A regular meeting of the Alaska Public Offices Commission came to order at 9:00 a.m. on Wednesday, November 20, 2013. The meeting was held at the Anchorage Office at 2221 E. Northern Lights Blvd., Room 128, Anchorage, Alaska.

Brackets [] indicate an agenda item number and that an information packet is included in the meeting binder. Asterisks * indicate that no information was included in the meeting binder.

Commission in Attendance:
   Elizabeth Hickerson – Chair  
   Kenneth Kirk – Vice-Chair  
   Kathleen King – Commissioner  
   Vance Sanders – Commissioner (Telephonically)  
   Ronald King – Commissioner

Staff in Attendance:  
   Paul Dauphinais – Executive Director  
   Jerry Anderson – Assistant Director  
   Joan Mize – Juneau Program Coordinator  
   Heather Hebdon – Associate Attorney II  
   Thomas Lucas – Associate Attorney II  
   July Lam – Associate Attorney I  
   Reuben Yerkes – Paralegal II (Telephonically)  
   Delight Mells – Paralegal I  
   Tamara Douglas – Paralegal I  
   Ramona Nicori – Law Office Assistant I

Department of Law – Assistant Attorney General Office
   Bill Milks – Telephonically  
   John Ptacin – Telephonically

In-person Attendees:  
   Amy Mead – Commission on Judicial Conduct  
   Theda Pittman – Self  
   Tim Steele – 2014 Anchorage Municipal Candidate  
   Lindsay Hobson – Campaign Chair, Bill Walker
Bill Walker – 2014 State Candidate  
Craig Fleener – 2014 State Candidate

Telephonic Attendees:  
Tracey Smith – Public Employees Local 71  
Kevin Frank Sr. – Municipal Candidate  
Dennis Berry – Staffer, BBFM Engineers, Inc.  
Mark Schrag – Chair, Yesonkenai  
Vivian Stiver – Fairbanks Municipal Candidate  
Jim Matherly – Council member, Fairbanks

ON RECORD: 9:00 a.m.  
Chair Hickerson called the meeting to order.

Approval of the Agenda [*]  
Commissioner K. King moved to approve the agenda as written.  
Commissioner Kirk seconded the motion.  
The Commission voted 5-0 to approve the meeting agenda.

Approval of the Meeting Minutes [1]  
September 30, 2013 – meeting minutes  
Commissioner K. King moved to approve the meeting minutes as revised.  
Commissioner Kirk seconded the motion.  
The Commission voted 5-0 to approve the September 30, 2013 meeting minutes as revised.

September 25, 2013 – meeting minutes  
Commissioner K. King moved to approve the meeting minutes as revised.  
Commissioner Kirk seconded the motion.  
The Commission voted 5-0 to approve the September 25, 2013 meeting minutes as revised.

Consent Agenda, Public Official Financial Disclosure Civil Penalty Appeals and Referrals to Attorney General Office [2]  
The staff recommendations regarding the consent agenda were presented by July Lam, APOC staff.  Commissioner Sanders recused himself from participating on the Amy Mead matter because they are personal acquaintances.

The following individuals were removed from the consent agenda for the Commission to consider separately:  
Russell Dick 2013 Public Official Financial Disclosure  
LATE REPORT: Initial Public Official Statement
Kristy Hinchman  
**2013 Public Official Financial Disclosure**

<table>
<thead>
<tr>
<th>LATE REPORT:</th>
<th>March 15th Municipal Annual Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAXIMUM CIVIL PENALTY:</td>
<td>$1,920 as filed 192 days late @$10 a day</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Refer to the Attorney General</td>
</tr>
</tbody>
</table>

The Commission took the above matter under advisement.

Mr. Kevin Frank Sr., Council Member, City of Angoon, appeared telephonically and answered questions of the Commission.

Kevin Frank Sr.  
**2013 Public Official Financial Disclosure**

<table>
<thead>
<tr>
<th>LATE REPORT:</th>
<th>March 15th Municipal Annual Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAXIMUM CIVIL PENALTY:</td>
<td>$1,970 as filed 197 days late @$10 a day</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Reduced by 99% to $20.00</td>
</tr>
</tbody>
</table>

The Commission took the above matter under advisement.

Ms. Lorene Anelon, Assembly Member, Lake & Peninsula Borough appeared telephonically and gave a statement.

Lorene Anelon  
**2013 Public Official Financial Disclosure**

<table>
<thead>
<tr>
<th>LATE REPORT:</th>
<th>Final Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAXIMUM CIVIL PENALTY:</td>
<td>$1,540 as filed 154 days late @$10 a day</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Refer to the Attorney General</td>
</tr>
</tbody>
</table>

The Commission took the above matter under advisement.

Ms. Amy Mead, Board/Commission Member, Commission on Judicial Conduct appeared in person and gave statement.

Amy Mead  
**2013 Public Official Financial Disclosure**

<table>
<thead>
<tr>
<th>LATE REPORT:</th>
<th>March 15th Annual Statement</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAXIMUM CIVIL PENALTY:</td>
<td>$2,200 as filed 220 days late @$10 a day</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Waive Penalty</td>
</tr>
</tbody>
</table>

The Commission took the above matter under advisement.
The Commission considered the remaining items on the POFD consent agenda as follows:

- Amy Mead
- Kevin Frank

Commissioner Kirk moved to approve staff recommendations for the remaining items on the consent agenda.
Commissioner R. King seconded the motion.
The Commission voted 5-0 to approve the remaining items on the consent agenda.

Consent Agenda, Group Civil Penalty Appeals and Referrals to Attorney General Office

The staff recommendations regarding the consent agenda were presented by Tamara Douglas, APOC staff and Tom Lucas, APOC staff. Commissioner Hickerson recused herself from participating on the BBFM Engineers, Inc. matter because she goes to the same church as Mr. Dennis Berry.

The following groups were removed from the consent agenda for the Commission to consider separately:

Mr. Dennis Berry, Staffer, BBFM Engineers, Inc. appeared telephonically and gave statement.

**BBFM Engineers, Inc.** 2013 Municipal Election

LATE REPORT: 15-5 Statement of Contributions
MAXIMUM CIVIL PENALTY: $500 as filed 10 days late @ $50 a day
STAFF RECOMMENDATION: Reduced by 90% to $50

Commissioner R. King moved to approve staff recommendation.
Commissioner Sanders seconded the motion.
The Commission voted 4-0 to approve staff recommendation.

The Commission approved the remaining items on the consent agenda.
- Four Valleys Community School, Inc.
- Marijuana Policy Project

Ms. Tracey Smith, Staffer, Public Employees Local 71 appeared telephonically and gave statement.

**Public Employees Local 71** 2012 State Election

LATE REPORT: 15-5 Statement of Contributions
MAXIMUM CIVIL PENALTY: $3,150 as filed 63 days late @ $50 a day
STAFF RECOMMENDATION: Reduced by 90% to $315
Commissioner Kirk moved to approve staff recommendation.
Commissioner Sanders seconded the motion.
The Commission voted 5-0 to approve staff recommendation.

Mr. Mark Schrag, Staffer, Yesonkenai 1 appeared telephonically and gave statement

<table>
<thead>
<tr>
<th>Yesonkenai 1</th>
<th>2013 Municipal Election</th>
</tr>
</thead>
<tbody>
<tr>
<td>LATE REPORT:</td>
<td>30 Day Statewide Municipal Report</td>
</tr>
<tr>
<td>MAXIMUM CIVIL PENALTY:</td>
<td>$100 as filed 2 days late @ $50 a day</td>
</tr>
<tr>
<td>STAFF RECOMMENDATION:</td>
<td>Waive Penalty</td>
</tr>
</tbody>
</table>

Commissioner K. King moved to approve staff recommendation.
Commissioner Kirk seconded the motion.
The Commission voted 5-0 to approve staff recommendation.

OFF RECORD: 9:57 a.m.
Break
ON RECORD: 10:10 a.m.

The staff report was presented by Thomas Lucas, APOC staff. Ms. Sheila Finkenbinder appeared telephonically and gave statement regarding the above complaint.

The complaint filed against Sitka Republican Women alleged violations of the Campaign Disclosure Finance Law, AS 15.13.070(c)(2) regarding receipt of funds in excess of contribution limits, 2AAC 50.266 regarding its receipt of corporation funds; and AS 15.13.040(b)(3) regarding its failure to report expenditures (contributions made to 2 candidates).

Commissioner Kirk moved to approve the consent agreement as written.
Commissioner K. King seconded the motion.
The Commission voted 5-0 in to approve the consent agreement.

Executive Director Report [6]
The director’s report was presented by Paul Dauphinais and Joan Mize, APOC staff.

The Commission and staff re-visited Tab 2, the matter of Lorene Anelon, for further discussion and for clarification.

The staff report was presented by Tamara Douglas, APOC staff. Ms. Vivian Stiver, Respondent on complaint number 13-10-CD, appeared telephonically and gave statement.

The Commission took the matter under advisement.

Commissioner R. King moved to go off the public record and go into executive session for the purpose of deliberation, to discuss personnel issues and consult with the Commission counsel.
Commission K. King seconded the motion.
The Commission voted 5-0 to approve to go off public record.

OFF RECORD: 11:17 a.m.
Executive Session/Deliberation
ON RECORD: 12:03 p.m.

Public Comment Period [*]
No comments from the public were received.

OFF RECORD: 12:30 p.m.
Lunch
ON RECORD: 12:54 p.m.

The Commission and staff re-visited Tab 2, the matter of Kristy Hinchman, for additional questions to staff.
The Commission took the matter under advisement.

Commissioner R. King moved to go off the public record and go into executive session, to discuss personnel matters.
Commissioner Kirk seconded the motion.
The Commission voted 5-0 to approve to go off public record.

The Commission went off the public record and into executive session for the purpose of deliberation, and to discuss personnel issues.

OFF RECORD: 1:08 p.m.
Executive Session/Deliberation
ON RECORD: 1:31 p.m.

Advisory Opinion Request, Tim Steele, AO 13-06-CD [7]
The staff draft advisory opinion was presented by Heather Hebdon, APOC staff. Mr. Steele, requestor, appeared in person and gave a statement.

The Commission took the matter under advisement.

Advisory Opinion Request, Walker/Fleener, Joined Campaign, AO 13-07-CD [8]
The staff draft advisory opinion was presented by Heather Hebdon, APOC staff.

The following individuals appeared in person and gave statement.
- William Walker, 2014 State Candidate
- Craig Fleener, 2014 State Candidate
- Lindsay Hobson, Legal Advisory to Walker/Fleener 2014 Campaign

The Commission took the matter under advisement.

Commissioner Kirk moved to go off the public record and go into executive session to discuss personnel matters.
Commission K. King seconded the motion.
The Commission voted 5-0 to approve to go off public record.

OFF RECORD: 2:22
Executive Session/Deliberation
ON RECORD: 4:20 p.m.

Chair Hickerson announced on public record that effective November 20, 2013, Commissioner Kathleen King resigned as the public member commissioner.

Commissioner K. King moved to adjourn.
Commissioner Kirk seconded the motion.

OFF RECORD: 4:23 p.m.
Adjourn