

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		CARRIE BELDEN		
Position:		Division Director		
Organization:		Division of Probation and Parole		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
12/4/12	12/5/12	Attend executive leadership meeting	Juneau	792
12/10/12	12/12/12	Meet with probation office staff; meet with criminal justice agencies	Bethel	1,052
TOTAL: CARRIE BELDEN				1,844

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		BRYAN BRANDENBURG		
Position:		Division Director		
Organization:		Division of Institutions		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/12/12		Assist with audit of Fairbanks Correctional Center (FCC)	Fairbanks	376
1/16/12	1/19/12	Tour Hudson Correctional Center (HCF) and meet with staff	Denver, CO	2,039
1/24/12	1/25/12	Meet with executive staff at Juneau Central Office (JCO)	Juneau	881
1/30/12	2/2/12	Assist with audit of Lemon Creek Correctional Center (LCCC) and Ketchikan Correctional Center (KCC)	Juneau; Ketchikan	1,412
2/7/12	2/10/12	Assist with audit of Wildwood Correctional Center (WWCC) and Spring Creek Correctional Center (SCCC)	Kenai; Seward	588
2/13/12	2/14/12	Meet with administrative staff at LCCC	Juneau	730
2/22/12	2/23/12	Meet with administrative staff at FCC	Fairbanks	570
2/29/12		Meet with administrative staff at WWCC	Kenai	201
3/6/12	3/8/12	Meet with executive staff at JCO	Juneau	813
3/13/12		Meet with executive staff at JCO (trip cancelled)	Juneau	9
5/30/12	5/31/12	Meet with administrative staff at Yukon Kuskokwim Correction Center (YKCC)	Bethel	774
6/20/12	6/24/12	Tour HCF and meet with staff	Denver, CO	1,616
7/17/12	7/18/12	Observe shift changes at SCCC	Seward	241
8/8/12	8/9/12	Observe shift changes at SCCC	Seward	236
8/22/12	8/26/12	Tour HCF prior to HCF inmates returning to Alaska	Denver, CO	2,026
9/11/12		Assist with audit of YKCC	Bethel	560
9/11/12		Assist with audit of Anvil Mountain Correctional Center (trip cancelled)	Nome	11
9/18/12	9/19/12	Assist with audit of KCC (trip cancelled)	Ketchikan	9
9/26/12	9/27/12	Assist with audit of LCCC	Juneau	880
10/1/12	10/4/12	Attend training on tactical responses to be utilized in the event of an escape	Denver, CO	1,653
10/29/12	10/30/12	Perform audit review at FCC	Fairbanks	414
11/19/12	11/20/12	Assist with audit of KCC	Ketchikan	831
11/25/12	11/29/12	Meet with staff at HCF to discuss escape scenarios; meet with executive staff at JCO	Denver, CO; Juneau	2,199
12/4/12	12/5/12	Attend executive leadership meeting	Juneau	787
12/18/12		Visit WWCC with Commissioner Joe Schmidt to discuss moving the 32 bed modular	Kenai	191
12/19/12		Attend Tanana Chiefs Conference interior delegation meeting	Fairbanks	464
TOTAL: BRYAN BRANDENBURG				20,511

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:	SAM EDWARDS
Position:	Deputy Commissioner
Organization:	Department of Corrections

Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/23/12	1/25/12	Attend Crime Summit	Juneau	870
2/6/12	2/8/12	Attend legislative testimony and hearings; attend meetings at Juneau Central Office	Juneau	901
2/8/12	2/10/12	Attend facility audit at Spring Creek Correctional Center (SCCC)	Seward	262
2/13/12	2/14/12	Attend legislative session meetings	Juneau	802
2/20/12	2/21/12	Attend legislative session meetings	Juneau	702
2/22/12	2/23/12	Attend facility audit at Fairbanks Correctional Center	Fairbanks	678
2/26/12	3/1/12	Tour Hudson Correctional Facility (HCF) for facility security, medical review, and inspections	Denver, CO	2,123
3/5/12	3/9/12	Attend senate meeting; attend executive team meeting; attend shift staff briefing at Lemon Creek Correctional Center	Juneau	1,105
3/12/12	3/14/12	Attend Senate Finance hearing (trip cancelled)	Juneau	13
3/26/12	3/28/12	Attend meeting with Department of Administration regarding correctional officer shift change, collective bargaining unit (trip cancelled)	Juneau	19
3/28/12	3/29/12	Attend Choose Respect event; visit SCCC for staffing review with superintendent	Seward	183
4/23/12	4/27/12	Attend National Institute of Corrections (NIC) deputy directors conference (airfare, lodging and some meals provided by NIC)	Denver, CO	428
5/2/12		Tour SCCC and meet with superintendent to review staffing changes	Seward	48
5/7/12		Meet with city mayors regarding seafood processor jobs (trip cancelled)	Kenai	38
5/13/12	5/19/12	Attend prison tour of HCF	Denver, CO	1,998
11/6/12	11/13/12	Meet with staff at HCF	Denver, CO	2,643
TOTAL: SAM EDWARDS				12,813

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		CARMEN GUTIERREZ		
Position:		Deputy Commissioner		
Organization:		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/16/12	1/17/12	Attend criminal justice working group meetings	Juneau	845
1/23/12	1/25/12	Attend 2012 Crime Summit	Juneau	701
1/31/12	2/2/12	Attend legislative session meetings	Juneau	792
2/7/12	2/8/12	Attend legislative session meetings	Juneau	797
2/13/12		Attend domestic violence Probationer Accountability with Certain Enforcement (PACE) meeting	Fairbanks	313
2/14/12		Attend legislative session meetings (trip cancelled)	Juneau	4
2/21/12	2/24/12	Attend Council on Domestic Violence and Sexual Assault (CDVSA) meeting	Juneau	1,233
2/21/12		Attend legislative session meetings (trip cancelled)	Juneau	9
2/29/12	3/3/12	Attend legislative session meetings	Juneau	1,031
3/6/12		Attend directors meeting	Juneau	572
3/16/12		Attend PACE meeting (trip cancelled)	Fairbanks	19
3/20/12		Attend Senate Finance subcommittee hearing on reentry programs	Juneau	657
3/28/12	4/1/12	Attend Choose Respect event in Wrangell; overnight in Seattle due to flight constraints (personal leave 3/31 - 4/1/12)	Wrangell; Seattle	1,431
4/4/12		Meet with Office of the Governor staff and Commissioner Joe Schmidt regarding justice reinvestment	Juneau	622
4/10/12		Attend PACE meeting	Fairbanks	228
4/12/12		Visit sex offender treatment program	Bethel	650
4/13/12		Attend Alpha Ministries Program	Kenai	155
5/7/12		Meet with city mayors (trip cancelled)	Kenai	19
5/16/12		Attend prisoner reentry coalition meeting	Kenai	297
5/17/12		Attend and present at Rotary Club meeting and to citizens at the Fairbanks courthouse	Fairbanks	211
6/22/12		Meet with superintendent regarding staffing changes; tour Fairbanks Correctional Center	Fairbanks	532
6/23/12		Attend Batterer Intervention Training program (trip cancelled)	Homer	55
7/28/12	8/8/12	Attend National Association Sentencing Commission Conference (personal leave 7/28 - 8/4/12)	Chicago, IL	2,526
8/24/12	8/25/12	Attend potlatch at Hudson Correctional Facility (trip cancelled)	Denver, CO	17
8/27/12	8/28/12	Assist with criminal justice planner interviews; attend performance measure meeting	Juneau	764
9/5/12	9/7/12	Attend CDVSA meeting (trip cancelled)	Ketchikan	21
9/10/12		Attend heads up meeting with Commissioner Joe Schmidt	Juneau	301
9/20/12		Attend new employee orientation (trip cancelled)	Juneau	13
9/26/12		Attend CDVSA heads up meeting with Commissioner Joe Schmidt	Juneau	524
9/28/12		Attend PACE meeting	Fairbanks	304
TOTAL: CARMEN GUTIERREZ				15,643

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		LESLIE HOUSTON		
Position:		Division Director / Deputy Commissioner		
Organization:		Division of Administrative Services		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/3/12	1/4/12	Attend Keefe Group presentation on kiosk systems that can be used in correctional institutions and General Sales regarding commissary sales	Anchorage	764
2/15/12	2/17/12	Attend organizational meeting with Division of Personnel staff transitioning from Department of Administration to Department of Corrections (trip cancelled)	Anchorage	13
3/28/12	3/31/12	Attend Choose Respect event	Dutch Harbor	1,940
4/25/12	4/26/12	Attend human resource integration meeting; meet with Goose Creek Correctional Center staff	Anchorage	782
5/10/12	5/11/12	Attend executive management meeting	Anchorage	792
5/13/12	5/14/12	Attend executive management meeting (trip cancelled)	Anchorage	13
6/8/12	6/14/12	Attend Government Finance Officers Association conference	Chicago, IL	3,712
6/21/12	6/22/12	Attend Valley Utilities true-up	Anchorage	740
6/25/12	6/29/12	Testify in Alaska Correctional Officers Association interest arbitration hearing	Anchorage	1,007
7/9/12	7/11/12	Meet with Kodiak city manager and police chief; tour public safety facility and the new community jail (trip cancelled)	Kodiak	13
7/30/12	8/2/12	Meet with Dillingham city officials regarding community jail	Dillingham	2,138
8/7/12	8/9/12	Meet with Wildwood Correctional Center (WWCC); view expansion and deferred maintenance project (trip cancelled)	Kenai	20
8/20/12	8/22/12	Meet with Fairbanks Native Association officials regarding Work Release Community Residential Center	Fairbanks	1,278
8/29/12	8/31/12	Meet with City of Kotzebue officials regarding community jail	Kotzebue	1,426
9/3/12	9/5/12	Meet with Dillingham city officials regarding community jail and planned public safety facility	Dillingham	2,014
9/11/12	9/13/12	Meet with City of Kodiak officials regarding community jail	Kodiak	773
9/18/12	9/21/12	Meet with Homer and Seward city officials regarding community jail; tour WWCC deferred maintenance projects	Homer; Seward	1,389
9/24/12	9/25/12	Tour the community jail and meet with City of Cordova officials regarding the community jail program; meet with Copper River Seafoods to generate interest in placing Alaska grown seafood products on the Department of Corrections weekly food list (trip cancelled)	Cordova	18
9/30/12	10/1/12	Conduct interviews for the executive secretary position	Anchorage	498
10/8/12	10/10/12	Attend superintendent conference	Anchorage	1,056
10/16/12	10/17/12	Provide training and orientation to new executive secretary to the commissioner (trip cancelled)	Anchorage	13
10/22/12	10/25/12	Meet with city officials in Cordova, Valdez, and Seward regarding community jails (Valdez and Seward portion of the trip cancelled)	Cordova; Valdez; Seward; Anchorage	1,525
11/26/12	11/28/12	Meet with training academy chief; visit Yukon Kuskokwim Correctional Center (trip cancelled)	Anchorage; Bethel	33
12/5/12	12/7/12	Tour of South Correctional Entity jail as prototype for in-state expansion	Seattle	1,291
12/12/12	12/13/12	Meet with Representative Alan Austerman and Senator Kevin Meyer	Anchorage	779
12/16/12	12/21/12	Attend Tanana Chiefs Conference interior delegation meeting; tour community jails; tour WWCC (trip cancelled)	Fairbanks; Valdez; Kenai	74
TOTAL: LESLIE HOUSTON				24,101

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:	JOE SCHMIDT
Position:	Commissioner
Organization:	Department of Corrections

Dates Traveled Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
1/17/12	1/18/12	Attend criminal justice work group meeting (trip cancelled)	Juneau					13	13
1/17/12	2/4/12	Attend 2012 Crime Summit; attend legislative session meetings	Juneau		646	1,108	2,151	50	3,955
2/6/12	2/9/12	Attend legislative session meeting	Juneau		526	196	359	28	1,109
2/13/12	2/17/12	Attend legislative session meeting	Juneau		587	256	478	48	1,369
2/20/12	2/24/12	Attend legislative session meeting	Juneau		685	240	478	29	1,432
2/27/12	3/2/12	Attend legislative session meeting	Juneau		533	240	478	38	1,289
3/5/12	3/6/12	Attend legislative session meeting	Juneau		1,184	152	120	79	1,535
3/12/12	3/14/12	Attend legislative session meeting	Juneau		485	136	239	29	889
3/20/12	3/23/12	Attend legislative session meeting	Juneau		804	196	359	38	1,397
3/27/12	3/28/12	Attend legislative session meeting	Juneau		540	76	120	19	755
4/3/12	4/6/12	Attend legislative session meeting	Juneau		509	208	359	19	1,095
4/10/12	4/13/12	Attend legislative session meeting	Juneau		477	180	359	19	1,035
5/2/12	5/3/12	Tour Spring Creek Correctional Center; meet with superintendent regarding staffing change	Juneau			60	75		135
5/7/12		Meet with city mayors (trip cancelled)	Kenai					19	19
5/20/12	5/22/12	Attend Alaska Police Standards Council (APSC) meeting (airfare, lodging, and per diem in the amount of \$841 provided by APSC)	Juneau					26	26
5/30/12	5/31/12	Tour Yukon Kuskokwim Correctional Center; meet with superintendent regarding staffing change	Bethel		536	60	169	19	784
6/22/12		Tour Fairbanks Correctional Center; meet with superintendent regarding staffing change	Fairbanks		532			28	560
7/10/12		Meet with city manager, chief of police and community jail superintendent regarding new public safety facility (trip cancelled)	Kodiak		9				9
7/22/12		Attend Governor's annual picnic	Fairbanks		311			9	320
7/26/12	7/28/12	Attend Governor's annual picnic	Juneau		707	104	298	39	1,148
8/1/12		Meet with city manager, chief of police, and community jail superintendent (trip cancelled)	Dillingham		12			40	52
8/4/12	8/9/12	Attend National Association of Sentencing Commissions conference (personal leave 8/8/12)	Chicago, IL	384	373	259	866	29	1,911
8/29/12	8/30/12	Meet with city officials regarding the Kotzebue community jail	Kotzebue		276	60	189	20	545

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:	JOE SCHMIDT
Position:	Commissioner
Organization:	Department of Corrections

Dates Traveled Begin	End	Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
9/4/12	9/5/12	Meet with city officials regarding the Dillingham community jail	Dillingham		104	72	185	20	381
9/10/12		Attend heads up meeting	Juneau		370	60		9	439
9/12/12		Meet with city manager, chief of police, and community jail superintendent	Kodiak		395			13	408
9/19/12	9/20/12	Meet with Homer and Seward city officials regarding community jail; tour Wildwood Correctional Center deferred maintenance projects	Homer; Seward			108	149		257
9/26/12		Attend Council on Domestic Violence and Sexual Assault (CDVSA) meeting (trip cancelled)	Juneau					20	20
9/26/12	9/27/12	Attend CDVSA meeting	Juneau		335	88	305	53	781
10/2/12	10/3/12	Meet regarding Fiscal Year 2014 budget planning and Fiscal Year 2013 legislative session strategies	Juneau		544	88	135	9	776
10/18/12	10/19/12	Meet regarding Fiscal Year 2014 budget and Fiscal Year 2013 management plan (trip cancelled)	Juneau					20	20
10/22/12	10/23/12	Meet with Cordova city officials regarding community jail program; tour Cordova community jail	Cordova		373	60	130	9	572
11/19/12	11/20/12	Meet with new special assistant to the commissioner	Juneau		326	72	135	20	553
11/27/12		Tour YKCC with attorney general	Bethel		511	28		20	559
11/28/12	11/30/12	Meet with internal auditor	Juneau		554	120	270	20	964
12/4/12	12/7/12	Tour of South Correctional Entity jail as prototype for in-state expansion	Seattle		1,059	218	507	9	1,793
12/11/12	12/12/12	Attend Governor's annual Christmas and holiday open house	Juneau		442	76	135	9	662
12/17/12		Attend Tanana Chiefs Conference interior delegation meeting	Fairbanks		332			33	365
12/18/12	12/20/12	Tour WWCC and discuss moving the 32 bed modular; tour Valdez community jail (Valdez portion of trip cancelled)	Kenai; Valdez		182			30	212

TOTAL: JOE SCHMIDT

384	15,259	4,521	9,048	932	30,144
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M & IE column contains meals and incidental allowance

Other Expenses column includes State Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		RONALD TAYLOR		
Position:		Division Director / Deputy Commissioner		
Organization:		Division of Probation and Parole		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/3/12	1/7/12	Attend National Institute of Corrections (NIC) Training for Trainers; attend orientation for Parole Board; meet Colorado Parole Division staff (airfare, lodging, and some meals paid direct by NIC)	Aurora, CO	375
1/16/12	1/17/12	Attend Criminal Justice Working Group (CJWG)	Juneau	653
1/23/12	1/25/12	Attend 2012 Crime Summit	Juneau	1,024
2/6/12	2/10/12	Attend NIC Orientation for New Parole Board Executive as a trainer (NIC provided airfare and reimbursed \$925)	Aurora, CO	202
2/17/12	2/18/12	Attend legislative session meetings	Juneau	967
2/29/12	3/1/12	Attend CJWG committee meeting	Juneau	643
3/4/12	3/6/12	Meet with Sitka probation office staff; attend Village Public Safety Officer academy class; meet with executive staff at Juneau Central Office (JCO)	Sitka; Juneau	1,218
3/29/12		Meet with Fairbanks probation office staff; attend Choose Respect event in Nenana	Fairbanks; Nenana	343
4/19/12		Meet with Kenai probation office staff	Kenai	262
4/24/12	4/27/12	Attend NIC Executives of Probation and Parole networking meeting (airfare, lodging, and some meals provided by NIC)	Aurora, CO	397
5/20/12	5/21/12	Attend Alaska Police Standards Council (APSC) meeting (airfare, lodging, and per diem in the amount of \$726 provided by APSC)	Juneau	23
6/10/12	6/12/12	Attend Alaska Corrections Offender Management System meeting	Juneau	871
7/18/12	7/20/12	Meet with executive staff at JCO	Juneau	904
8/22/12	8/23/12	Attend polygraph review with Fairbanks probation staff; meet with Alaska Housing Finance Corporation (AHFC) on Tenant Based Rental Assistance (TBRA)	Fairbanks	659
8/26/12	8/30/12	Attend Interstate Commission for Adult Offender Supervision (ICAOS) annual business meeting (airfare, lodging, surface transportation, and per diem in the amount of \$1,658 provided by ICAOS)	Madison, WI	43
9/26/12		Meet with AHFC on TBRA program; meet with Juneau probation office staff	Juneau	418
9/28/12		Attend Probationer Accountability with Certain Enforcement meeting	Fairbanks	488
9/29/12	10/4/12	Attend Victim Information and Notification Everyday users conference (one night lodging in the amount of \$116 provided by Appriss, Incorporated)	Louisville, KY	1,848
10/16/12		Meet with AHFC on TBRA program; meet with Kenai probation office staff	Kenai	288
10/23/12	10/26/12	Attend NIC Executives of Probation and Parole networking meeting (airfare, lodging, and per diem in the amount of \$1,024 provided by NIC)	Washington, D.C.	97
11/19/12		Meet with executive leadership team	Juneau	598
11/27/12		Meet with probation office staff concerning space management, traveling with commissioner and attorney general	Bethel	548
12/4/12	12/7/12	Attend executive leadership meeting; tour of South Correctional Entity jail as prototype for in-state expansion	Juneau; Seattle	1,774
12/10/12	12/12/12	Meet with probation office staff; meet with criminal justice agencies	Bethel	827
12/19/12		Attend Tanana Chiefs Conference interior delegation meeting	Fairbanks	413
TOTAL: RONALD TAYLOR				15,883

**Schedule of Travel for Executive Positions
Calendar Year 2012**

Name:		KEVIN WORLEY		
Position:		Division Director		
Organization:		Division of Administrative Services		
		Department of Corrections		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
12/18/12	12/19/12	Meet with audit firm of Valley Utilities; attend Tanana Chiefs Conference interior delegation meeting	Anchorage; Fairbanks	896
TOTAL: KEVIN WORLEY				896