

Department of Administration



**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		SAMANTHA CHEROT		
Position:		Division Director		
Organization:		Public Defender Agency		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
3/7/23	3/9/23	Legislative Related Travel	Juneau	1,436
TOTAL: SAMANTHA CHEROT				1,436

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		AJAY DESAI		
Position:		Division Director		
Organization:		Division of Retirement and Benefits		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
6/13/23	6/15/23	Board/Commission/Council Related Travel	Anchorage	1,225
9/12/23	9/14/23	Board/Commission/Council Related Travel	Anchorage	1,264
9/30/23	10/4/23	Conference/Training Related Travel	Boston, MA	4,236
10/12/23		Board/Commission/Council Related Travel	Anchorage	635
12/5/23	12/7/23	Board/Commission/Council Related Travel	Anchorage	1,004
TOTAL: AJAY DESAI				8,364

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		DAVID DONLEY		
Position:		Deputy Commissioner		
Organization:		Office of the Commissioner		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
9/25/23	9/30/23	Conference/Training Related Travel	Madison, WI	3,496
11/1/23	11/4/23	Conference/Training Related Travel	Dayton, OH	2,326
TOTAL: DAVID DONLEY				5,822

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		BRAD EWING		
Position:		Division Director		
Organization:		Shared Services of Alaska		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
		No Travel to Report		
TOTAL: BRAD EWING				-

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		LESLIE ISAACS		
Position:		Division Director		
Organization:		Division of Administrative Services		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
2/8/23	2/9/23	Legislative Related Travel	Juneau	377
2/22/23	2/23/23	Executive Branch/Department Related Travel	Juneau	1,259
2/27/23	3/1/23	Legislative Related Travel	Juneau	1,718
3/7/23	3/9/23	Legislative Related Travel	Juneau	1,809
3/15/23	3/16/23	Trip Cancelled	Juneau	32
3/28/23	3/29/23	Legislative Related Travel	Juneau	1,266
4/12/23	4/13/23	Legislative Related Travel	Juneau	1,227
4/18/23	4/23/23	Legislative Related Travel	Juneau	1,724
9/25/23	9/29/23	Executive Branch/Department Related Travel	Juneau	1,469
10/8/23	10/10/23	Executive Branch/Department Related Travel	Juneau	1,366
10/15/23	10/17/23	Executive Branch/Department Related Travel	Juneau	1,467
TOTAL: LESLIE ISAACS				13,714

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		TRACY MEARS		
Position:		Division Director		
Organization:		Division of Risk Management		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
		No Travel to Report		
TOTAL: TRACY MEARS				-

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		JEFFREY SCHMITZ		
Position:		Division Director		
Organization:		Division of Motor Vehicles		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
9/24/23	9/30/23	Conference/Training Related Travel	Madison, WI	1,486
TOTAL: JEFFREY SCHMITZ				1,486

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name: KATHERINE SHEEHAN				
Position: Division Director				
Organization: Division of Personnel and Labor Relations				
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/26/23	1/29/23	Conference/Training Related Travel	Washington, D.C.	646
1/30/23	2/2/23	Executive Branch/Department Related Travel	Anchorage	1,484
3/14/23	3/16/23	Board/Commission/Council Related Travel	Anchorage	1,122
7/15/23	7/19/23	Conference/Training Related Travel	Denver, CO	399
11/9/23	11/12/23	Trip Cancelled	Orlando, FL	12
TOTAL: KATHERINE SHEEHAN				3,663

**Schedule of Travel for Executive Positions
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Name:		WILLIAM SMITH		
Position:		State Chief Information Officer		
Organization:		Office of Information Technology		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
1/23/23	1/26/23	Conference/Training Related Travel	Juneau	1,168
2/28/23	3/2/23	Conference/Training Related Travel	Juneau	1,227
3/13/23	3/16/23	Legislative Related Travel	Juneau	1,768
4/24/23	4/26/23	Conference/Training Related Travel	Juneau	1,290
7/30/23	7/31/23	Conference/Training Related Travel	Juneau	868
9/15/23	9/23/23	Conference/Training Related Travel	Jacksonville, FL	12
10/2/23	10/2/23	Conference/Training Related Travel	Juneau	501
10/6/23	10/15/23	Conference/Training Related Travel	Minneapolis, MN	-
10/15/23	10/17/23	Conference/Training Related Travel	Juneau	631
TOTAL: WILLIAM SMITH				7,465

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		JAMES STINSON		
Position:		Division Director		
Organization:		Office of Public Advocacy		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
2/12/23	2/17/23	Legislative Related Travel	Juneau	2,283
3/7/23	3/9/23	Legislative Related Travel	Juneau	1,256
TOTAL: JAMES STINSON				3,539

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:	PAULA VRANA
Position:	Commissioner
Organization:	Department of Administration

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
1/23/23	1/26/23	Executive Branch/Department Related Travel	Juneau		445	210	525	26	1,206
2/8/23	2/10/23	Executive Branch/Department Related Travel	Juneau		473	150	498	27	1,148
2/22/23	2/24/23	Trip Cancelled	Juneau		488			12	499
3/7/23	3/9/23	Executive Branch/Department Related Travel	Juneau		148	150	249	29	576
3/14/23	3/17/23	Board/Commission/Council Related Travel	Juneau		770	210	816	30	1,826
3/28/23	3/30/23	Executive Branch/Department Related Travel	Juneau		686	150	470	17	1,323
4/19/23	4/21/23	Executive Branch/Department Related Travel	Juneau		639	150	568	18	1,375
4/24/23	4/28/23	Executive Branch/Department Related Travel	Juneau		803	270	846	35	1,954
8/29/23	8/30/23	Executive Branch/Department Related Travel	Juneau		897	90	247	17	1,251
9/11/23	9/14/23	Executive Branch/Department Related Travel	Juneau		816	210	747	26	1,800
9/17/23	9/21/23	Conference/Training Related Travel	Indianapolis, IN		1,766	229	170	5	2,170
10/8/23	10/10/23	Executive Branch/Department Related Travel	Juneau		720	90	646	30	1,486
10/16/23	10/17/23	Executive Branch/Department Related Travel	Juneau		665	90	215	5	975
12/11/23	12/15/23	Trip Cancelled	Juneau		430			15	445

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Name:	PAULA VRANA
Position:	Commissioner
Organization:	Department of Administration

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
12/15/23	12/16/23	Executive Branch/Department Related Travel	Juneau		615	90	410	29	1,144
TOTALS: PAULA VRANA				-	10,363	2,089	6,406	319	19,177

M & IE column contains meals and incidental allowance

Other Expenses column includes E-Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses

**Schedule of Travel for Executive Positions
Calendar Year 2023**

Name:		HANS ZIGMUND		
Position:		Division Director		
Organization:		Division of Finance		
		Department of Administration		
Dates Traveled		Purpose of Trip	Destination	Travel Total
Begin	End			
5/20/23	5/24/23	Conference/Training Related Travel	Portland, OR	2,160
8/12/23	8/17/23	Conference/Training Related Travel	Portland, OR	3,565
10/21/23	10/25/23	Conference/Training Related Travel	Seattle, WA	1,604
TOTAL: HANS ZIGMUND				7,329