A special meeting of the Alaska Public Offices Commission came to order at 1:00 p.m. 
on Tuesday, December 22, 2009. The meeting was held at 2221 E. Northern Lights Blvd. 
Rm. 128, Anchorage, Alaska.

Brackets [] indicate an agenda item number and that an information packet is included in 
the meeting binders. Asterisk * indicates no information was included in the meeting 
binders.

**In Attendance:**

**COMMISSION:**
- Elizabeth Hickerson - Chair (Telephonically)
- Kathleen Frederick – Vice chair, (Absent)
- Shirley Dean – Commissioner (Telephonically)
- Kathleen (Kate) Ballenger – Commissioner (Telephonically)
- Kathleen King – Commissioner (Absent)

**Staff:**
- Holly R. Hill – Absent
- Jerry Anderson- Acting Director/Assistant Director
- Jason Brandeis-Associate Attorney II
- Maria Bulfa- Recording Secretary

**Attendee:**
- Staci Augustus- DOA-DAS-Procurement Specialist I

**ON RECORD 1:00 p.m.**

Chair Hickerson called the meeting to order

**RFP 2010-0200-9167 Regulation Reviewing, Drafting, and Revision Services**

The Commission reviewed and discussed changes to be made in the 
RFP 2010-0200-9167 Regulation Reviewing, Drafting, and Revision Services

Commissioner Dean made a motion to issue the final 
RFP 2010-0200-9167 Regulation Reviewing, Drafting, and Revision Services 
with the approved Commission revisions and authorized Jerry D. Anderson to work 
with Staci Augustus and the Department of Law to incorporate the revisions 
approved by the Commission.

Commissioner Ballenger seconded the motion.

The Commission voted 3-0 in the favor of the motion.
Meeting adjourned

OFF RECORD 1:20 p.m.