

Part 4

Entering Information into your POFD filing



**THIS PART OF THE PRESENTATION COVERS
ENTERING THE REQUIRED INFORMATION
FOR PAGES 4 THROUGH 19**

Now we start entering income information



Here is information that will answer most questions. If you received four checks from the same employer for \$400 each, then you received \$1,200 in wages and must report it. But if you received four checks at \$400 each from four different employers you are not required to report them since each is under \$1,000.



State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME POFD/LFD GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SALARIED EMPLOYMENT NONE / Not Applicable

- Income means anything of value and covers all forms of compensation or benefits received from an employer; compensation or benefits include wages, salary, commissions, tips, bonuses, housing, use of an automobile and deferred compensation.
- Report each employer who paid you, your spouse, domestic partner or children covered by reporting requirements more than \$1,000. Include amount of income, dates of employment, terms of employment, amount of time worked. Describe the work performed in sufficient detail to make it clear to a person of ordinary understanding.
- The amount of any income more than \$1,000 that must be reported, or the value of a gift more than \$250 that must be reported, may be stated in a range rather than as an exact amount. 2 AAC 50.685

Edit/Delete	Earned By	Employer	Time	Description	Total Income
No Income Found.					
Click here to add new source of Income					

Save & Resume Later Previous Next

4 / 19



Here is what adding a source of income looks like



Remember you have to list income for you, your spouse (if you have one) and your children (if they live with you). AS 39.50.030



State of Alaska > Department of Administration > APOC > Online Forms > POFD/POFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SALARIED EMPLOYMENT NONE / Not Applicable =>

- Income means anything of value and covers all forms of compensation or benefits received from an employer; compensation or benefits include wages, salary, commissions, tips, bonuses, housing, use of an automobile and deferred compensation.
- Report each employer who paid you, your spouse, domestic partner or children covered by reporting requirements more than \$1,000. Include amount of income, dates of employment, terms of employment, amount of time worked. Describe the work performed in sufficient detail to make it clear to a person of ordinary understanding.
- The amount of any income more than \$1,000 that must be reported, or the value of a gift more than \$250 that must be reported, may be stated in a range rather than as an exact amount. 2 AAC 50.685

Edit/Delete	Earned By	Employer	Time	Description	Total Income
Earned By: <input checked="" type="radio"/> Filer <input type="radio"/> Spouse <input type="radio"/> Domestic Partner <input type="radio"/> Child		Total Income: More than \$20,000 and no more than \$50,000			
Employment Type: <input type="radio"/> Commission <input checked="" type="radio"/> Full-time <input type="radio"/> Hourly <input type="radio"/> Part-time <input type="radio"/> Project <input type="radio"/> Seasonal					
Date From: 1/1/2014		Date To: 12/31/2014			
Employer: Bedrock Gravel Pit					
Address: Sandy Lane					
City: Bedrock		State: Alaska	Zip Code: 99508	Country: United States	
Description: Equipment operator					

You must finish adding or cancel this action before navigating away from this step.

[Cancel Add](#) [Add Income](#)

You don't need your tax information to fill this out. The income is listed in a range, not a precise number.



You must "Add Income" before moving on.



And after pressing the blue Add Income button



You can keep adding salaried employment as needed just click here. When done click on next.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME | **POFD/LFD** | GROUPS/ENTITIES | CANDIDATES | LOBBYING | INDEPENDENT EXPENDITURES | ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SALARIED EMPLOYMENT NONE / Not Applicable →

- Income means anything of value and covers all forms of compensation or benefits received from an employer; compensation or benefits include wages, salary, commissions, tips, bonuses, housing, use of an automobile and deferred compensation.
- Report each employer who paid you, your spouse, domestic partner or children covered by reporting requirements more than \$1,000. Include amount of income, dates of employment, terms of employment, amount of time worked. Describe the work performed in sufficient detail to make it clear to a person of ordinary understanding.
- The amount of any income more than \$1,000 that must be reported, or the value of a gift more than \$250 that must be reported, may be stated in a range rather than as an exact amount. 2 AAC 50.685

Edit/Delete	Earned By	Employer	Time	Description	Total Income
Edit Delete	Filer	Bedrock Gravel Pit Sandy Lane Bedrock, Alaska 99508	Full-time 1/1/2014 to 12/31/2014	Equipment operator	\$20,000 - \$50,000

[Click here to add new source of Income](#)

[Save & Resume Later](#) [Previous](#) [Next](#)

4 / 19



Income from Self-Employment

Physicians, attorneys, and others are not automatically exempt from reporting clients. Please see the exemption information on this page. See also 2 AAC 50.690 for a good faith effort to get the information.

State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SELF-EMPLOYMENT NONE / Not Applicable →

- List each **source (client, customer or business)** of self-employment income over \$1000 by name and amount. Income means anything of value and covers all forms of compensation, including deferred income and attorney contingency fees. For clarification, see AS 39.50.200(10), "source of income"; 2 AAC 50.799(a), definition of self-employment; 2 AAC 50.695, reporting deferred income; and 2 AAC 50.704 – reporting income from attorney contingency fee agreements.
- Disclose each client, customer or business that paid you, your spouse/domestic partner or child more than \$1,000. Self-employment includes sole proprietors, partnerships, limited liability companies, and professional corporations. See 2 AAC 50.700(a)
- Disclose income from corporations in which the filer, alone or in combination with one or more family members, holds a controlling interest as defined under 2 AAC 50.700(b)
- Exemptions: To obtain an exemption, you must qualify under the law, you must file a written request, and you must receive an exemption from the commission. Exemption rules: AS 39.50.035, 2 AAC 50.775, 2 AAC 50.821. An exemption request must be filed before the due date of the report for which the exemption is requested.
- For detailed information on source of income see AS 39.50.200(10) "source of income".

Edit/Delete	Earned By	Business	Time	Description	Total Income
No Income Found.					
Click here to add new source of Income					

5 / 19

Save & Resume Later Previous Next

If you, your spouse, or any children DID NOT receive any income from self-employment click here and press next.

More self employment: You can add clients one at a time as below

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10260

POFD Form

File Edit View Favorites Tools Help

Suggested Sites Employee Documents On... Messaging, Enterprise Ap... Outlook Web App State of Alaska Google Web Slice Gallery

SELF-EMPLOYMENT NONE / Not Applicable =>

- List each **source (client, customer or business)** of self-employment income over \$1000 by name and amount. Income means anything of value and covers all forms of compensation, including deferred income and attorney contingency fees. For clarification, see AS 39.50.200(10), "source of income"; 2 AAC 50.799(a), definition of self-employment; 2 AAC 50.695, reporting deferred income; and 2 AAC 50.704 – reporting income from attorney contingency fee agreements.
- Disclose each client, customer or business that paid you, your spouse/domestic partner or child more than \$1,000. Self-employment includes sole proprietors, partnerships, limited liability companies, and professional corporations. See 2 AAC 50.700(a)
- Disclose income from corporations in which the filer, alone or in combination with one or more family members, holds a controlling interest as defined under 2 AAC 50.700(b)
- Exemptions: To obtain an exemption, you must qualify under the law, you must file a written request, and you must receive an exemption from the commission. Exemption rules: AS 39.50.035, 2 AAC 50.775, 2 AAC 50.821. An exemption request must be filed before the due date of the report for which the exemption is requested.
- For detailed information on source of income see AS 39.50.200(10) "source of income".

Edit/Delete	Earned By	Business	Time	Description	Total Income
Earned By: <input checked="" type="radio"/> Filer <input type="radio"/> Spouse <input type="radio"/> Child				Total Income: <input type="text" value="More than \$50,000 and no more than \$100,00"/>	
Employment Type: <input type="radio"/> Commission <input checked="" type="radio"/> Full-time <input type="radio"/> Hourly <input type="radio"/> Part-time <input type="radio"/> Project <input type="radio"/> Seasonal					
Date From: <input type="text" value="1/1/2015"/>		Date To: <input type="text" value="6/30/2015"/>			
Business Name: <input type="text" value="Dr. Duffy's helpful hospital"/>					
For each client who paid more than \$1,000 for the same service enter their name and full address below and click the blue 'Add Client' button. A client is not added until there is a red 'Remove' button by their name.					
				<input type="button" value="Import"/> <input type="button" value="Export"/> <input type="button" value="Remove All"/>	
Client Name	Client Full Address	Amount			
Mark Looney	123 west up street, Anchorage, AK 99508	\$2,000 - \$5,000	<input type="button" value="Remove"/>		
<input type="text"/>	<input type="text"/>	<input type="text" value="\$250 - \$1,000 (gifts only)"/>	<input type="button" value="Add Client"/>		
Description: <input type="text" value="Acute patient care. Some clients are not specifically identified as they are minors."/>					
You must finish adding or cancel this action before navigating away from this step.					
<input type="button" value="Cancel Add"/>			<input type="button" value="Add Income"/>		

Or you can keep your clients on a spreadsheet and import the information



APOC has a template available that you can download. See the template on the next slide.

The screenshot displays a web browser window with the URL <https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10260>. The page title is "POFD Form". The browser's address bar shows the URL, and the page content includes a navigation menu with "File", "Edit", "View", "Favorites", and "Tools".

The main form area contains the following sections:

- Earned By:** Radio buttons for Filer, Spouse, and Child.
- Total Income:** A dropdown menu with the selected option "More than \$50,000 and no more than \$100,00".
- Employment Type:** Radio buttons for Commission, Full-time, Hourly, Part-time, Project, and Seasonal.
- Date From:** A date picker set to 1/1/2015.
- Date To:** A date picker set to 6/30/2015.
- Business Name:** A text input field containing "Dr. Duffy's helpful hospital".

Below these sections, there is a table with columns for "Client Name", "Client Full Address", and "Amount". The table contains one entry for "Mark Looney". To the right of the table are buttons for "Import", "Export", "Remove All", and "Add Client".

An "Import POFD Income Clients" dialog box is overlaid on the form. It contains the following elements:

- A text input field for "Select a .csv file to upload:" with a "Select File" button.
- An "Upload" button.
- Instructions: "Import only adds to your form. To clear the existing clients, hit cancel and click the 'Remove' button."
- Fields for "Upload Status:" and "Import Status:".
- Buttons for "Cancel", "Download Template", and "Import Clients".

At the bottom of the page, there is a footer that reads "State of Alaska | © 2015 | Send us Feedback".

Template for uploading client information



APOC POFD Income Client Import Template.csv [Read-Only] - Microsoft Excel

Result	Name	Full Addr Range	Amount
1 Client 1	123 Addr	R2	
2 Client 2	123 Addr	R4	
3 Client 3	123 Address St, Anch	#####	
4 Client 4	123 Address St, Anch	#####	
5 Client 5	123 Address St, Anch	#####	
6 Client 6	123 Address St, Anch	#####	\$832.33
7 Client 7	123 Addr	R10	
8 Client 8	123 Address St, Seat	#####	
9 Client 9	123 Addr	505	
10 Client 10	123 Addr	507	
11 Client 11	123 Address St, Anch	#####	
12 Client 12	123 Address St, Anch	#####	
13 Client 13	123 Addr	508	
14 Client 14	123 Addr	503	
15 Client 15	123 Addr	503	
16 Client 16	123 Address St, Anch	#####	

--- This Column --- How to --- How to enter Amounts ---

Option 1: Enter a decimal amount that lies in the Am in one of the ranges below and range blar leave the Range column blank, the system will translate the amount

Option 2: Enter the Range's numeric value, found below

Option 3: Enter the Range's abbreviation, found below

Abbreviat Range Name

R1 -or- 50: \$250 - \$1,000 (for gift income only)

R2 -or- 50: \$1,000 - \$2,000

R3 -or- 50: \$2,000 - \$5,000

R4 -or- 50: \$5,000 - \$10,000

R5 -or- 50: \$10,000 - \$20,000

Uploading will give you something like this

POFD Form

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10260

Exemptions: To obtain an exemption, you must qualify under the law, you must file a written request, and you must receive an exemption from the commission. Exemption rules: AS 39.50.035, 2 AAC 50.775, 2 AAC 50.821. An exemption request must be filed before the due date of the report for which the exemption is requested.

For detailed information on source of income see AS 39.50.200(10) "source of income".

Edit/Delete	Earned By	Business	Time	Description	Total Income
Earned By: <input checked="" type="radio"/> Filer <input type="radio"/> Spouse <input type="radio"/> Child		Total Income: More than \$500,000 and no more than \$1,000,000			
Employment Type: <input checked="" type="radio"/> Commission <input type="radio"/> Full-time <input type="radio"/> Hourly <input type="radio"/> Part-time <input type="radio"/> Project <input type="radio"/> Seasonal					
Date From: 1/1/2015		Date To: 6/30/2015			
Business Name: Dr. Duffy's helpful hospital					

For each client who paid more than \$1,000 for the same service enter their name and full address below and click the blue 'Add Client' button. A client is not added until there is a red 'Remove' button by their name.

Import Export Remove All

Client Name	Client Full Address	Amount	
Mark Looney	123 west up street, Anchorage, Ak 99508	\$1,000 - \$2,000	Remove
Jim Lonborg	1 Fenway Park, Boston, MA	\$5,000 - \$10,000	Remove
Rico Petrocelli	23 Shortstop Way, Framingham, MA	\$5,000 - \$10,000	Remove
unnamed minor	protected by hipaa	\$5,000 - \$10,000	Remove
unnamed minor	protected by hipaa	\$1,000 - \$2,000	Remove
Bob Cousy	22 Big Green Way, Seattle, AWA	\$1,000 - \$2,000	Remove
Babe Parelli	Old Schaffer Stadium Rd, Foxborough, MA	\$500,000 - \$1,000,000	Remove
unnamed minor	protected by hipaa	\$5,000 - \$10,000	Remove
		\$250 - \$1,000 (gifs only)	Add Client

Description:
Acute patient care. Some clients are not specifically identified as they are minors.

POFD Form

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10260

State of Alaska - Department of Administration - APOC - Online Forms - POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Local Municipal Government - Barrow, City of - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

SELF-EMPLOYMENT NONE / Not Applicable

- List each source (client, customer or business) of self-employment income over \$1000 by name and amount. Income means anything of value and covers all forms of compensation, including deferred income and attorney contingency fees. For clarification, see AS 39.50.200(10), "source of income"; 2 AAC 50.799(a), definition of self-employment; 2 AAC 50.695, reporting deferred income; and 2 AAC 50.704 - reporting income from attorney contingency fee agreements.
- Disclose each client, customer or business that paid you, your spouse/domestic partner or child more than \$1,000. Self-employment includes sole proprietors, partnerships, limited liability companies, and professional corporations. See 2 AAC 50.700(a)
- Disclose income from corporations in which the filer, alone or in combination with one or more family members, holds a controlling interest as defined under 2 AAC 50.700(b)
- Exemptions: To obtain an exemption, you must qualify under the law, you must file a written request, and you must receive an exemption from the commission. Exemption rules: AS 39.50.035, 2 AAC 50.775, 2 AAC 50.821. An exemption request must be filed before the due date of the report for which the exemption is requested.
- For detailed information on source of income see AS 39.50.200(10) "source of income".

Edit/Delete	Earned By	Business	Time	Description	Total Income
Edit Delete	Filer	Dr. Duffy's helpful hospital Clients: 8	Full-time 1/1/2015 to 6/30/2015	Acute patient care. Some clients are not specifically identified as they are minors.	\$500,000 - \$1,000,000

Click here to add new source of Income

Save & Resume Later Previous Next

19 / 19

State of Alaska | © 2015 | Send us Feedback

When finished uploading and updating income you get this.

Rental Income

If you own property that you rent to others you will need to fill this out.

The screenshot shows a web browser window displaying the State of Alaska APOC Online Forms. The page title is "FINANCIAL DISCLOSURE STATEMENT" and the user is identified as "Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014". The section is "SCHEDULE A: SOURCES OF INCOME OVER \$1,000" and specifically "RENTAL INCOME". The value is set to "NONE / Not Applicable". A red arrow points from the text on the right to this section. Below the section is a table with columns "Edit/Delete", "Owner", "Tenant", and "Amount". The table contains the text "No Income Found." and a link "Click here to add new source of Income". At the bottom of the page, there are buttons for "Save & Resume Later", "Previous", and "Next", and a page number "6 / 19".

State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

RENTAL INCOME NONE / Not Applicable →

- If any person paid more than \$1000 in rent during the preceding calendar year, report the name of the person and the amount of the rent paid, and, if the property is managed by a person other than the filer or a family member of the filer, additionally report the manager's name. 2 AAC 50.725 Disclose the location of the property under "Real Property Interests".

Edit/Delete	Owner	Tenant	Amount
No Income Found.			
Click here to add new source of Income			

6 / 19

Save & Resume Later Previous Next

State of Alaska | © 2015 | [Send us Feedback](#)

This box is available on most of the following pages. If the type of income does not apply to you click here and move on.

Rental 2

If you have a renter this is what it looks like



State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

RENTAL INCOME

NONE / Not Applicable =>

- If any person paid more than \$1000 in rent during the preceding calendar year, report the name of the person and the amount of the rent paid, and, if the property is managed by a person other than the filer or a family member of the filer, additionally report the manager's name. 2 AAC 50.725 Disclose the location of the property under "Real Property Interests".

Edit/Delete	Owner	Tenant	Amount
	Owner: <input checked="" type="radio"/> Filer <input type="radio"/> Spouse <input type="radio"/> Domestic Partner <input type="radio"/> Child	Tenant Name: Barney Rubble	Amount: More than \$10,000 and no more than \$20,000
	Manager's Name (if applicable):		

You must finish adding or cancel this action before navigating away from this step.

[Cancel Add](#) [Add Income](#)

[Save & Resume Later](#) [Previous](#) [Next](#)

6 / 19

After entering the renter, click "Add Income". Once you have entered all your renters you'll click next on the rental page.

Dividends, Interest, and other Earnings



This works just like the rental income page. See slides 43 and 44.

The screenshot shows a web browser window displaying the APOC Online Forms interface. The page title is "FINANCIAL DISCLOSURE STATEMENT" and the user is identified as "Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014". The section is "SCHEDULE A: SOURCES OF INCOME OVER \$1,000" and specifically "DIVIDENDS, INTEREST AND OTHER BUSINESS/INVESTMENT DISTRIBUTIONS OF EARNINGS". The status is "NONE / Not Applicable" with a checkbox. A list of instructions is provided, including a reminder to add PFIDs and details on what to disclose. A table with columns "Edit/Delete", "Recipient", "Source", and "Amount" is shown, containing the text "No Income Found." and a link to "Click here to add new source of Income". Navigation buttons "Save & Resume Later", "Previous", and "Next" are at the bottom, along with the page number "7 / 19".

Edit/Delete	Recipient	Source	Amount
	No Income Found.		
	Click here to add new source of Income		



Gifts



POFD Form

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10399

State of Alaska

myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

GIFTS WORTH MORE THAN \$250 NONE / Not Applicable

- Public Official Filers ONLY - Legislative filers are **Exempt**
- Legislators must submit more detailed disclosure reports to the Legislative Ethics Committee.
- Report all gifts worth more than \$250 (including gifts from a single source with a cumulative value of more than \$250). Include travel expenses, discounts not available to the public, loans forgiven or loans paid by a third party. Do not report gifts from spouse, domestic partner, parent, dependent child, sibling, grandparent, aunt, uncle, niece or nephew.

Edit/Delete	Recipient	Source	Description	Value
No Income Found.				
Click here to add new source of Income				

Save & Resume Later Previous Next

8 / 19

State of Alaska | © 2015 | [Send us Feedback](#)

If you have gifts to report click here to report them.

If you have no gifts to report click here.

Adding a Gift



To Whom →

From Whom →

What is it →

Value of gift →

When done click here to add the gift. →

Other Income



Sell your house, car, cash out your retirement account? That information goes on this page.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME POFD/LFD GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE A: SOURCES OF INCOME OVER \$1,000

OTHER INCOME NONE / Not Applicable =>

- List source and amount of income over \$1,000 not listed elsewhere in this form, including sale of goods or property, taxable capital gains, pensions, retirement account cash-outs, government entitlements, alimony or child support payments, honoraria and any other payments not otherwise accounted for.

Edit/Delete	Recipient	Source	Amount
No Income Found.			

[Click here to add new source of Income](#)

Save & Resume Later Previous Next

9 / 19



Disclosing Business Interests

The screenshot shows the 'APOC Online Forms' interface for a 'FINANCIAL DISCLOSURE STATEMENT'. The user is identified as an 'Office Holder - Executive - Commissioner - Department of Corrections' with a report period from 1/1/2014 to 12/31/2014. The current section is 'SCHEDULE B: BUSINESS INTERESTS', which includes 'Remove', 'Export', and 'Import' buttons. The status is 'NONE / Not Applicable'. A list of instructions for reporting business interests is provided, including requirements for stockholders, ownership interests over \$1,000, and non-profit organizations. Below the instructions is a table with columns for 'Edit/Delete', 'Interested Party', 'Business', 'Position / Interest Type', and 'Description'. The table currently shows 'No Interest Found' and a link to 'Click here to add new source of Interest'. Navigation buttons for 'Save & Resume Later', 'Previous', and 'Next' are at the bottom, along with a page indicator '10 / 19'.

State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE B: BUSINESS INTERESTS Remove Export Import

BUSINESS INTERESTS NONE / Not Applicable →

- Report business interests even if they were NOT a source of income, including businesses in which the filer or family member (spouse, domestic partner, dependent children and, for legislative branch filers ONLY, nondependent children living with the filer):
 - Served as stockholder, owner, officer, director, partner, proprietor, employee or held an interest.
 - Had ownership interests of more than \$1,000 in a publicly traded corporation.
 - Had any other ownership interest in a business, including shares in non-publicly traded corporations, sole proprietorships, limited liability companies. Include options to buy.
 - Include non-profit organizations, corporations, businesses, associations, trade groups.
- If the business was a source of income over \$1,000, it must also be reported in Schedule A.

Edit/Delete	Interested Party	Business	Position / Interest Type	Description
No Interest Found.				
Click here to add new source of Interest				

Save & Resume Later Previous Next

10 / 19

State of Alaska | © 2015 | Send us Feedback

As in other areas, you can import the information via a spreadsheet. Even if you didn't receive income you need to list your business interests here.

Adding a business interest

To add business interests one at a time fill in the blank areas.

POFD Form

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10399

State of Alaska

APOC Online Forms (APOCED) Logout

HOME POFD/LFD GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE B: BUSINESS INTERESTS

Remove Export Import

BUSINESS INTERESTS

NONE / Not Applicable =>

- Report business interests even if they were NOT a source of income, including businesses in which the filer or family member (spouse, domestic partner, dependent children and, for legislative branch filers ONLY, nondependent children living with the filer):
 - Served as stockholder, owner, officer, director, partner, proprietor, employee or held an interest.
 - Had ownership interests of more than \$1,000 in a publicly traded corporation.
 - Had any other ownership interest in a business, including shares in non-publicly traded corporations, sole proprietorships, limited liability companies. Include options to buy.
 - Include non-profit organizations, corporations, businesses, associations, trade groups.
- If the business was a source of income over \$1,000, it must also be reported in Schedule A.

Edit/Delete	Interested Party	Business	Position / Interest Type	Description
Interested Party: <input type="checkbox"/> Filer <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Child				
Position / Type of Interest <input type="text"/>				
Business Name: <input type="text"/>				
Business Address: <input type="text"/>				
City: <input type="text"/>	State: Alaska	Zip Code: <input type="text"/>	Country: United States	
Detailed Description of Business Activity: <input type="text"/>				

You must finish adding or cancel this action before navigating away from this step.

Cancel Add Add Interest

Save & Resume Later Previous Next

After you enter an interest the page will look like this



POFD Form

https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10399

State of Alaska

myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE B: BUSINESS INTERESTS

Remove Export Import

BUSINESS INTERESTS

NONE / Not Applicable =>

- Report business interests even if they were NOT a source of income, including businesses in which the filer or family member (spouse, domestic partner, dependent children and, for legislative branch filers ONLY, nondependent children living with the filer):
 - Served as stockholder, owner, officer, director, partner, proprietor, employee or held an interest.
 - Had ownership interests of more than \$1,000 in a publicly traded corporation.
 - Had any other ownership interest in a business, including shares in non-publicly traded corporations, sole proprietorships, limited liability companies. Include options to buy.
 - Include non-profit organizations, corporations, businesses, associations, trade groups.
- If the business was a source of income over \$1,000, it must also be reported in Schedule A.

Edit/Delete	Interested Party	Business	Position / Interest Type	Description
Edit Delete	Filer	3M 3M Park Minneapolis, Minnesota 32325	Stock holder	Integrated mining and manufacturing company.

[Click here to add new source of Interest](#)

Save & Resume Later Previous Next

10 / 19

State of Alaska | © 2015 | [Send us Feedback](#)



Real Property Interests



What are
Real Property
Interests?



State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE C: REAL PROPERTY INTERESTS Remove Export Import

REAL PROPERTY INTERESTS NONE / Not Applicable =>

- Report an interest in real property by the address or other legal description of the property, except that a primary residence or recreational property held for personal use may be described only by zip code. Enter 'Not Reported' for Address and City if this applies to you.
- Report the nature of the interest that the filer or family member held in the property; the nature of interests to be reported includes fee simple ownership, tenancy in common, general or limited partnership interest, and holder of an option to purchase. If property is jointly owned, check all boxes that apply.

Edit/Delete	Owner(s)	Address or Legal Description	Ownership Interest
No Interest Found.			

[Click here to add new source of Interest](#)

Save & Resume Later Previous Next

11 / 19



Primary residence and recreational property identification



Your primary residence and one recreational property need only be identified by zip code. All others need a more precise description.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE C: REAL PROPERTY INTERESTS

Remove Export Import

REAL PROPERTY INTERESTS

NONE / Not Applicable →

- Report an interest in real property by the address or other legal description of the property, except that a primary residence or recreational property held for personal use may be described only by zip code. Enter 'Not Reported' for Address and City if this applies to you.
- Report the nature of the interest that the filer or family member held in the property, the nature of interests to be reported includes fee simple ownership, tenancy in common, general or limited partnership interest, and holder of an option to purchase. If property is jointly owned, check all boxes that apply.

Edit/Delete	Owner(s)	Address or Legal Description	Ownership Interest
Edit Delete	Filer	na na, Alaska 99603	Recreational property
Edit Delete	Spouse	na na, Alaska 99687	Primary residence
Edit Delete	Filer	Track 6 Lot 3 Talkeetna, Alaska 99997	Undeveloped land

[Click here to add new source of Interest](#)

Save & Resume Later Previous Next

11 / 19

State of Alaska | © 2015 | [Send us Feedback](#)



Beneficial Interests



State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE D: BENEFICIAL INTERESTS

Remove Export Import

TRUSTS, RETIREMENT ACCOUNTS OR OTHER BENEFICIAL INTERESTS

NONE / Not Applicable →

- Report each trust, retirement account or other beneficial interest that exceeded \$1,000 during the reporting period, including a state or federally administered retirement system plan, employee pension plans, profit-sharing trusts, family trust, education trusts, deferred compensation plans, annuity plans or any other similar arrangement intended to provide future income the filer or family member.
- Identify individual investments accounts if you or family members manage or personally control the investments.

Edit/Delete	Owner(s)	Managed By	Interest Holder	Fund or Companies	Percent
No Interest Found.					
Click here to add new source of Interest					

Save & Resume Later Previous Next

12 / 19

This point can make your filing much easier. If an account is managed by a company you can simplify your report.

Here you don't need to have received income, report if the value is over \$1,000.

Beneficial interests



This account is managed by another so it does not require detail. But the filer manages this one so it needs to be detailed.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE D: BENEFICIAL INTERESTS

Remove Export Import

TRUSTS, RETIREMENT ACCOUNTS OR OTHER BENEFICIAL INTERESTS

NONE / Not Applicable →

- Report each trust, retirement account or other beneficial interest that exceeded \$1,000 during the reporting period, including a state or federally administered retirement system plan, employee pension plans, profit-sharing trusts, family trust, education trusts, deferred compensation plans, annuity plans or any other similar arrangement intended to provide future income the filer or family member.
- Identify individual investments accounts if you or family members manage or personally control the investments.

Edit/Delete	Owner(s)	Managed By	Interest Holder	Fund or Companies	Percent
Edit Delete	Filer	Pers	Filer	Alaska State retirement account	100.00%
Edit Delete	Filer, Spouse	Joe Schmoe, Esquire	Flintstone family	Flintstone family trust	50.00%
Edit Delete	Spouse	US Government	Spouse	Reserve retirement account to be received at age 60	100.00%
Edit Delete	Filer	Self	Filer	3M stock	100.00%

[Click here to add new source of Interest](#)

Save & Resume Later Previous Next

12 / 19



Loans and Debts



Who do you owe money to

What to report on this page

This page works like earlier pages

State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE E: LOANS AND DEBTS

LOANS, LOAN GUARANTEES & DEBTS OVER \$1,000 NONE / Not Applicable =>

- Report each creditor or lender to whom more than \$1,000 was owed during the reporting period.
- Report guarantor of each loan.
- List financial obligations, including mortgages on property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support payments; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans and promissory notes.
- Loans include secured, unsecured and contingent loans.
- Do NOT list credit card obligations or revolving charge accounts.
- Legislative branch filers must report additional details: original amount of the obligation, the current balance owed, interest rate, length of the loan and whether a written agreement exists for a creditor or lender who:
 - Lobbies or hired lobbyists
 - Had contracts or sought contracts worth more than \$10,000 with any state agency
 - Was a municipal or local government entity
 - Was affected financially – in an amount exceeding \$1,000 – by an act of the legislature or state agency decision, including actions affecting professional or occupational licenses; natural resource permits or quotas; assessments; tax rates; health, safety or environmental standards; insurance or business practices.

Edit/Delete	Owner	Debt Type	Name
No Debts Found.			
Click here to add a new debt			

[Save & Resume Later](#) [Previous](#) [Next](#)

13 / 19



For most filers loans and debts will look like this

This will make
your reporting
easier!

Legislative
filers please
take note.

State of Alaska
myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME POFD/LFD GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE E: LOANS AND DEBTS

LOANS, LOAN GUARANTEES & DEBTS OVER \$1,000 NONE / Not Applicable

- Report each creditor or lender to whom more than \$1,000 was owed during the reporting period.
- Report guarantor of each loan.
- List financial obligations, including mortgages on property owned or sold during the reporting period; loans that have been guaranteed; delinquent taxes; alimony; child support payments; medical bills; boat and vehicle loans; business and personal loans; escrows; student loans; signature loans and promissory notes.
- Loans include secured, unsecured and contingent loans.
- Do NOT list credit card obligations or revolving charge accounts**
- Legislative branch filers must report additional details: original amount of the obligation, the current balance owed, interest rate, length of the loan and whether a written agreement exists for a creditor or lender who:
 - Lobbies or hired lobbyists
 - Had contracts or sought contracts worth more than \$10,000 with any state agency
 - Was a municipal or local government entity
 - Was affected financially – in an amount exceeding \$1,000 – by an act of the legislature or state agency decision, including actions affecting professional or occupational licenses; natural resource permits or quotas; assessments; tax rates; health, safety or environmental standards; insurance or business practices.

Edit/Delete	Owner	Debt Type	Name
Edit Delete	Filer	Creditor	USAA
Edit Delete	Spouse	Creditor	Alaksa USA Fed Credit Union
Edit Delete	Spouse	Creditor	Child Support
Edit Delete	Filer	Creditor	Alimony

[Click here to add a new debt](#)

[Save & Resume Later](#) [Previous](#) [Next](#)

13 / 19

Government Contracts and Leases



What to report

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE F: LEASES

GOVERNMENT CONTRACTS AND OFFERS TO CONTRACT NONE / Not Applicable =>

- List all contracts, bids and offers to contract with the state or any state or municipal agency or entity.
- Report contract interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company or through a corporation in which filer or family members held a controlling interest.

Edit/Delete	Contract Holder(s)	Contract ID	Contract Agency	Status	Type of Interest	Description
No Leases Found.						
Click here to add new source of Lease						

Save & Resume Later Previous Next

14 / 19



A contract would look like this



Not many people have this to report. Notice this contract is with a county and not the state. Even contracts with municipalities need to be reported.

The screenshot shows the APOC Online Forms interface. The main heading is "FINANCIAL DISCLOSURE STATEMENT" for an Office Holder - Executive - Commissioner - Department of Corrections, reporting from 1/1/2014 to 12/31/2014. Under "SCHEDULE F: LEASES", the "GOVERNMENT CONTRACTS AND OFFERS TO CONTRACT" section is marked as "NONE / Not Applicable". A table below lists a contract with Granite County, held by the filer as an owner, for road cleanup. The page number is 14 / 19.

Edit/Delete	Contract Holder(s)	Contract ID	Contract Agency	Status	Type of Interest	Description
Edit Delete	Filer	4601586561581+44335	Granite County	Held	Owner	Clean up roads in spring to remove sand and gravel.



Natural Resource Leases



What to report

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms (APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE F: LEASES

NATURAL RESOURCE LEASES NONE / Not Applicable =>

- List natural resource leases – including mineral, timber, oil and gas leases – held, bid or offered during the reporting period.
- Report lease interests as individual, sole proprietor, family member, partnership, professional corporation, limited liability company, or corporation in which you or family (individually or together) held controlling interest.

Edit/Delete	Lease Holder(s)	Lease ID	Status	Type of Interest	Description
No Leases Found.					

[Click here to add new source of Lease](#)

Save & Resume Later Previous Next

15 / 19



Close Economic Associations



Many filers won't have to report anything here. But, make sure you are reporting if you are required to do so.



State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE G

CLOSE ECONOMIC ASSOCIATIONS NONE / Not Applicable →

EMPT

1. Municipal and local officials are exempt from reporting close economic associations.
2. Members of state boards and commissions are exempt from reporting close economic associations.
3. Local officials and state board/commission members do NOT have to complete this section.

- **STATE PUBLIC OFFICIALS:** Disclose financial relations with legislators, other public officials and lobbyists.
- **LEGISLATIVE BRANCH:** Disclose financial relations with public officials, lobbyists, other legislators, and legislative employees. Report close economic association detailed information to the Legislative Ethics Committee.
- **CLOSE ECONOMIC ASSOCIATION** means a financial relationship between public officials, legislators and lobbyists, including shared interests in a business, property, association, partnership, corporation or LLC.
- **CHANGES:** Report new close economic associations within 60 days.

Edit/Delete	Owner	Name	Description
No Associations Found.			
Click here to add a new Association			

[Save & Resume Later](#) [Previous](#) [Next](#)

16 / 19

State of Alaska | © 2015 | [Send us Feedback](#)



Lobbyist Reporting



Who has to report anything on this page.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

SCHEDULE G

FILERS WITH A LOBBYIST SPOUSE or PARTNER NONE / Not Applicable →

- **EXEMPT:** Local officials and members of state boards and commissions are exempt. Check NONE.
- **STATE PUBLIC OFFICIALS with a lobbyist spouse or domestic partner:** Report names and addresses of each employer of the lobbyist and the total monetary value received from each of the lobbyist's employers.
- **LEGISLATIVE BRANCH filers with a lobbyist spouse or domestic partner:** Disclose employer of lobbyist and compensation, and report details to the Legislative Ethics Committee.
- **CHANGES:** Report changes in lobbyist's employer within 48 hours of the change.

Edit/Delete	Name	Address	Compensation
No Employers Found.			
Click here to add a new Employer			

Save & Resume Later Previous Next

17 / 19

Municipal Officials and members of Boards and Commissions need not report here.



Almost There!



This is the review point and what your filing will look like after you check it and then submit it.

State of Alaska myAlaska My Government Resident Business in Alaska Visiting Alaska State Employees

APOC Online Forms

(APOCED) *** Logout

HOME **POFD/LFD** GROUPS/ENTITIES CANDIDATES LOBBYING INDEPENDENT EXPENDITURES ADMINISTRATION

State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

REVIEW SUBMISSION

- You **MUST** click **NEXT** and electronically sign this form to submit it to APOC. **Otherwise you have NOT filed your disclosure and may be subject to civil penalties for a late filing.**
- Please carefully review your Financial Disclosure below. If corrections are needed use the blue "Previous" and "Next" buttons below to navigate to the appropriate page(s) and make changes before submitting.

POFD FORM

INCOMPLETE

FILER INFORMATION

First Name: [REDACTED]
Last Name: [REDACTED]
Address: 17 [REDACTED]
City, State Z [REDACTED]
Contact Ph [REDACTED]
Alternate Phone: **Nothing to Report**
Fax (Optional): **Nothing to Report**
Email: **n/a**
Partner Type: **Spouse**
Spouse/Domestic Partner Name: [REDACTED]
Dependent Children: **0**
Non-Dependent Children: **0**

PURPOSE OF FILING

Report Year: **2015**
Report Dates: From **01/01/2014** Through **12/31/2014**
Filing As: **Office Holder**
Branch: **Executive**
Position: **Commissioner**

“Incomplete” does not mean you’ve missed a step. It means you need to review and certify before you have completed the process.

Review and make sure you're satisfied with the information



PURPOSE OF FILING

Report Year: **2015**
 Report Dates: From **01/01/2014** Through **12/31/2014**
 Filing As: **Office Holder**
 Branch: **Executive**
 Position: **Commissioner**
 Department: **Department of Corrections**
 Report Type: **Annual**

INCOME

Owner	Type	Detail	Description	Amount
Filer	Salaried	Bedrock Gravel Pit Sandy Lane Bedrock, Alaska 99508 Full-time From: 01/01/2014 Through 12/31/2014 Time Worked:	Equipment operator	\$20,000 - \$50,000
Filer	Rental	Tenant: Barney Rubble		\$10,000 - \$20,000
Filer	Gift	Source: Equipment operators union	Paid for travel to conference on dinodiggers in Rockwell, AZ.	\$1,000 - \$2,000

INTERESTS

Owner	Type	Detail	Description	Interest
Filer	Business	Business Name: 3M 3M Park Minneapolis, Minnesota 32325	Integrated mining and manufacturing company.	Position / Type: Stock holder
Filer	Real Property	na na, Alaska 99603	Ownership Interest: Recreational property	
Spouse	Real Property	na na, Alaska 99687	Ownership Interest: Primary residence	
Filer	Real Property	Track 6 Lot 3 Talkeetna, Alaska 99997	Ownership Interest: Undeveloped land	
Filer	Beneficial	Managed By: Pers	Alaska State retirement account	Ownership: 100%
Filer, Spouse	Beneficial	Managed By: Joe Schmoe, Esquire	Flintstone family trust	Ownership: 50%
Spouse	Beneficial	Managed By: US Government	Reserve retirement account to be received at age 60	Ownership: 100%

Anything missing?
 How about the PFD for the filer and spouse?

Typos show

Keep checking



Don't worry about how the words break in the fields. It is a function of the program.

Filer	Property	Talkeetna, Alaska 99997	Ownership interest: undeveloped land	
Filer	Beneficial	Managed By: Pers	Alaska State retirement account	Ownership: 100%
Filer, Spouse	Beneficial	Managed By: Joe Schmoe, Esquire	Flintstone family trust	Ownership: 50%
Spouse	Beneficial	Managed By: US Government	Reserve retirement account to be received at age 60	Ownership: 100%
Filer	Beneficial	Managed By: Self	3M stock	Ownership: 100%

LOANS AND DEBTS

Owner	Type	Name
Filer	Creditor	USAA
Spouse	Creditor	Alaksa USA Fed Credit Union
Spouse	Creditor	Child Support
Filer	Creditor	Alimony

LEASES

Owner	Type of Lease	Lease/Contract ID	Interest	Status	Description
Filer	Government	4601586561581+44335	Owner	Held	Clean up roads in spring to remove sand and gravel.

CLOSE ECONOMIC ASSOCIATIONS

Person Disclosing Association	Associated Person	Description
No Associations / Nothing to Report		

LOBBYIST PARTNER EMPLOYERS

Name	Address	Compensation
No Lobbyist Partner Employers / Nothing to Report		

Save & Resume Later

Previous

Next

18 / 19

State of Alaska | © 2015 | Send us Feedback



More typos

If there are errors you want to fix you can save and resume later, or go to previous pages and fix it now. If it is as you want it click next.

Okay, now you're ready to certify



The screenshot shows a web browser window displaying the APOC Online Forms page. The browser's address bar shows the URL: <https://myalaska.state.ak.us/apoc/form/POFD/POFD.aspx?ID=10399>. The page header includes the State of Alaska logo and navigation links for myAlaska, My Government, Resident, Business in Alaska, Visiting Alaska, and State Employees. The main navigation menu includes HOME, **POFD/LFD**, GROUPS/ENTITIES, CANDIDATES, LOBBYING, INDEPENDENT EXPENDITURES, and ADMINISTRATION. The breadcrumb trail reads: State of Alaska > Department of Administration > APOC > Online Forms > POFD/LFD.

FINANCIAL DISCLOSURE STATEMENT

Office Holder - Executive - Commissioner - Department of Corrections - Report From: 1/1/2014 To: 12/31/2014

CERTIFICATION

NOTE: Public officials who are required to file this disclosure statement may have additional obligations to disclose conflicts of interest or potential conflicts under state executive, legislative or judicial ethics rules or personnel rules. Legislators who are required to file this disclosure statement have additional disclosure and reporting requirements imposed by the Select Committee on Legislative Ethics. Local officials may also be governed by local ethics ordinances or personnel rules.

Click "Finish" to sign and submit the form.

All who are required to file public disclosure forms are solely responsible for filing complete, accurate and truthful forms by the deadlines.

THIS IS A PUBLIC DOCUMENT

Disclosure forms, guidelines, laws and regulations are online: doa.alaska.gov/apoc or from APOC offices

ALASKA PUBLIC OFFICES COMMISSION

ANCHORAGE OFFICE:
2221 E. Northern Lights Blvd – Rm 128
Anchorage, AK 99508-4149
907-276-4176 / Toll-free 800-478-4176
Fax 907-276-7018

JUNEAU OFFICE:
240 Main St. – Rm 500
Mail: P.O. Box 110222
Juneau, AK 99811-0222
907-465-4864 / Fax 907-465-4832

E-mail APOC: doa_apoc@alaska.gov

At the bottom of the page, there are three buttons: "Save & resume later" (red), "Previous" (blue), and "Finish" (blue). The page number "19 / 19" is displayed at the bottom center. The footer of the page reads "State of Alaska | © 2015 | Send us Feedback".

Certify here—and You're Done!

Here is where you certify your report. By typing in your password and hitting the "Sign and Submit" button you certify that the report is complete and correct.

The screenshot shows a web browser window with the URL <https://my.alaska.gov/ESignature/Ceremony.aspx?doc=804633&pubid=pofd&returnto=https://myalaska.state.ak.us/apoc/fo>. The page header includes the State of Alaska logo and navigation links: myAlaska, My Government, Resident, Business in Alaska, Visiting Alaska, and State Employees. The user is signed in as APOCED, with a [Sign Out](#) link. The main navigation menu includes HOME, SERVICES, MYPROFILE, MYDOCUMENTS, and HELP. A system notification states: "System Notifications: The ACPE-Student Aid Portal is currently not available. For assistance, please call 907-465-2962." Below this is a link to "Return to APOC - Disclosure Forms". The main content area is titled "SIGNING CEREMONY" and contains the following text: "By using your electronic signature to sign this document, you legally bind yourself to it to the same extent as you would by signing a paper copy of the document. Please take a moment to verify that the document you are about to electronically sign is in a readable format, and is an accurate copy of the electronic document you submitted. This is important because, under Alaska law, criminal penalties apply for falsely certifying a document. If you submit information that you know is false, you could face imprisonment, fines, or both. You are legally obligated to protect the security of your myAlaska electronic signature. That means you cannot share your myAlaska password with anyone else - even a family member - or let anyone else use your myAlaska electronic signature. If you discover any evidence that anyone else has used your electronic signature or gained access to your password, you must report it promptly to the [myAlaska Help Center](#)." Below this is a "Document Details" section with the following information: Title: POFD Form; Description: Bur [redacted]; Department: Department of Administration; Division: Public Offices Commission; Size: 15959 bytes; Certified Date: [redacted]. There is a [View Document](#) link. At the bottom of the form is a "Password:" field, a "Sign and Submit" button, and a "Cancel" button. The footer includes links for Help, Privacy Policy, User Agreement, and Browser Compatibility, along with contact information for the Department of Administration Enterprise Technology Services (ETS): Email: myalaska.help@alaska.gov, Monday - Friday, 10:00 AM to 4:30 PM Alaska Time, Anchorage: 907-269-6311 || Fairbanks: 907-451-5911 || Juneau: 907-465-5211.

You are now done!