



SCANNING & DIGITIZATION SERVICES

NON-MANDATORY FOR STATE AGENCIES

NON-MANDATORY FOR POLITICAL SUBDIVISIONS

Master Agreement #: 190000034
Term: August 24, 2018 – August 23, 2021
Renewals Remaining: Two (2), one-year renewal options
IRIS: MA # 190000034.

Contract Summary: The Division of General Services has established this non-mandatory use contract for paper scanning and digitization services with indexing for all State of Alaska Executive Branch Departments and Political Subdivisions located in the Anchorage and Fairbanks areas.

SCANNING & DIGITIZATION VENDOR	MASTER AGREEMENT NUMBER (IRIS)	STATE OF ALASKA CONTRACT NUMBER
VBM ALASKA	190000034	180000069

CONTRACT PRICING

Services Description	Unit	Cost
Scanning Black & White	Per Page	\$ 0.07
Scanning Color	Per Page	\$ 0.07
PDF w/ OCR	Per Page	\$ 0.09
PDF w/o OCR	Per Page	\$ 0.07
PDF w/ ICR	Per Page	\$ 0.10
PDF w/o ICR	Per Page	\$ 0.07
Media File (i.e. DVD)	Per File	No Charge
Document Preparation	Hour	\$ 20.00
Manual Indexing	Per Box	\$ 36.00
Storage Cost	90 Days	\$ 1.00
Optional Value Add		
Services Description	Unit	Cost
Pick up/delivery	Hour	\$ 20.00
Document Destruction	Per lb.	\$.2720

Submitting Orders: To arrange for paper documents to be scanned, please contact Bart Riley, VBM Alaska at (907) 376-5077 or Bart@vbmalaska.com.

Eric Verrelli - Contracting Officer
 Department of Administration
 Shared Services of Alaska

(907) 465-5674