

DIVISION OF GENERAL SERVICES

THE PROCUREMENT REPORT



Volume I, Issue V

April/May 2014

Upcoming Training

The Procurement Academy

Juneau

4/22 & 4/24 Level I/II
4/23 Level III

Anchorage

5/6 & 5/8 Level I/II
5/7 Level III

Register online at [TrainAlaska](#)

CPO Corner

We just recently completed the first Procurement Academy I/II/III course in Fairbanks, Alaska!

The presentation and content were well received and we were given great feedback to incorporate into the upcoming Procurement Academy courses in Juneau and Anchorage.

While we will be issuing new certifications to all students who take these first rounds of the Academy, in the future these courses will be limited to *new* employees needing certification. DGS will offer re-certification courses for existing certificate holders, eventually including a “refresher” course that will touch on a variety of procurement areas in a single class with a focus on discussion.

Additionally, a new Level I certification manual is now available on our [Purchasing Documents & Forms](#) site. As was the case before, reading the manual, signing the certification document, and submitting it to DGS will grant Level I procurement certification to employees who will be purchasing up to \$10,000. The manual still does not count towards Level II/III certification, nor does it act as a delegation of authority, which must be granted by the purchasing agency itself.

Updates

- ⇒ Response to the Procurement Academy has been amazing. In both Anchorage and Juneau, Level III classes are full and a second day of Level I/II training was added. If you want to be on a wait list for one of these classes, please contact Arlo Midgett at 465-5694.
- ⇒ DGS Office Moves contract expires in May and will not be re-solicited.
- ⇒ Copier contract has been extended through March 31, 2015.
- ⇒ WSCA-NASPO Office Supplies contract is currently being scheduled for re-solicitation. The current contract expires January 4, 2015.
- ⇒ WSCA-NASPO is in the final stages of awarding new contracts for light duty auto parts.
- ⇒ DGS is currently signing participating addendums for the WSCA-NASPO public cloud hosting services.
- ⇒ DGS has awarded new air charter contracts (helicopter and fixed wing) which will be available in May.
- ⇒ The ESRI contract for GIS products and services has been renewed through March 31, 2015.
- ⇒ MMCAP is currently evaluating proposals for Drug Test Kit/ Services contracts. Contracts should be available in May.

Ask a Contracting Officer...

Q: Can I solicit quotes from both Alaska and non-Alaskan vendors at the same time?

A: Yes, for small procurements you may solicit from Alaska and non-Alaska vendors at the same time, if the minimum number of Alaskan vendors is solicited, or you determine in writing that soliciting the minimum number of quotes or informal proposals from Alaskan vendors is not practicable.

For formal procurements, if it's impracticable to solicit Alaska vendors only, you may request an exception from the Division of General Services. The request must be approved by the Chief Procurement Officer before soliciting out-of-state vendors.

Q: Why can't I place my order directly with a non-Alaskan vendor?

A: 2 AAC 12.400 requires small procurements to be procured from Alaska vendors, whenever practicable*.

AAM 81.220 states that the minimum number of quotations or proposals must be sought from Alaskan vendors prior to soliciting any non-Alaskan vendors unless you determine in writing that soliciting the minimum number of quotes or proposals from Alaskan vendors is not practicable.

*Under 2 AAC 12.990(b)(3), practicable means what may reasonably be accomplished or applied.

Have a question you'd like to ask? [E-mail it to us!](#)