Fort Wainwright soldier's funeral on behalf of the governor	Fairbanks		477	28		18	523
11/17/11	11/19/11	Accept award from the Federal Law Enforcement Foundation (hotel paid for by third party)	New York		1,262	159		19	1,440
12/1/11		Attend military memorial service	Fairbanks		556			9	565
12/6/11		Attend governor's holiday open house (trip cancelled)	Juneau					13	13
12/9/11		Meet with governor's Chief of Staff Mike Nizich	Juneau		562			9	571
12/12/11	12/16/11	Attend United States Coast Guard Admiral Thomas Ostebo's dinner (part of trip is for federal government)	Juneau		166	28	119	9	322
TOTALS: THOMAS KATKUS				-	13,494	2,693	4,024	790	21,001

M & IE column contains meals and incidental allowance

Other Expenses column includes State Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
Name: JOHN MADDEN				
Position: Division Director				
Organization: Division of Homeland Security and Emergency Management				
Department of Military and Veterans Affairs				
1/6/11		Attend Emergency Operations Center management course with Fairbanks area leadership	Fairbanks	344
1/11/11	1/14/11	Attend National Emergency Management Agency's (NEMA) Mitigation Alliance Meeting (NEMA paid travel expenses of \$1,846)	Washington, D.C.	63
1/18/11	1/20/11	Attend the National Weather Service's (NWS) Modernization Program Assessment committee meeting (National Academies of Science (NAS) paid for hotel directly and travel expenses of \$831)	Washington, D.C.	
2/9/11	2/11/11	Meet with legislators	Juneau	932
2/22/11	2/25/11	Attend 3rd annual meeting of the Lacy E. Suiter Policy Forum (Military Personnel Services Corporation paid for hotel and reimbursed \$1,073 of travel expenses)	Monterey, CA	
3/7/11	3/10/11	Attend the NWS Modernization Program Assessment committee meeting (NAS paid travel expenses of \$1,264); attend Regional Advisory council meeting	Irvine, CA; Portland, OR	461
3/13/11	3/15/11	Attend the National Commission on Children and Disasters meeting (National Commission on Children and Disasters paid travel expenses of \$1,085)	Washington, D.C.	404
3/19/11	3/26/11	Attend the NEMA mid-year conference (NEMA paid travel expenses of \$228)	Washington, D.C.	2,613
3/30/11		Consult with city and borough leadership on preparedness issues and University of Alaska Fairbanks officials on curriculum advancing the Division of Homeland Security and Emergency Management	Fairbanks	345
4/1/11		Attend meeting with Governor Sean Parnell and General Thomas Katkus regarding disaster management	Juneau	439
4/2/11	4/6/11	Attend the National Governors Association (NGA) meeting of the Governors Homeland Security Advisory Council (NGA paid hotel, airfare, and reimbursed other travel expenses of \$137)	Washington, D.C.	123
4/12/11	4/16/11	Provide congressional testimony at hearing on tsunami warning preparedness and interagency cooperation lessons learned	Washington, D.C.	2,481
4/17/11	4/21/11	Attend Memorial Institute for the Prevention on Terrorism (MIPT) seminar (MIPT paid hotel directly and paid other travel costs of \$734); attend State, Local, Tribal, and Territorial Government Coordinating Council (SLTTGCC) spring plenary (SLTTGCC paid travel expenses of \$910)	Oklahoma City, OK; Seattle	36
5/6/11	5/7/11	Travel for River Watch 2011	Fairbanks	673
5/13/11		Travel with governor for 2011 Spring Flood (traveled by chartered aircraft)	Crooked Creek	933
5/15/11	5/18/11	Attend NWS Modernization Program Assessment committee meeting (NAS paid travel costs of \$1,457)	Washington, D.C.	85
5/21/11		Attend 2011 Spring Flood (traveled by chartered aircraft)	Crooked Creek	913
5/30/11	6/3/11	Attend the annual NEMA Board Strategic Planning and Business meeting (NEMA paying per diem, lodging, mileage, and parking expenses of \$356)	Lexington, KY	1,135
6/11/11		Attend the Humpback Creek facility dedication	Cordova	390
6/27/11	6/29/11	Attend the National Homeland Security Consortium (NHSC) meeting (NEMA paid travel expenses of \$1,097)	Seattle	15

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		JOHN MADDEN		
Position:		Division Director		
Organization:		Division of Homeland Security and Emergency Management		
		Department of Military and Veterans Affairs		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
7/17/11	7/20/11	Attend follow up meeting of the National Preparedness Task Force regarding report to Congress in 10/2010 (Federal Emergency Management Agency (FEMA) paid for lodging directly and paid travel expenses of \$1,311)	Monterey, CA	36
7/27/11	7/30/11	Attend a mitigation workshop for congressional staff and members; coordinate with NEMA on initiative to reform grants (NEMA paid travel expenses of \$1,951)	Washington, D.C.	53
7/31/11	8/5/11	Attend the NEMA Association of State and Territorial Health Officials meeting; participate in the NEMA new state director workshop; lead workshop on grants reform (NEMA paid travel expenses of \$1,791)	Chicago, IL	8
8/15/11	8/18/11	Attend Threat Hazard Identification and Risk Assessment workshop (FEMA paid for lodging directly and paid other travel expenses of \$1,542)	Sante Fe, NM	
9/11/11	9/17/11	Attend a meeting of the Local, State, Tribal, and Federal Preparedness Task Force; attend meetings with NEMA personnel (FEMA paid travel expenses of \$2,459)	Washington, D.C.	466
9/29/11		Attend Crooked Creek potluck to honor and recognize volunteers in the rebuilding of the community (traveled via air charter)	Crooked Creek	
10/2/11	10/8/11	Attend the NEMA 2011 Emergency Management Policy and Leadership forum	Austin, TX	1,625
10/14/11	10/16/11	Attend the Space Weather Risks and Society workshop	San Jose, CA	1,243
10/18/11	10/21/11	Attend the Regional Interagency Steering committee and Regional Advisory Council; attend the Council of State Governments conference (NEMA paid lodging directly for second part of trip and paid travel expenses of \$637)	Bothell, WA; Bellevue, WA	752
11/1/11	11/4/11	Attend NWS Modernization Program Assessment committee meeting (NAS paid for airfare and lodging directly and paid travel expenses of \$183)	Norman, OK	127
11/7/11	11/8/11	Speak at the Maritime Homeland Security Summit West presented by Institute for Defense and Government Advancement (IDGA) (conference registration paid by IDGA)	San Diego, CA	1,438
11/10/11		Provide a session on essential disaster management for mayors and other leaders	Fairbanks	334
11/14/11	11/16/11	Attend the Western States Seismic Policy Council (WSSPC) board meeting (WSSPC paid for travel expenses of \$859)	Sacramento, CA	27
12/3/11	12/11/11	Confer with Israeli officials on methods, policies, and resources for effective first response to critical incidents and disasters (American Israel Affairs Committee paid directly for air, lodging, and partial per diem)	Tel Aviv, Israel	251
12/11/11	12/15/11	Attend annual meeting of the NHSC (NEMA to reimburse travel expenses)	Miami, FL	2,093
TOTAL: JOHN MADDEN				20,838

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		DEBORAH MCMANUS		
Position:		Division Director		
Organization:		Alaska Air National Guard		
		Department of Military and Veterans Affairs		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/12/11	1/13/11	Attend State Recruiting and Retention workshop	Fairbanks	365
2/2/11	2/3/11	Attend the budget subcommittee for Alaska State Defense Force and Department of Military and Veterans Affairs overview	Juneau	903
2/7/11	2/8/11	Attend Joint Armed Services committee meeting (trip cancelled)	Juneau	18
TOTAL: DEBORAH MCMANUS				1,286

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
Name:		MCHUGH PIERRE		
Position:		Deputy Commissioner		
Organization:		Department of Military and Veterans Affairs		
1/14/11	1/25/11	Meet with legislators and Department of Military and Veterans Affairs (DMVA) Juneau staff	Juneau	1,703
1/26/11	2/10/11	Attend the Alaska Veteran's Advisory Council meeting; attend Joint Arms Services committee; attend meeting with legislators	Juneau	2,136
2/16/11	2/18/11	Attend board meeting and related functions of the Alaska Aerospace Corporation	Juneau	1,301
2/21/11	2/25/11	Attend House and Senate subcommittee hearings and meetings	Juneau	1,152
3/8/11	3/22/11	Attend House and Senate subcommittee hearings and meetings	Juneau	2,111
3/27/11	4/7/11	Meet with legislators; attend and testify at hearings; work on budget issues for DMVA	Juneau	1,402
4/11/11	4/15/11	Meet with legislators; attend and testify at hearings; work on budget issues for DMVA	Juneau	953
4/27/11		Inspect National guard armories; tour the new Bethel Armory; discuss turning over the Toksook Bay Armory to the town for a post office	Bethel	523
5/8/11	5/11/11	Meet with Secret Service regarding homeland security and special operation planning	Honolulu, HI	1,366
5/12/11		Attend and present awards at the governor's Denali Awards ceremony	Juneau	408
5/13/11		Travel to Crooked Creek with Governor Sean Parnell and Division of Homeland Security and Emergency Management (traveled by chartered aircraft)	Crooked Creek; Fairbanks	937
6/2/11		Attend memorial service at Fort Wainwright; meet with Mayor Luke Hopkins of the Fairbanks North Star Borough about Veterans Cemetery and armory	Fairbanks	8
6/3/11		Meet with Sitka community leaders (trip cancelled)	Sitka	19
6/19/11	6/25/11	Attend leadership class sponsored by Harvard's Kennedy School of Government	Boston, MA	2,423
6/28/11		Meet with Selawik leaders about using armory building for state troopers	Kotzebue; Selawik	518
7/7/11		Meet with Randy Ruaro and Commissioner Marc Luiken regarding the Barrow hanger	Juneau	435
7/11/11	7/13/11	Attend Meeting with Veterans Administration about National Cemetery; meet with governor's Washington, D.C. office; attend meeting with Senator Lisa Murkowski's staff	Washington, D.C.	1,706
7/15/11	7/29/11	Meet with congressional delegation (trip cancelled)	Washington, D.C.	29
7/24/11		Attend and volunteer at the governor's annual picnic	Fairbanks	600
8/4/11		Attend meeting	Fairbanks	553
8/18/11	8/19/11	Attend governor's picnic; meet with staff	Juneau	753
9/6/11	9/8/11	Meet with the Office of Management and Budget and governor's legislative staff in Juneau; inspect DMVA's facilities in the community of Kake	Juneau, Kake	1,046
9/9/11		Attend meeting regarding Veterans Cemetery	Fairbanks	393
9/28/11		Attend Tanana River crossing groundbreaking ceremony	Fairbanks	415
10/10/11	10/13/11	Meet with congressional delegation	Washington, D.C.	2,263
10/27/11		Attend meeting regarding Veterans Cemetery	Fairbanks	394
12/5/11		Attend meeting regarding Veterans Cemetery	Fairbanks	510

**Schedule of Travel for Executive Positions
Calendar Year 2011**

Name:		MCHUGH PIERRE		
Position:		Deputy Commissioner		
Organization:		Department of Military and Veterans Affairs		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
12/6/11		Inspect DMVA facility; attend governor's holiday open house (traveled military air)	Juneau; Kake	110
12/9/11		Meet with governor's Chief of Staff Mike Nizich	Juneau	598
TOTAL: MCHUGH PIERRE				26,765