

General Services Results Delivery Unit

Contribution to Department's Mission

The General Services RDU provides professional procurement services to state agencies and political subdivisions, manages executive branch property assets, provides agencies in Juneau with daily mail processing services, pays state lease costs for office/parking space, administers management and maintenance of 15 state-owned facilities.

Core Services

- Establish cost effective multi-agency term contracts for high use supplies and services needed by all agencies.
- Coordinate statewide reutilization efforts to locate and transfer available excess property items to state agencies.
- Daily mail posting, interagency receipt, sorting, distribution and post office delivery.
- Manage space and administer over 550 leases with the private sector and leases in State owned facilities.
- Provide space standards recommendations and contract guidance for all State owned office facilities.
- Provide for the day to day long term management and operations of 11 Public Building Fund (PBF) facilities and 4 non PBF buildings.

Major RDU Accomplishments in 2012

- The division manages over 250 statewide contracts used by the state and its political subdivisions representing a diverse mix of supplies and services; such as automobile tires, police interceptors, hazardous incident response equipment, radios, satellite phones, microcomputers, rental cars, dairy products, fuel, drug testing, and automated external defibrillators. The total annual dollar value of orders placed on General Service's statewide contracts is approximately \$100 million. The total savings for FY2011 was \$33,207,987.
- Started using electronic auctions to replace outcry auctions and State Wide Seal Bids.
- Timely processing of Alaska Commission on Postsecondary Education and Department of Labor and Workforce Development, due to expansion in growth in both programs.
- Renegotiated 86.4% of expired leases at below market rates.
- Identified and managed methods to reduce energy consumption and utility expenses.
- Completed investigations, analysis and space studies in order to provide recommendations for the Nome State Office Building project.

Key RDU Challenges

Efficiency - Improve the State's ability to reduce postage costs and processing resources, by continuing to work with state agencies to barcode their outgoing mail and to use electronic services for all accountable mail.

Space Standards - The division is actively analyzing and revising the space standards developed in 2004, which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow the State to release an estimated hundreds of thousands of square feet of office space in private leases.

Significant Changes in Results to be Delivered in FY2014

Electronic Auctions - Use electronic auctions throughout the year and not restricting auction activity to just five times a year during certain time periods.

Facility Management - The Nome State Office Building will be added to the Public Building Fund portfolio, and General Services will assume responsibility for major building renovations, as well as the day-to-day maintenance and operations. The division will identify tenants to fill the space in the Robert B. Atwood Building vacated by the Department of Revenue that relocated to the Linny Pacillo Parking Garage. We will continue to maximize space efficiency, and improve collocation of agencies within the building.

Contact Information**Contact:** Vern Jones, Chief Procurement Officer**Phone:** (907) 465-5684**Fax:** (907) 465-2189**E-mail:** Vern.Jones@alaska.gov

General Services
RDU Financial Summary by Component

All dollars shown in thousands

	FY2012 Actuals				FY2013 Management Plan				FY2014 Governor			
	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds	UGF+DGF Funds	Other Funds	Federal Funds	Total Funds
<u>Formula Expenditures</u> None.												
<u>Non-Formula Expenditures</u>												
Purchasing	0.0	0.0	0.0	0.0	1,394.3	0.0	0.0	1,394.3	1,394.9	0.0	0.0	1,394.9
Property Management	0.0	0.0	0.0	0.0	654.7	0.0	403.0	1,057.7	657.6	0.0	404.3	1,061.9
Central Mail	0.0	0.0	0.0	0.0	38.6	3,626.2	0.0	3,664.8	38.6	3,626.2	0.0	3,664.8
Leases	0.0	0.0	0.0	0.0	0.0	50,032.7	0.0	50,032.7	0.0	50,132.7	0.0	50,132.7
Lease Administration	0.0	0.0	0.0	0.0	128.2	1,261.1	0.0	1,389.3	128.2	1,527.4	0.0	1,655.6
Facilities	0.0	0.0	0.0	0.0	822.8	17,122.5	0.0	17,945.3	825.0	17,239.4	0.0	18,064.4
Facilities Administration	0.0	0.0	0.0	0.0	21.8	1,680.3	0.0	1,702.1	21.8	1,878.4	0.0	1,900.2
NPBF Facilities	0.0	0.0	0.0	0.0	667.8	176.9	0.0	844.7	669.4	176.9	0.0	846.3
General Svcs Facilities Maint.	0.0	0.0	0.0	0.0	0.0	39.7	0.0	39.7	0.0	39.7	0.0	39.7
Totals	0.0	0.0	0.0	0.0	3,728.2	73,939.4	403.0	78,070.6	3,735.5	74,620.7	404.3	78,760.5

General Services
Summary of RDU Budget Changes by Component
From FY2013 Management Plan to FY2014 Governor

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	3,200.5	527.7	73,939.4	403.0	78,070.6
Adjustments which will continue current level of service:					
-Purchasing	0.6	0.0	0.0	0.0	0.6
-Property Management	0.0	2.9	0.0	1.3	4.2
-Lease Administration	0.0	0.0	0.4	0.0	0.4
-Facilities	2.2	0.0	16.9	0.0	19.1
-Facilities Administration	0.0	0.0	0.4	0.0	0.4
-NPBF Facilities	1.6	0.0	0.0	0.0	1.6
Proposed budget increases:					
-Leases	0.0	0.0	100.0	0.0	100.0
-Lease Administration	0.0	0.0	265.9	0.0	265.9
-Facilities	0.0	0.0	100.0	0.0	100.0
-Facilities Administration	0.0	0.0	197.7	0.0	197.7
FY2014 Governor	3,204.9	530.6	74,620.7	404.3	78,760.5

Component: Purchasing

Contribution to Department's Mission

To assist state agencies and political subdivisions to achieve their public mission and reduce costs by providing professional procurement services.

Results

(Additional performance information is available on the web at <http://omb.alaska.gov/results.>)

Core Services

- Establish cost-effective multi-agency term contracts for high use supplies and services needed by all agencies.
- Provide training to client agencies on the application of the State Procurement Code (AS 36.30, 2 AAC 12) and the Alaska Administrative Manual.

Measures by Core Service

(Additional performance information is available on the web at <http://omb.alaska.gov/results.>)

1. Establish cost-effective multi-agency term contracts for high use supplies and services needed by all agencies.

Target: Establish new statewide contracts or purchasing agreements.

Target: 100% of new contracts entered into produce a minimum of 5% savings from prior rates.

2. Provide training to client agencies on the application of the State Procurement Code (AS 36.30, 2 AAC 12) and the Alaska Administrative Manual.

Major Component Accomplishments in 2012

- The Universal Public Purchasing Certification Council Agency Certification Excellence achievement award was received for the fourth consecutive year. To receive this award, all eligible Division purchasing staff members must possess a Certified Professional Public Buyer (CPPB) from the Universal Public Procurement Certification Council. As a result of receiving this award for the fourth consecutive year, the Division also attained the Sterling Award for maintaining a fully certified staff.
- The Achievement of Excellence in Procurement award from the National Purchasing Institute was received. This award is presented to agencies that are on the forefront of innovation, professionalism, productivity, and leadership in the procurement field.
- Several staff members attained Best Value Certification through the Performance Based Research Studies Group at Arizona State University. This certification is based on the Best Value Procurement method that introduces a new and innovative process to procure commodities and services. The Best Value method was utilized by the state for the Administrative Systems Replacement project. In addition, working cooperatively with the Department of Corrections to utilize this process for the procurement of an Electronic Health Records System for the prison institutions.
- Participated with multiple other states to adopt a new statewide contract for software, industrial supplies and

equipment, walk in building supplies, mailing room equipment, police radar detectors, and drug testing kits.

- The division assisted the Commissioner's Office with procuring a strategic planning contract, and assisted Retirement and Benefits with a formal solicitation for a Health Management Consultant.
- A variety of procurements related to the installation of video monitors and computers in the 10th floor State Office Building training room and in room 240 of the Atwood building in Anchorage. These rooms are used by DGS for various procurement related training courses
- New contracts were developed for rural air carriers, rental cars, conference coordinators, shredding services, groceries, and inmate self-service kiosks.
- Renewal amendments were developed for various commodities and services, including copier paper, pleading paper, HP toner cartridges, microfiche, add-on office furniture, office supplies, local office moves, vehicle lifts, breast pumps, ESRI and Landesk software, helicopter charters, land fuels and marine diesel fuel.
- The division presented fifty-nine (59) procurement training courses to 886 attendees.
- One hundred seventy-five (175) Requests for Alternate Procurement with a total value over \$94 million were processed. In addition, the division provided statewide procurement consulting services.
- A small number of foreign waivers contracts were awarded to vendors located outside of the United States, cost waivers that authorized a reduction in the percentage allocated to cost for a Request for Proposal, and out-of-state solicitation waivers that authorized the requesting agency to solicit vendors that were located outside of Alaska.
- The division manages over 250 statewide contracts used by the state and its political subdivisions representing a diverse mix of supplies and services; such as automobile tires, police interceptors, hazardous incident response equipment, radios, satellite phones, microcomputers, rental cars, dairy products, fuel, drug testing, and automated external defibrillators. The total annual dollar value of orders placed on General Service's statewide contracts is approximately \$100 million. The total savings for FY2011 was \$33,207,987.
- The purchasing section provided procurement consultative services to all departments - reviewed advanced level procurement work and provided direction regarding complex solicitations, requests for alternate procurement, protests, appeals, violations and unique procurement situations.

Key Component Challenges

Increase Services with Current Staff Levels - The division working to: automate systems and procurement methods using the internet to foster improved efficiency for state agencies; improve access for Alaska vendors to state business; enhance reporting on state purchasing activities; improve the statewide procurement officer certification and training program; maintain and enhance the web-based system to track state procurement officer certifications, training records, and delegations of purchasing authority; increase the number of statewide term contracts available for all state agencies and political subdivisions; and, improve outreach to state political subdivisions to ensure rural communities and other State of Alaska subdivisions have access to cost effective and efficient contracts.

Significant Changes in Results to be Delivered in FY2014

No significant changes in results to be delivered in FY2014

Statutory and Regulatory Authority

AS 36.30	State Procurement Code
AS 44.21.020(1),(4)	Duties of the Department
AS 44.99.200-240	State Publications
2 AAC 12	Procurement

Contact Information

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Purchasing Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,202.0	1,294.4	1,295.0
72000 Travel	30.1	2.1	2.1
73000 Services	96.2	90.7	90.7
74000 Commodities	17.9	7.1	7.1
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,346.2	1,394.3	1,394.9
Funding Sources:			
1004 General Fund Receipts	1,288.6	1,394.3	1,394.9
1007 Interagency Receipts	57.6	0.0	0.0
Funding Totals	1,346.2	1,394.3	1,394.9

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
Unrestricted Fund	68515	15.4	0.0	0.0
Unrestricted Total		15.4	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	57.6	0.0	0.0
Restricted Total		57.6	0.0	0.0
Total Estimated Revenues		73.0	0.0	0.0

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	1,394.3	0.0	0.0	0.0	1,394.3
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.6	0.0	0.0	0.0	0.6
FY2014 Governor	1,394.9	0.0	0.0	0.0	1,394.9

**Purchasing
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	14	14	Annual Salaries	854,669
Part-time	0	0	Premium Pay	410
Nonpermanent	0	0	Annual Benefits	492,239
			<i>Less 3.88% Vacancy Factor</i>	<i>(52,318)</i>
			Lump Sum Premium Pay	0
Totals	14	14	Total Personal Services	1,295,000

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	1	0	1
Accounting Tech II	0	0	1	0	1
Administrative Assistant I	0	0	1	0	1
Administrative Officer II	0	0	1	0	1
Chief Procurement Off	0	0	1	0	1
Contracting Officer III	0	0	5	0	5
Contracting Officer IV	0	0	1	0	1
Division Operations Manager	0	0	1	0	1
Office Assistant I	0	0	1	0	1
Publications Tech II	0	0	1	0	1
Totals	0	0	14	0	14

Component Detail All Funds
Department of Administration

Component: Purchasing (AR11750) (60)

RDU: Centralized Administrative Services (13)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	1,202.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	30.1	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	96.2	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	17.9	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,346.2	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	1,288.6	0.0	0.0	0.0	0.0	0.0	0.0%
1007 I/A Rcpts (Other)	57.6	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	1,288.6	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	57.6	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	14	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Purchasing (AR11750) (60)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	1,258.4	1,258.4	1,294.4	1,295.0	0.6	0.0%
72000 Travel	0.0	2.1	2.1	2.1	2.1	0.0	0.0%
73000 Services	0.0	110.7	110.7	90.7	90.7	0.0	0.0%
74000 Commodities	0.0	23.1	23.1	7.1	7.1	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	1,394.3	1,394.3	1,394.3	1,394.9	0.6	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	1,394.3	1,394.3	1,394.3	1,394.9	0.6	0.0%
Unrestricted General (UGF)	0.0	1,394.3	1,394.3	1,394.3	1,394.9	0.6	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	14	14	14	14	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Purchasing (60)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
1004 Gen Fund	ConfCom	1,394.3	1,258.4	2.1	110.7	23.1	0.0	0.0	0.0	14	0	0
		1,394.3										
Subtotal		1,394.3	1,258.4	2.1	110.7	23.1	0.0	0.0	0.0	14	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Align Authority to Comply with Vacancy Factor Guidelines												
LIT		0.0	36.0	0.0	-20.0	-16.0	0.0	0.0	0.0	0	0	0
Transfer is to adhere to vacancy factor. Based on preliminary projection for FY2013, the department anticipates having excess authorization in both the contractual and commodities expenditure lines to cover this request.												
Subtotal		1,394.3	1,294.4	2.1	90.7	7.1	0.0	0.0	0.0	14	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
1004 Gen Fund	SalAdj	0.6	0.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2014 Salary and Health Insurance increase : \$0.6												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.6												
Totals		1,394.9	1,295.0	2.1	90.7	7.1	0.0	0.0	0.0	14	0	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Purchasing (60)
RDU: General Services (17)

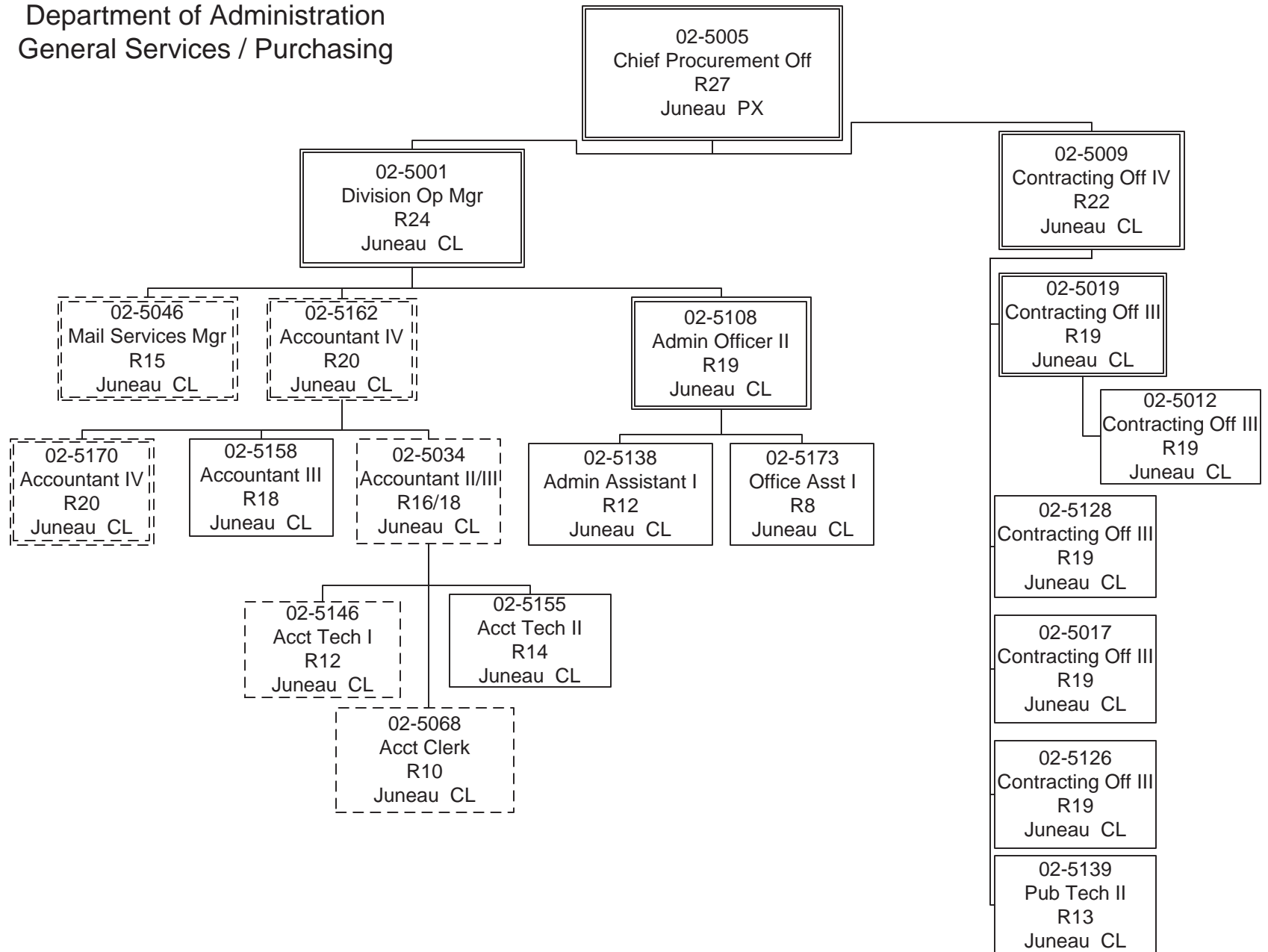
PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-5001	Division Operations Manager	FT	A	SS	Juneau	205	24E / F	4.6	**	40,723	0	0	20,691	61,414	61,414
02-5005	Chief Procurement Off	FT	A	XE	Juneau	NAA	27J / K	10.0	**	105,510	0	0	51,504	157,014	157,014
02-5009	Contracting Officer IV	FT	A	SS	Juneau	205	22F / J	12.0		93,656	0	0	49,492	143,148	143,148
02-5012	Contracting Officer III	FT	A	GP	Juneau	205	19K	12.0		81,384	0	0	45,624	127,008	127,008
02-5017	Contracting Officer III	FT	A	GP	Juneau	205	19B / C	12.0		64,665	0	0	39,663	104,328	104,328
02-5019	Contracting Officer III	FT	A	SS	Juneau	205	19J	12.0		90,180	0	0	48,253	138,433	138,433
02-5046	Mail Services Manager	FT	A	SS	Juneau	205	15A / B	0.6	*	2,521	0	0	1,704	4,225	4,225
02-5068	Accounting Clerk	FT	A	GP	Juneau	205	10D	3.4	*	10,599	0	0	8,485	19,084	19,084
02-5108	Administrative Officer II	FT	A	SS	Juneau	205	19E / F	4.8	**	30,234	0	0	17,220	47,454	47,454
02-5126	Contracting Officer III	FT	A	GP	Juneau	205	19C / D	12.0		68,148	0	0	40,905	109,053	109,053
02-5128	Contracting Officer III	FT	A	GP	Juneau	205	19L / M	12.0		85,884	0	0	47,228	133,112	133,112
02-5138	Administrative Assistant I	FT	A	GP	Juneau	205	12G / J	10.7	**	43,228	0	410	30,368	74,006	74,006
02-5139	Publications Tech II	FT	1	GP	Juneau	205	13F / G	12.0		49,980	0	0	34,428	84,408	84,408
02-5146	Accounting Tech I	FT	A	GP	Juneau	205	12F	3.4	*	12,804	0	0	9,271	22,075	22,075
02-5155	Accounting Tech II	FT	A	GP	Juneau	205	14F / G	2.4	**	10,690	0	0	7,133	17,823	17,823
02-5158	Accountant III	FT	A	GP	Juneau	205	18M / N	3.0	**	21,258	0	0	11,731	32,989	32,989
02-5162	Accountant IV	FT	A	SS	Juneau	205	20J / K	1.2	*	9,486	0	0	4,992	14,478	14,478
02-5170	Accountant IV	FT	1	SS	Juneau	205	20A / B	2.4	*	14,183	0	0	8,277	22,460	22,460
02-5173	Office Assistant I	FT	A	GP	Juneau	205	8J / K	6.0	**	19,536	0	0	15,270	34,806	34,806

Total Positions		New	Deleted	Total Salary Costs:	854,669
Full Time Positions:		14	0	Total COLA:	0
Part Time Positions:		0	0	Total Premium Pay::	410
Non Permanent Positions:		0	0	Total Benefits:	492,239
Positions in Component:		14	0	Total Pre-Vacancy:	1,347,318
				Minus Vacancy Adjustment of 3.88%:	(52,318)
				Total Post-Vacancy:	1,295,000
				Plus Lump Sum Premium Pay:	0
				Personal Services Line 100:	1,295,000

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	1,347,318	1,295,000	100.00%
Total PCN Funding:	1,347,318	1,295,000	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services / Purchasing



Line Item Detail
Department of Administration
Travel

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		30.1	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			30.1	0.0	0.0
72110	Employee Travel (Instate)	Employee travel instate	26.3	0.0	0.0
72410	Employee Travel (Out of state)	Employee travel out of state	3.8	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			96.2	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				96.2	0.0	0.0
73025	Education Services	Employee training and conference fees		6.1	0.0	0.0
73150	Information Technlgy	Information technology services costs		3.7	0.0	0.0
73156	Telecommunication	Telecommunication services costs		1.3	0.0	0.0
73225	Delivery Services			0.1	0.0	0.0
73650	Struc/Infstruct/Land	Repair and maintenance costs		1.9	0.0	0.0
73675	Equipment/Machinery	Service fees for equipment repair and maintenance		2.3	0.0	0.0
73750	Other Services (Non IA Svcs)	Other external services		2.5	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	16.5	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	22.0	0.0	0.0
73809	Mail	Central Mail	Costs for central mail room services	6.1	0.0	0.0
73814	Insurance	Risk Management	Services provided by Risk Management	0.3	0.0	0.0
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.4	0.0	0.0
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.1	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	32.9	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		17.9	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			17.9	0.0	0.0
74200	Business	Business and office supplies	10.1	0.0	0.0
74970	Commodity Cost Trf		7.8	0.0	0.0

Line Item Detail
Department of Administration
Travel

Component: Purchasing (60)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		0.0	2.1	2.1
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			0.0	2.1	2.1
72110	Employee Travel (Instate)	Employee travel instate	0.0	1.1	1.1
72410	Employee Travel (Out of state)	Employee travel out of state	0.0	1.0	1.0

Line Item Detail
Department of Administration
Services

Component: Purchasing (60)
RDU: General Services (17)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			0.0	90.7	90.7
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	90.7	90.7
73025	Education Services	Employee training and conference fees		0.0	5.6	5.8
73150	Information Technlgy	Information technology services costs		0.0	3.9	3.7
73156	Telecommunication	Telecommunication services costs		0.0	1.1	1.3
73401	Long Distance			0.0	0.1	0.0
73450	Advertising & Promos	Advertising and promotion costs		0.0	0.4	0.0
73650	Struc/Infstruct/Land	Repair and maintenance costs		0.0	0.1	1.7
73675	Equipment/Machinery	Service fees for equipment repair and maintenance		0.0	0.8	2.2
73750	Other Services (Non IA Svcs)	Other external services		0.0	11.6	2.4
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	0.0	8.1	16.4
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	10.0	21.8
73809	Mail	Central Mail	Costs for central mail room services	0.0	7.8	6.1
73814	Insurance	Risk Management	Services provided by Risk Management	0.0	0.4	0.3
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.0	0.7	0.4
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Admin, Division of Personnel	0.0	0.1	0.1
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.0	0.1	0.1
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	0.0	39.9	28.4

Line Item Detail
Department of Administration
Commodities

Component: Purchasing (60)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	7.1	7.1
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	7.1	7.1
74200	Business	Business and office supplies	0.0	7.1	7.1

Unrestricted Revenue Detail
Department of Administration

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				15.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
65395	Minimum Royalty				14.9	0.0	0.0
66370	Misc Rev				0.5	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				57.6	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts	Statewide	2500300	11100	34.9	0.0	0.0
59020	Administration	Enterprise Technology Services	2500300	11100	22.7	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	16.5	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					16.5	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	22.0	0.0	0.0
73806 IT-Telecommunication subtotal:					22.0	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	6.1	0.0	0.0
73809 Mail subtotal:					6.1	0.0	0.0
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.3	0.0	0.0
73814 Insurance subtotal:					0.3	0.0	0.0
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.4	0.0	0.0
73815 Financial subtotal:					0.4	0.0	0.0
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.1	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:					0.1	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	32.9	0.0	0.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					32.9	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	8.1	16.4
73805 IT-Non-Telecommunication subtotal:					0.0	8.1	16.4
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	10.0	21.8
73806 IT-Telecommunication subtotal:					0.0	10.0	21.8
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	7.8	6.1
73809 Mail subtotal:					0.0	7.8	6.1
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.0	0.4	0.3
73814 Insurance subtotal:					0.0	0.4	0.3
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.0	0.7	0.4
73815 Financial subtotal:					0.0	0.7	0.4
73816	ADA Compliance	ADA Compliance charges from the Department of Admin, Division of Personnel	Intra-dept	Personnel	0.0	0.1	0.1
73816 ADA Compliance subtotal:					0.0	0.1	0.1
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	0.1	0.1
73819 Commission Sales (IA Svcs) subtotal:					0.0	0.1	0.1
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	0.0	39.9	28.4

Inter-Agency Services
Department of Administration

Component: Purchasing (60)
RDU: Centralized Administrative Services (13)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013	FY2014 Governor
					Management Plan	
			73979 Mgmt/Consulting (IA Svcs) subtotal:	0.0	39.9	28.4
			Purchasing total:	78.3	67.1	73.6
			Grand Total:	78.3	67.1	73.6

Component: Property Management

Contribution to Department's Mission

Provide management of Executive Branch assets.

Core Services

- State Property Accountability:
- Assist agencies to maintain the most accurate and effective management system for property control.
- Provide guidance and direction including training, development of procedures, and accountability reviews.
- Provide cell phones for military personnel.
- Maintain a billion-dollar statewide inventory system.
- Develop standardized property accounting procedures to provide physical count and evaluation of personal property assets.
- Assist agencies to provide accurate inventory reports for the State's Annual Financial Report, Risk Management, Emergency Services, the Legislature, and other interested parties.
- State Surplus Property Disposal:
- Coordinate statewide reutilization efforts to locate and transfer available excess property items to state agencies.
- Direct agency property trade-in requests, disposals and destruction of state owned personal property.
- Store, display, and market excess property items.
- Conduct cost effective public sales of excess and obsolete personal property generating an optimum return of revenue to the state.
- Collect and deposit sale revenues, and disperse proceeds to appropriate state accounts.
- Encourage and enhance recycling efforts.
- Federal Surplus Property Program:
- Acquire, warehouse, allocate, and distribute donated surplus property to eligible program participants.
- Reissue usable surplus property by direct transfers within rural areas of Alaska.
- Assess and collect service fees sufficient to fully cover the cost of operations.
- Execute and administer agreements pursuant to eligibility, acquisition and utilization of property as required by federal law and the State Plan of Operation.
- Market benefits of available assistance to prospective client organizations to achieve increased statewide participation.
- Train and assist participants to locate and obtain available property.

Major Component Accomplishments in 2012

- Started using electronic auctions to replace outcry auctions & state wide seal bids.
- Expand the electronic auctions state wide to include all state agencies.
- Distributed federal property with original acquisition cost of \$3,633.372. Collecting service and handling fees of \$184,817, resulting in significant savings to our qualified recipients.
- Re-issued over \$70,000 in state surplus property among departments.

Key Component Challenges

Efficiencies - Improve operational efficiency, customer service and cost effectiveness by continuing to explore ways to minimize outlays and expenses and eliminate unnecessary redundancy.

Auctions and Marketing - With fewer State Equipment Fleet assets at our auctions, they are not as desirable for participants. Without vehicles to draw customers, General Services will need to find creative ways to successfully market and display other assets. Auctions are costly (i.e. auctioneers, print advertising, catalogs, travel to Fairbanks, overtime, cost of travel for staff and lost sale barn days preparing for auctions and a limited customer base). A more efficient program needs to be implemented for building a larger customer base for surplus items.

Significant Changes in Results to be Delivered in FY2014

Electronic Auctions - Use electronic auctions throughout the year and not restricting auction activity to just five times a year during certain time periods.

Statutory and Regulatory Authority

AS 36.30	State Procurement Code
AS 37.05.500	Special Funds
AS 44.21.020 (1), (4)	Duties of Department
AS 44.68.110	Disposition of Surplus State Property
AS 44.68.120-140	Acquisition of Federal Surplus Property
2 AAC 12	Procurement
2 AAC 20	Sale of Surplus Property

Contact Information

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E-mail: vern.jones@alaska.gov

Property Management Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	493.9	582.2	586.4
72000 Travel	6.6	13.0	13.0
73000 Services	133.2	448.5	448.5
74000 Commodities	3.8	14.0	14.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	637.5	1,057.7	1,061.9
Funding Sources:			
1004 General Fund Receipts	139.0	127.0	127.0
1005 General Fund/Program Receipts	308.2	527.7	530.6
1033 Surplus Property Revolving Fund	190.3	403.0	404.3
Funding Totals	637.5	1,057.7	1,061.9

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
<u>Restricted Revenues</u>				
General Fund Program Receipts	51060	308.2	527.7	530.6
Surplus Property Revolving Fund	51085	190.3	403.0	404.3
Restricted Total		498.5	930.7	934.9
Total Estimated Revenues		498.5	930.7	934.9

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	127.0	527.7	0.0	403.0	1,057.7
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.0	2.9	0.0	1.3	4.2
FY2014 Governor	127.0	530.6	0.0	404.3	1,061.9

**Property Management
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	6	6	Annual Salaries	345,916
Part-time	0	0	COLA	2,102
Nonpermanent	0	0	Premium Pay	17,847
			Annual Benefits	234,724
			Less 2.36% Vacancy Factor	(14,189)
			Lump Sum Premium Pay	0
Totals	6	6	Total Personal Services	586,400

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accounting Tech I	1	0	0	0	1
Procurement Spec III	1	0	0	0	1
Procurement Spec IV	1	0	0	0	1
Stock & Parts Svcs Journey II	0	0	1	0	1
Stock & Parts Svcs Sub Journey	2	0	0	0	2
Totals	5	0	1	0	6

Component Detail All Funds
Department of Administration

Component: Property Management (AR11779) (61)
RDU: Centralized Administrative Services (13)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	493.9	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	6.6	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	133.2	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	3.8	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	637.5	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	139.0	0.0	0.0	0.0	0.0	0.0	0.0%
1005 GF/Prgm (DGF)	308.2	0.0	0.0	0.0	0.0	0.0	0.0%
1033 Surpl Prop (Other)	190.3	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	139.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	308.2	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	190.3	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	7	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Property Management (AR11779) (61)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	582.2	582.2	582.2	586.4	4.2	0.7%
72000 Travel	0.0	13.0	13.0	13.0	13.0	0.0	0.0%
73000 Services	0.0	448.5	448.5	448.5	448.5	0.0	0.0%
74000 Commodities	0.0	14.0	14.0	14.0	14.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	1,057.7	1,057.7	1,057.7	1,061.9	4.2	0.4%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	127.0	127.0	127.0	127.0	0.0	0.0%
1005 GF/Prgm (DGF)	0.0	527.7	527.7	527.7	530.6	2.9	0.5%
1033 Surpl Prop (Other)	0.0	403.0	403.0	403.0	404.3	1.3	0.3%
Unrestricted General (UGF)	0.0	127.0	127.0	127.0	127.0	0.0	0.0%
Designated General (DGF)	0.0	527.7	527.7	527.7	530.6	2.9	0.5%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	403.0	403.0	403.0	404.3	1.3	0.3%
Positions:							
Permanent Full Time	0	6	6	6	6	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Property Management (61)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee	ConfCom	1,057.7	582.2	13.0	448.5	14.0	0.0	0.0	0.0	6	0	0
1004 Gen Fund		127.0										
1005 GF/Prgm		527.7										
1033 Surpl Prop		403.0										
Subtotal		1,057.7	582.2	13.0	448.5	14.0	0.0	0.0	0.0	6	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Subtotal		1,057.7	582.2	13.0	448.5	14.0	0.0	0.0	0.0	6	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases	SalAdj	4.2	4.2	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1005 GF/Prgm		2.9										
1033 Surpl Prop		1.3										
FY2014 Salary and Health Insurance increase : \$4.2												
FY2014 Salary Increase of 1% LTC: \$2.1												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month LTC: \$2.1												
Totals		1,061.9	586.4	13.0	448.5	14.0	0.0	0.0	0.0	6	0	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Property Management (61)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-5001	Division Operations Manager	FT	A	SS	Juneau	205	24E / F	1.2	*	10,624	0	0	5,398	16,022	10,735
02-5022	Accounting Tech I	FT	A	GP	Anchorage	200	12K / L	12.0		49,704	0	4,779	36,033	90,516	46,163
02-5034	Accountant III	FT	1	SS	Juneau	205	18D	1.2	*	6,682	0	0	3,993	10,675	4,270
02-5068	Accounting Clerk	FT	A	GP	Juneau	205	10D	0.2	*	623	0	0	499	1,122	1,122
02-5090	Procurement Spec IV	FT	A	SS	Anchorage	200	20B / C	12.0		68,631	0	0	40,571	109,202	104,725
02-5093	Stock & Parts Svcs Sub Journey	FT	1	LL	Anchorage	2AA	57B / C	12.0		37,968	554	2,862	31,224	72,608	36,304
02-5095	Stock & Parts Svcs Sub Journey	FT	A	LL	Anchorage	2AA	57K / L	12.0		47,678	697	3,667	34,973	87,015	43,508
02-5131	Stock & Parts Svcs Journey II	FT	A	LL	Juneau	2AA	54L / M	12.0		58,266	851	4,482	39,038	102,637	102,637
02-5146	Accounting Tech I	FT	A	GP	Juneau	205	12F	0.2	*	753	0	0	545	1,298	649
02-5153	Procurement Spec III	FT	A	GP	Anchorage	200	18C / D	12.0		58,991	0	0	37,641	96,632	0
02-5155	Accounting Tech II	FT	A	GP	Juneau	205	14F / G	1.2	*	5,345	0	2,057	4,300	11,702	4,096
02-5173	Office Assistant I	FT	A	GP	Juneau	205	8J / K	0.2	*	651	0	0	509	1,160	1,160

	Total Positions	New	Deleted
Full Time Positions:	6	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	6	0	0

Total Component Months: 76.2

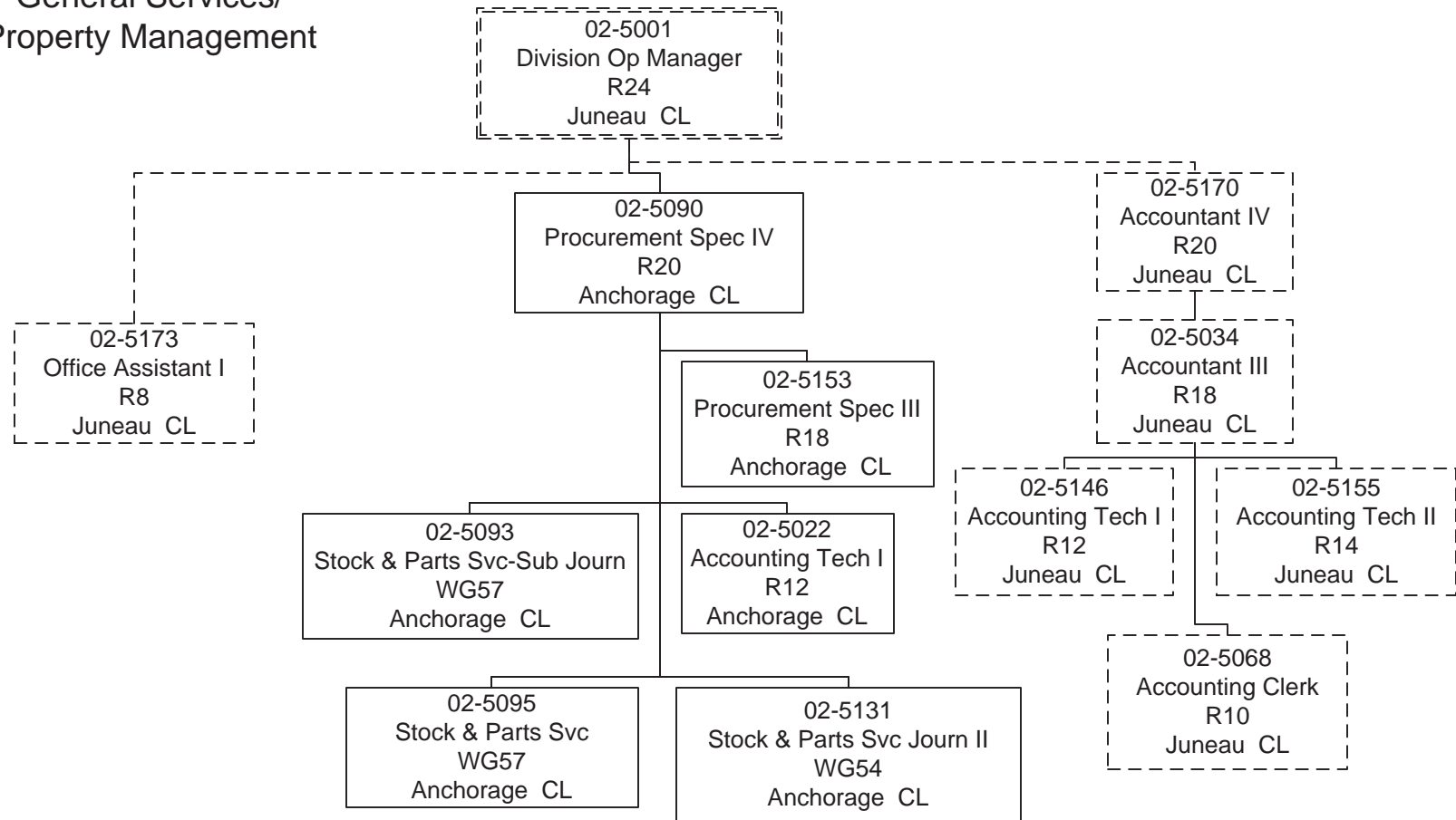
Total Salary Costs: 345,916
Total COLA: 2,102
Total Premium Pay:: 17,847
Total Benefits: 234,724

Total Pre-Vacancy: 600,589
Minus Vacancy Adjustment of 2.36%: (14,189)
Total Post-Vacancy: 586,400
Plus Lump Sum Premium Pay: 0
Personal Services Line 100: 586,400

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	66,787	65,210	11.12%
1005 General Fund/Program Receipts	288,580	281,763	48.05%
1033 Surplus Property Revolving Fund	245,221	239,428	40.83%
Total PCN Funding:	600,589	586,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Property Management



Line Item Detail
Department of Administration
Travel

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		6.6	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			6.6	0.0	0.0
72110	Employee Travel (Instate)	Employee travel for training and services	5.2	0.0	0.0
72700	Moving Costs		1.4	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		133.2	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			133.2	0.0	0.0
73025	Education Services	Conference fees, professional memberships and employee tuition	0.7	0.0	0.0
73050	Financial Services	Credit card fees	12.3	0.0	0.0
73150	Information Technlgy	Information technology services	1.6	0.0	0.0
73156	Telecommunication	Telecommunication services costs	14.5	0.0	0.0
73225	Delivery Services	Freight, courier and postage fees	1.9	0.0	0.0
73450	Advertising & Promos	Costs to publicize public notices and other required postings	1.2	0.0	0.0
73525	Utilities	Utility fees	42.5	0.0	0.0
73650	Struc/Infstruct/Land	Repair and maintenance costs	13.8	0.0	0.0
73675	Equipment/Machinery	Office equipment repair and maintenance	8.0	0.0	0.0
73750	Other Services (Non IA Svcs)	Other services	1.5	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services Enterprise Productivity Rate (EPR) - Computer Services	6.0	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	7.8	0.0	0.0
73809	Mail	Central Mail Costs for central mail room services	0.6	0.0	0.0
73814	Insurance	Risk Management Risk Management chargeback for services	1.1	0.0	0.0
73815	Financial	Finance Division of Finance chargeback for services	0.2	0.0	0.0
73848	State Equip Fleet	State Equipment Fleet Fuel and vehicle costs	3.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	15.8	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		3.8	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			3.8	0.0	0.0
74200	Business	Business and office supplies	3.2	0.0	0.0
74650	Repair/Maintenance (Commodities)	Repair and maintenance of furniture and equipment	0.5	0.0	0.0
74850	Equipment Fuel		0.1	0.0	0.0

Line Item Detail
Department of Administration
Travel

Component: Property Management (61)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		0.0	13.0	13.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			0.0	13.0	13.0
72110	Employee Travel (Instate)	Employee travel for training and services	0.0	13.0	13.0

Line Item Detail
Department of Administration
Services

Component: Property Management (61)
RDU: General Services (17)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			0.0	448.5	448.5
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	448.5	448.5
73025	Education Services	Conference fees, professional memberships and employee tuition		0.0	5.0	5.5
73050	Financial Services	Credit card fees		0.0	50.0	20.0
73150	Information Technlgy	Information technology services		0.0	1.1	5.2
73156	Telecommunication	Telecommunication services costs		0.0	15.0	15.0
73225	Delivery Services	Freight, courier and postage fees		0.0	3.5	3.5
73450	Advertising & Promos	Costs to publicize public notices and other required postings		0.0	5.0	5.0
73525	Utilities	Utility fees		0.0	125.0	125.0
73650	Struc/Infstruct/Land	Repair and maintenance costs		0.0	45.5	61.9
73675	Equipment/Machinery	Office equipment repair and maintenance		0.0	18.0	5.0
73750	Other Services (Non IA Svcs)	Other services		0.0	134.5	106.9
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	0.0	15.9	34.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	1.4	17.5
73809	Mail	Central Mail	Costs for central mail room services	0.0	1.4	0.7
73814	Insurance	Risk Management	Risk Management chargeback for services	0.0	6.5	6.5
73815	Financial	Finance	Division of Finance chargeback for services	0.0	1.0	1.0
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Admin, Division of Personnel	0.0	0.4	0.4
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.0	0.5	0.5
73848	State Equip Fleet	State Equipment	Fuel and vehicle costs	0.0	3.0	3.0

Line Item Detail
Department of Administration
Services

Component: Property Management (61)

RDU: General Services (17)

Expenditure Account		Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	448.5	448.5
73979	Mgmt/Consulting (IA Svcs)	Fleet Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	0.0	15.8	31.9

Line Item Detail
Department of Administration
Commodities

Component: Property Management (61)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	14.0	14.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	14.0	14.0
74200	Business	Business and office supplies	0.0	13.6	13.6
74650	Repair/Maintenance (Commodities)	Repair and maintenance of furniture and equipment	0.0	0.2	0.2
74850	Equipment Fuel		0.0	0.2	0.2

Restricted Revenue Detail
Department of Administration

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51060	General Fund Program Receipts				308.2	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59520	Sale Of Surplus		2510313	11100	308.2	0.0	0.0
	Revenues generated from the disposal of State surplus property						

Restricted Revenue Detail
Department of Administration

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51085	Surplus Property Revolving Fund	190.3	0.0	0.0

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51085	Surplus Prop Rev Fnd		2510330	11112	190.3	0.0	0.0

Federal Property Sales - These revenues are generated by service and handling fees charged to qualified donees for federal surplus property including supplies, office equipment, furniture, airplanes, vehicles, generators and other heavy equipment. Federal law P.L. 94-519 established criteria for the transfer of this property.

AS 44.68.130 and AS 37.05.500 authorizes the deposit of these revenues into a special fund within the General Fund to offset costs for the program. This special fund provides funding for all direct costs of operating the Federal Surplus Property Assistance Program and has been consistently maintained as self supporting.

Restricted Revenue Detail
Department of Administration

Component: Property Management (61)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51060	General Fund Program Receipts				0.0	527.7	530.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59520	Sale Of Surplus		2510313	11100	0.0	527.7	530.6
	Revenues generated from the disposal of State surplus property						

Restricted Revenue Detail
Department of Administration

Component: Property Management (61)
RDU: General Services (17)

Master Account	Revenue Description	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51085	Surplus Property Revolving Fund	0.0	403.0	404.3

Detail Information

Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51085	Surplus Prop Rev Fnd		2510330	11112	0.0	403.0	404.3

Federal Property Sales - These revenues are generated by service and handling fees charged to qualified donees for federal surplus property including supplies, office equipment, furniture, airplanes, vehicles, generators and other heavy equipment. Federal law P.L. 94-519 established criteria for the transfer of this property.

AS 44.68.130 and AS 37.05.500 authorizes the deposit of these revenues into a special fund within the General Fund to offset costs for the program. This special fund provides funding for all direct costs of operating the Federal Surplus Property Assistance Program and has been consistently maintained as self supporting.

Inter-Agency Services
Department of Administration

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	6.0	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					6.0	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	7.8	0.0	0.0
73806 IT-Telecommunication subtotal:					7.8	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.6	0.0	0.0
73809 Mail subtotal:					0.6	0.0	0.0
73814	Insurance	Risk Management chargeback for services	Intra-dept	Risk Management	1.1	0.0	0.0
73814 Insurance subtotal:					1.1	0.0	0.0
73815	Financial	Division of Finance chargeback for services	Intra-dept	Finance	0.2	0.0	0.0
73815 Financial subtotal:					0.2	0.0	0.0
73848	State Equip Fleet	Fuel and vehicle costs	Inter-dept	State Equipment Fleet	3.7	0.0	0.0
73848 State Equip Fleet subtotal:					3.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	15.8	0.0	0.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					15.8	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	15.9	34.0
73805 IT-Non-Telecommunication subtotal:					0.0	15.9	34.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	1.4	17.5
73806 IT-Telecommunication subtotal:					0.0	1.4	17.5
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	1.4	0.7
73809 Mail subtotal:					0.0	1.4	0.7
73814	Insurance	Risk Management chargeback for services	Intra-dept	Risk Management	0.0	6.5	6.5
73814 Insurance subtotal:					0.0	6.5	6.5
73815	Financial	Division of Finance chargeback for services	Intra-dept	Finance	0.0	1.0	1.0
73815 Financial subtotal:					0.0	1.0	1.0
73816	ADA Compliance	ADA Compliance charges from the Department of Admin, Division of Personnel	Intra-dept	Personnel	0.0	0.4	0.4
73816 ADA Compliance subtotal:					0.0	0.4	0.4
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	0.5	0.5
73819 Commission Sales (IA Svcs) subtotal:					0.0	0.5	0.5
73848	State Equip Fleet	Fuel and vehicle costs	Inter-dept	State Equipment Fleet	0.0	3.0	3.0
73848 State Equip Fleet subtotal:					0.0	3.0	3.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for	Intra-dept	Admin	0.0	15.8	31.9

Inter-Agency Services
Department of Administration

Component: Property Management (61)
RDU: Centralized Administrative Services (13)

Expenditure Account	Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013	FY2014 Governor
					Management Plan	
	services					
			73979 Mgmt/Consulting (IA Svcs) subtotal:	0.0	15.8	31.9
			Property Management total:	35.2	45.9	95.5
			Grand Total:	35.2	45.9	95.5

Component: Central Mail**Contribution to Department's Mission**

Provide state agencies located in Juneau with daily sorting, delivery, insertion, and posting services.

Core Services

- Daily mail posting, interagency receipt, sorting, distribution and post office delivery.
- Scheduled volume inserting and posting services for warrants from the following systems: AKSAS, AKPAY, PERS and TRS Payroll, ACPE Billing Statements and the Permanent Fund Dividend.

Major Component Accomplishments in 2012

- Timely processing of mail for the Alaska Commission on Postsecondary Education and Department of Labor and Workforce Development, due to expansion in growth in both programs.
- Timely processing of large volume of annual mail outs resulting from the Alaska Permanent Fund Dividend mail payments, as well as 1099s, 1098s, and W2s.
- Improved accuracy of tracking/reconciling bi-weekly mail outs of the various state payrolls i.e.: AKPAY, PERS and TRS.

Key Component Challenges

Cost Containment - Continue to work with agency customers to bar code outgoing mail, and use electronic services for all accountable mail.

Efficiency - Improve the State's ability to reduce postage costs and processing resources, by Continuing to work with state agencies to barcode their outgoing mail and to use electronic services for all accountable mail.

Advisory/Consultative Services - Provide advice and consultation to decentralized agency mail operations on mail methods (sorting, bulk mail, and bar coding, etc.). Assist agency customers currently using continuous feed documents for mass mailings (i.e.: Finance, Permanent Fund Dividend, Retirement & Benefits) toward "cut sheet" to eliminate reliance on obsolete burst/trim equipment.

Significant Changes in Results to be Delivered in FY2014

Customer Service - Assist agency customers in designing/planning efforts toward replacing continuous pin-feed documents with cut sheet documents wherever possible. We continue to work with agency customers on mail piece design to reduce/minimize manual processing and contain postage and forms costs where possible.

Statutory and Regulatory Authority

AS 44.21.020 (1), (6) Duties of Department

Contact Information

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Central Mail Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	572.7	609.4	609.4
72000 Travel	2.5	0.8	0.8
73000 Services	2,755.5	2,919.0	2,919.0
74000 Commodities	32.9	48.3	48.3
75000 Capital Outlay	40.9	87.3	87.3
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	3,404.5	3,664.8	3,664.8
Funding Sources:			
1004 General Fund Receipts	37.0	38.6	38.6
1007 Interagency Receipts	3,367.5	3,626.2	3,626.2
Funding Totals	3,404.5	3,664.8	3,664.8

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
Interagency Receipts	51015	6.3	0.0	0.0
Unrestricted Total		6.3	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	3,368.4	3,626.2	3,626.2
Restricted Total		3,368.4	3,626.2	3,626.2
Total Estimated Revenues		3,374.7	3,626.2	3,626.2

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	38.6	0.0	3,626.2	0.0	3,664.8
FY2014 Governor	38.6	0.0	3,626.2	0.0	3,664.8

**Central Mail
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	7	7	Annual Salaries	367,578
Part-time	0	0	Premium Pay	124
Nonpermanent	1	1	Annual Benefits	260,542
			<i>Less 3.00% Vacancy Factor</i>	(18,844)
			Lump Sum Premium Pay	0
Totals	8	8	Total Personal Services	609,400

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Mail Services Manager	0	0	1	0	1
Mail Svcs Courier	0	0	5	0	5
Mail Svcs Lead Courier	0	0	2	0	2
Totals	0	0	8	0	8

Component Detail All Funds
Department of Administration

Component: Central Mail (AR11781) (2333)
RDU: Centralized Administrative Services (13)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	572.7	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	2.5	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	2,755.5	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	32.9	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	40.9	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	3,404.5	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	37.0	0.0	0.0	0.0	0.0	0.0	0.0%
1007 I/A Rcpts (Other)	3,367.5	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	37.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	3,367.5	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	7	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Central Mail (AR11781) (2333)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	631.3	631.3	609.4	609.4	0.0	0.0%
72000 Travel	0.0	0.8	0.8	0.8	0.8	0.0	0.0%
73000 Services	0.0	2,897.1	2,897.1	2,919.0	2,919.0	0.0	0.0%
74000 Commodities	0.0	48.3	48.3	48.3	48.3	0.0	0.0%
75000 Capital Outlay	0.0	87.3	87.3	87.3	87.3	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	3,664.8	3,664.8	3,664.8	3,664.8	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	38.6	38.6	38.6	38.6	0.0	0.0%
1007 I/A Rcpts (Other)	0.0	3,626.2	3,626.2	3,626.2	3,626.2	0.0	0.0%
Unrestricted General (UGF)	0.0	38.6	38.6	38.6	38.6	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	3,626.2	3,626.2	3,626.2	3,626.2	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	7	7	7	7	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	1	1	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Central Mail (2333)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	PFT	Positions PPT	NP
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
	ConfCom	3,664.8	631.3	0.8	2,897.1	48.3	87.3	0.0	0.0	7	0	0
1004 Gen Fund		38.6										
1007 I/A Rcpts		3,626.2										
Subtotal 3,664.8 631.3 0.8 2,897.1 48.3 87.3 0.0 0.0 7 0 0												
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Add Mail Service Courier (02-N09007) for On-Call Staff Shortages												
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	1
This is an on-call Mail Service Courier, 02-N09007, in Juneau that is used to fill-in during staff outages. Funding is available in the Central Mailroom based on the budgeted vacancy rate. No additional funding is requested. Position will be funded with interagency receipts.												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	-21.9	0.0	21.9	0.0	0.0	0.0	0.0	0	0	0
Transfer authorization from personal services to the services line to meet vacancy factor. Authority is available because of use of in-house staff in place of contractors.												
Subtotal 3,664.8 609.4 0.8 2,919.0 48.3 87.3 0.0 0.0 7 0 1												
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Totals 3,664.8 609.4 0.8 2,919.0 48.3 87.3 0.0 0.0 7 0 1												

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Central Mail (2333)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-5001	Division Operations Manager	FT	A	SS	Juneau	205	24E	0.2	*	1,771	0	0	900	2,671	139
02-5041	Mail Svcs Courier	FT	A	GP	Juneau	205	9J / K	12.0		41,388	0	0	31,365	72,753	3,783
02-5042	Mail Svcs Lead Courier	FT	A	GP	Juneau	205	10L / K	12.0		45,628	0	0	32,877	78,505	4,082
02-5046	Mail Services Manager	FT	A	SS	Juneau	205	15A / B	11.4	**	47,903	0	0	32,376	80,279	4,175
02-5051	Mail Svcs Lead Courier	FT	A	GG	Juneau	205	10M / N	12.0		49,188	0	0	34,146	83,334	4,333
02-5068	Accounting Clerk	FT	A	GP	Juneau	205	10D	0.6	*	1,870	0	0	1,497	3,367	175
02-5108	Administrative Officer II	FT	A	SS	Juneau	205	19E	0.6	*	3,779	0	0	2,152	5,931	308
02-5146	Accounting Tech I	FT	A	GP	Juneau	205	12F	0.6	*	2,260	0	0	1,636	3,896	203
02-5155	Accounting Tech II	FT	A	GP	Juneau	205	14F / G	0.6	*	2,673	0	0	1,783	4,456	232
02-5158	Accountant III	FT	A	GP	Juneau	205	18M / N	6.0	*	42,516	0	0	23,462	65,978	3,431
02-5173	Office Assistant I	FT	A	GP	Juneau	205	8J / K	4.0	*	13,024	0	0	10,180	23,204	1,207
02-N09007	Mail Svcs Courier	NP	1	GP	Juneau	105	9A	4.4		11,832	0	124	1,352	13,308	692
07-1507	Mail Svcs Courier	FT	A	GP	Juneau	205	9B / C	12.0		33,052	0	0	28,393	61,445	3,195
08-2060	Mail Svcs Courier	FT	A	GP	Juneau	205	9F / G	12.0		37,362	0	0	29,930	67,292	3,499
11-0204	Mail Svcs Courier	FT	A	GP	Juneau	205	9B / C	12.0		33,332	0	0	28,493	61,825	3,215

	Total Positions	New	Deleted
Full Time Positions:	7	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	1	0	0
Positions in Component:	8	0	0

Total Component Months: 100.4

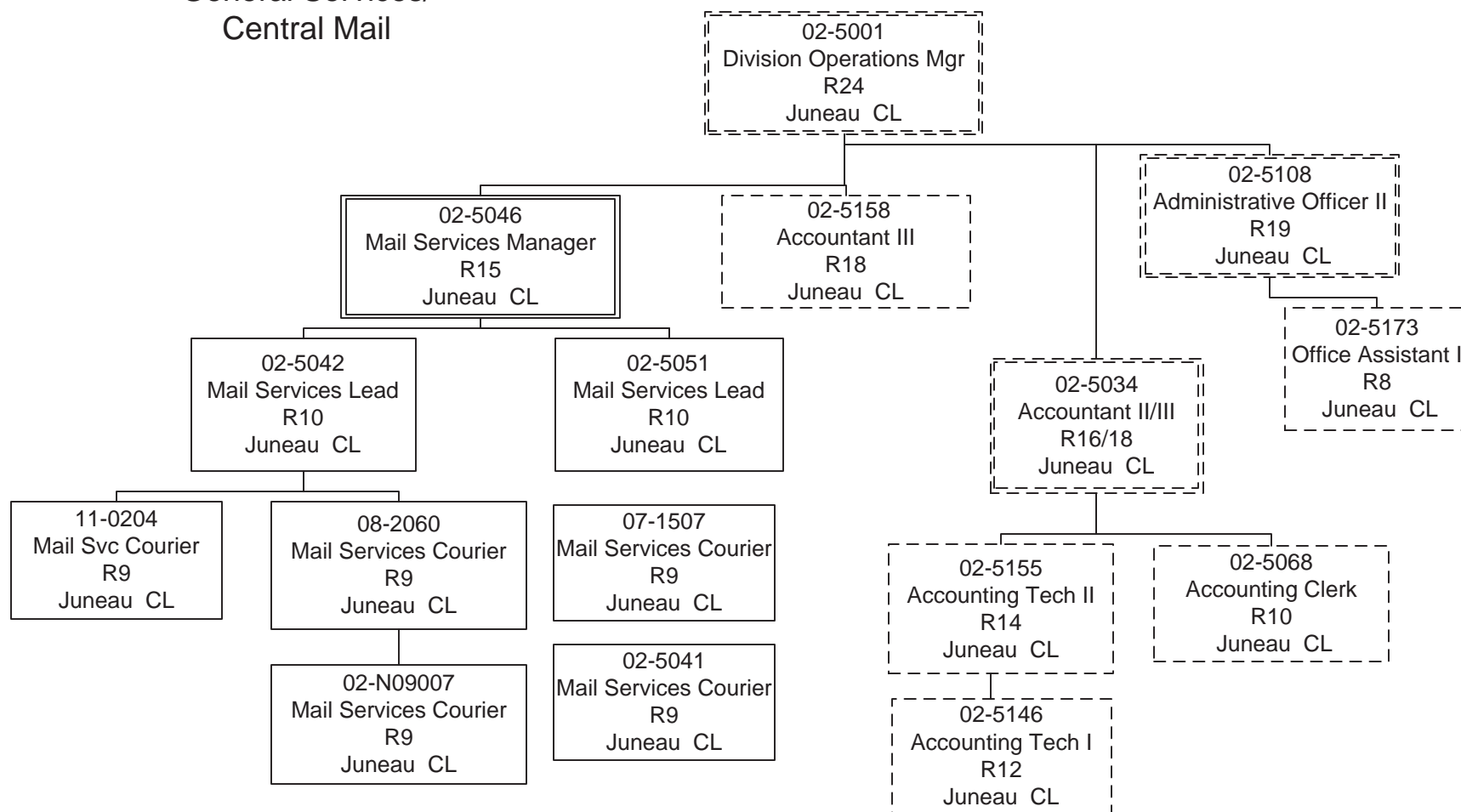
Total Salary Costs: 367,578
Total COLA: 0
Total Premium Pay:: 124
Total Benefits: 260,542

Total Pre-Vacancy: 628,244
Minus Vacancy Adjustment of 3.00%: (18,844)
Total Post-Vacancy: 609,400
Plus Lump Sum Premium Pay: 0
Personal Services Line 100: 609,400

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	32,669	31,689	5.20%
1007 Interagency Receipts	595,575	577,711	94.80%
Total PCN Funding:	628,244	609,400	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Central Mail



Line Item Detail
Department of Administration
Travel

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		2.5	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			2.5	0.0	0.0
72110	Employee Travel (Instate)	Employee travel instate	1.1	0.0	0.0
72700	Moving Costs		1.4	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			2,755.5	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				2,755.5	0.0	0.0
73025	Education Services	Conference fees, professional memberships and employee tuition		0.6	0.0	0.0
73150	Information Technlgy	Information technology service costs		1.9	0.0	0.0
73225	Delivery Services	Freight and courier delivery services costs		2,372.2	0.0	0.0
73675	Equipment/Machinery	Office equipment repair and maintenance		228.6	0.0	0.0
73750	Other Services (Non IA Svcs)	Advertising and printing costs		2.5	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	4.4	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	8.5	0.0	0.0
73809	Mail	Central Mail	Costs for central mail room services	0.7	0.0	0.0
73811	Building Leases	Facilities	Building facility rent	32.6	0.0	0.0
73814	Insurance	Risk Management	Risk Management chargeback for services	0.2	0.0	0.0
73815	Financial	Finance	Division of Finance chargeback for services	1.1	0.0	0.0
73816	ADA Compliance	Americans With Disabilities		0.2	0.0	0.0
73848	State Equip Fleet	Southeast State Equipmnt Fleet	Fuel and vehicle maintenance	46.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	55.3	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		32.9	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			32.9	0.0	0.0
74200	Business	Business and office supplies	32.8	0.0	0.0
74650	Repair/Maintenance (Commodities)	Fuel for delivery services	0.1	0.0	0.0

Line Item Detail
Department of Administration
Capital Outlay

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		40.9	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			40.9	0.0	0.0
75480	Capital Lease Paymts	Capital lease payments for equipment	40.9	0.0	0.0

Line Item Detail
Department of Administration
Travel

Component: Central Mail (2333)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		0.0	0.8	0.8
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			0.0	0.8	0.8
72110	Employee Travel (Instate)	Employee travel instate	0.0	0.8	0.8

Line Item Detail
Department of Administration
Services

Component: Central Mail (2333)
RDU: General Services (17)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			0.0	2,919.0	2,919.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	2,919.0	2,919.0
73025	Education Services	Conference fees, professional memberships and employee tuition		0.0	0.3	0.6
73150	Information Technlgy	Information technology service costs		0.0	2.0	1.9
73156	Telecommunication	Telecommunication services costs		0.0	0.1	0.1
73225	Delivery Services	Freight and courier delivery services costs		0.0	2,523.9	2,519.7
73525	Utilities	Utility costs		0.0	0.1	0.1
73650	Struc/Infstruct/Land	Repair and maintenance fees		0.0	5.0	5.0
73675	Equipment/Machinery	Office equipment repair and maintenance		0.0	227.7	228.6
73750	Other Services (Non IA Svcs)	Advertising and printing costs		0.0	5.7	5.7
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	0.0	6.7	4.4
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	7.6	8.5
73809	Mail	Central Mail	Costs for central mail room services	0.0	1.5	0.7
73811	Building Leases	Facilities	Building facility rent	0.0	30.5	32.6
73814	Insurance	Risk Management	Risk Management chargeback for services	0.0	0.3	0.5
73815	Financial	Finance	Division of Finance chargeback for services	0.0	1.4	4.0
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Labor and Workforce Development	0.0	0.2	0.6
73848	State Equip Fleet	Southeast State Equipmnt Fleet	Fuel and vehicle maintenance	0.0	50.0	50.0
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	0.0	56.0	56.0

Line Item Detail
Department of Administration
Commodities

Component: Central Mail (2333)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	48.3	48.3
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	48.3	48.3
74200	Business	Business and office supplies	0.0	47.6	47.6
74650	Repair/Maintenance (Commodities)	Fuel for delivery services	0.0	0.0	0.7
74850	Equipment Fuel		0.0	0.7	0.0

Line Item Detail
Department of Administration
Capital Outlay

Component: Central Mail (2333)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		0.0	87.3	87.3
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			0.0	87.3	87.3
75480	Capital Lease Paymts	Capital lease payments for equipment	0.0	45.2	45.2
75700	Equipment	Equipment costs	0.0	42.1	42.1

Unrestricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				6.3	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59020	Administration	Department-wide	2530352	11100	6.3	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				3,368.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Central mail room services	Department-wide	2520340	11100	46.3	0.0	0.0
59020	Administration Central mail room services	Department-wide	2520340	11100	450.8	0.0	0.0
59030	Law Central mail room services	Department-wide	2520340	11100	37.3	0.0	0.0
59040	Revenue Central mail room services	Department-wide	2520340	11100	205.4	0.0	0.0
59050	Education Central mail room services and forms management	Department-wide	2520340	11100	470.3	0.0	0.0
59060	Health & Social Svcs Central mail room services and forms management	Department-wide	2520340	11100	342.9	0.0	0.0
59070	Labor Central mail room services	Department-wide	2520340	11100	948.5	0.0	0.0
59080	Commrc & Economc Dev Central mail room services and forms management	Department-wide	2520340	11100	293.1	0.0	0.0
59090	Military & Vet Affrs Central mail room services	Department-wide	2520340	11100	14.7	0.0	0.0
59100	Natural Resources Central mail room services	Department-wide	2520340	11100	29.9	0.0	0.0
59110	Fish & Game	Department-wide	2520340	11100	177.5	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				3,368.4	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Central mail room services and forms management						
59120	Public Safety Central mail room services	Department-wide	2520340	11100	38.0	0.0	0.0
59180	Environmental Consvn Central mail room services and forms management	Department-wide	2520340	11100	48.7	0.0	0.0
59200	Corrections	Administrative Services	2520340	11100	34.9	0.0	0.0
59200	Corrections Central mail room services and forms management	Department-wide	2520340	11100	6.2	0.0	0.0
59250	Dotpf Op, Tpb,& Othr Central mail room services and forms management	Department-wide	2520340	11100	91.2	0.0	0.0
59310	Legislative Affairs Central mail room services and forms management	Department-wide	2520340	11100	13.9	0.0	0.0
59410	Alaska Court System Central mail room services	Department-wide	2520340	11100	50.8	0.0	0.0
59450	University Of Alaska Central mail room services	Department-wide	2520340	11100	68.0	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	3,626.2	3,626.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Central mail room services	Department-wide	2520340	11100	0.0	78.7	60.1
59020	Administration Central mail room services	Department-wide	2520340	11100	0.0	511.7	511.0
59020	Administration Forms management services	Department-wide	2530352	11100	0.0	0.4	0.2
59030	Law Central mail room services	Department-wide	2520340	11100	0.0	39.4	39.1
59040	Revenue Central mail room services	Administrative Services	2520340	11100	0.0	2.5	0.0
59040	Revenue Central mail room services	Child Support Services	2520340	11100	0.0	9.1	0.0
59040	Revenue Central mail room services	Department-wide	2520340	11100	0.0	11.4	229.0
59040	Revenue Central mail room services	Permanent Fund Dividend Division	2520340	11100	0.0	172.1	0.0
59040	Revenue Central mail room services	Tax Division	2520340	11100	0.0	33.8	0.0
59040	Revenue Central mail room services	Administrative Services	2530352	11100	0.0	0.1	0.0
59050	Education	Administrative Services	2520340	11100	0.0	269.2	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	3,626.2	3,626.2
Detail Information	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59050	Education Central mail room services and forms management	Department-wide	2520340	11100	0.0	0.0	436.0
59050	Education	Mt. Edgecumbe Boarding School	2520340	11100	0.0	0.6	0.0
59050	Education	Program Admin & Operations	2520340	11100	0.0	175.0	0.0
59050	Education	Mt. Edgecumbe Boarding School	2530352	11100	0.0	0.4	0.0
59060	Health & Social Svcs Central mail room services and forms management	Department-wide	2520340	11100	0.0	342.7	343.1
59060	Health & Social Svcs	Department-wide	2530352	11100	0.0	0.4	0.0
59070	Labor Central mail room services	Department-wide	2520340	11100	0.0	210.3	1,025.5
59070	Labor	Unemployment Insurance	2520340	11100	0.0	800.0	0.0
59080	Commrc & Econmc Dev Central mail room services and forms management	Department-wide	2520340	11100	0.0	285.3	285.4
59080	Commrc & Econmc Dev	AK Aerospace Corp	2530352	11100	0.0	0.1	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	3,626.2	3,626.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59090	Military & Vet Affrs Central mail room services	Department-wide	2520340	11100	0.0	19.2	19.2
59100	Natural Resources Central mail room services	Department-wide	2520340	11100	0.0	44.3	44.3
59110	Fish & Game Central mail room services and forms management	Department-wide	2520340	11100	0.0	188.0	196.1
59110	Fish & Game	Administrative Services	2530352	11100	0.0	0.4	0.0
59120	Public Safety Central mail room services	Department-wide	2520340	11100	0.0	43.3	43.3
59180	Environmental Consvn Central mail room services and forms management	Department-wide	2520340	11100	0.0	52.7	53.0
59180	Environmental Consvn	Department-wide	2530352	11100	0.0	0.1	0.0
59200	Corrections	Administrative Services	2520340	11100	0.0	17.2	0.0
59200	Corrections Central mail room services and forms management	Department-wide	2520340	11100	0.0	28.7	54.9
59200	Corrections	Office of the Commissioner	2520340	11100	0.0	8.8	0.0
59200	Corrections	Administrative Services	2530352	11100	0.0	0.2	0.0

Restricted Revenue Detail
Department of Administration

Component: Central Mail (2333)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	3,626.2	3,626.2
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59250	Dotpf Op, Tpb,& Othr Central mail room services and forms management	Department-wide	2520340	11100	0.0	120.1	126.7
59250	Dotpf Op, Tpb,& Othr	Statewide Procurement	2530352	11100	0.0	0.7	0.0
59310	Legislative Affairs Central mail room services and forms management	Department-wide	2520340	11100	0.0	15.3	17.1
59310	Legislative Affairs	Administrative Services	2530352	11100	0.0	1.8	0.0
59410	Alaska Court System		2520340	11100	0.0	3.5	0.0
59410	Alaska Court System Central mail room services	Department-wide	2520340	11100	0.0	0.0	55.6
59410	Alaska Court System	Trial Courts	2520340	11100	0.0	52.1	0.0
59450	University Of Alaska Central mail room services	Department-wide	2520340	11100	0.0	86.6	86.6

Inter-Agency Services
Department of Administration

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	4.4	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					4.4	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	8.5	0.0	0.0
73806 IT-Telecommunication subtotal:					8.5	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.7	0.0	0.0
73809 Mail subtotal:					0.7	0.0	0.0
73811	Building Leases	Building facility rent	Intra-dept	Facilities	32.6	0.0	0.0
73811 Building Leases subtotal:					32.6	0.0	0.0
73814	Insurance	Risk Management chargeback for services	Intra-dept	Risk Management	0.2	0.0	0.0
73814 Insurance subtotal:					0.2	0.0	0.0
73815	Financial	Division of Finance chargeback for services	Intra-dept	Finance	1.1	0.0	0.0
73815 Financial subtotal:					1.1	0.0	0.0
73816	ADA Compliance		Inter-dept	Americans With Disabilities	0.2	0.0	0.0
73816 ADA Compliance subtotal:					0.2	0.0	0.0
73848	State Equip Fleet	Fuel and vehicle maintenance	Inter-dept	Southeast State Equipmnt Fleet	46.7	0.0	0.0
73848 State Equip Fleet subtotal:					46.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	55.3	0.0	0.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					55.3	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	6.7	4.4
73805 IT-Non-Telecommunication subtotal:					0.0	6.7	4.4
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	7.6	8.5
73806 IT-Telecommunication subtotal:					0.0	7.6	8.5
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	1.5	0.7
73809 Mail subtotal:					0.0	1.5	0.7
73811	Building Leases	Building facility rent	Intra-dept	Facilities	0.0	30.5	32.6
73811 Building Leases subtotal:					0.0	30.5	32.6
73814	Insurance	Risk Management chargeback for services	Intra-dept	Risk Management	0.0	0.3	0.5
73814 Insurance subtotal:					0.0	0.3	0.5
73815	Financial	Division of Finance chargeback for services	Intra-dept	Finance	0.0	1.4	4.0
73815 Financial subtotal:					0.0	1.4	4.0
73816	ADA Compliance	ADA Compliance charges from the Department of Labor and Workforce Development	Intra-dept	Personnel	0.0	0.2	0.6

Inter-Agency Services
Department of Administration

Component: Central Mail (2333)
RDU: Centralized Administrative Services (13)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73816 ADA Compliance subtotal:					0.0	0.2	0.6
73848	State Equip Fleet	Fuel and vehicle maintenance	Inter-dept	Southeast State Equipmnt Fleet	0.0	50.0	50.0
73848 State Equip Fleet subtotal:					0.0	50.0	50.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	0.0	56.0	56.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					0.0	56.0	56.0
Central Mail total:					149.7	154.2	157.3
Grand Total:					149.7	154.2	157.3

Component: Leases**Contribution to Department's Mission**

This component holds funding and interagency receipt authorization to pay State lease costs. Please refer to the Lease Administration component for a complete description of this program.

Core Services

- This component holds the funding to pay State lease costs. Please refer to the Lease Administration component for a complete description of this program.

Major Component Accomplishments in 2012

- Continue to utilize State owned space over procuring lease space through the private sector.

Key Component Challenges

Space Management - General Services will enforce revised space standards to ultimately reduce space needs and associated expenditures. Obtain replacement space for leases expiring in FY2013, FY2014 and FY2015 (for larger leases), and obtain new or additional space for state agencies as required. We will conduct site investigations of leased and state owned space to ensure maximum efficiency and to improve space management. The agency will continue the ongoing task of designing, planning, constructing and relocating departments from private leases for occupancy to the Robert B. Atwood Building, Palmer State Office Building, Linny Pacillo Parking Garage (ground floor), and all other Department of Administration General Services managed facilities.

Space Standards - The division is actively analyzing and revising the space standards developed in 2004, which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow the State to release an estimated hundreds of thousands of square feet of office space in private leases.

Contract Management - Site inspections will be performed, and our agency will meet with State occupants and advise lessor of cure issues, as well as audit leases to ensure renovation and insurance clauses are enforced. The agency will continue to reduce average lease cost for expiring leases as provided in AS 36.30.083.

Linny Pacillo Parking Garage - General Services will administer and manage the design, planning, construction and leasing of ground floor suite in the Linny Pacillo Parking Garage for Department of Revenue Permanent Fund Dividend Division, projected occupancy December 2013, and Department of Revenue Child Support Services Division, projected occupancy December 2013.

Lease Renewal or Replacement - The following leases have expirations which require renewal or replacement during FY2013 and before FY2014. When these leases are replaced, the cost of a new lease may exceed the limits set in AS 36.30.080 (c), or \$500,000 per year or \$2.5 million for the life of the lease. The Current Annual Cost is defined as the current annual lease cost of the current lease. Replacement of these leases will take place throughout the next fiscal year and the actual replacement costs are not known at the time of budget preparation. A projection of the potential total cost of the replacement leases has been included under, Potential Cost of Replacement Lease with all Renewal Options. The actual annual and total cost of each lease will be determined by market conditions at the time of solicitation. This list shall serve as the required notification under AS 36.30.080 (c).

Lease #	Location	Agency	Current Sq Ft	Current Annual Cost	Current Lease Expiration Date	Replacement / New Lease Expiration with all Renewal Options	Potential Cost of Lease with all Renewal Options (commencing w/ occupancy)
2392 Extend	Fairbanks	DEC	20,000	\$343,681	7/31/13	5/31/34	\$14,400,000
1668 Extend	Juneau	DOT	52,429	\$1,197,892	5/31/14	5/31/24	\$13,589,896
1607 & 1632 Replace	Juneau	DOL	68,278	\$1,956,587	See Lots A, B & C below		
1607 & 1632 LOT A					6/30/13	6/30/28	\$17,105,955
1607 & 1632 LOT B					6/30/13	6/30/28	\$5,619,060
1607 & 1632 LOT C					6/30/13	1/31/28	\$6,036,003
1328 Extend	Anchorage	DOT	13,000	\$188,304	10/31/12	10/31/22	\$3,510,000
2508 Extend	Anchorage	DOL & DOA	20,350	\$508,583	7/31/12	7/31/22	\$4,573,812
2537 Replace	Anchorage	DEC	5,324	\$29,290	1/31/14	1/31/24	\$2,500,000
2425 Extend	Kenai	HSS & DOL	20,017	\$367,155	10/31/13	10/31/23	\$4,544,613
2519 Replace	Fairbanks	LAW	7,485	\$82,729	10/31/14	2/28/13	\$5,520,000
2428 Extend	Anchorage	DOL & HSS	30,224	\$515,742	9/30/12	9/30/22	\$5,157,423
2230 Extend	Juneau	HSS & DOL	11,560	\$251,335	2/28/14	2/28/24	\$2,996,352
2345 Extend	Anchorage	EED	10,800	\$222,415	5/31/14	5/31/24	\$2,781,000

Significant Changes in Results to be Delivered in FY2014

Private Leased Space - In order to achieve overall lease cost savings a number of strategies will continue in FY2014. In addition to reducing the number of leased facilities, space standards will be used as a guideline to equitably reduce the amount of lease space needed.

State Owned Space - Department of Revenue will continue to utilize State owned space over procuring lease space through the private sector; specifically, the Robert B. Atwood Building will have 12,721 square feet available for lease as the Department of Revenue is scheduled to relocate to the Linny Pacillo Parking Garage by 12/31/13 or possibly sooner.

Statutory and Regulatory Authority

AS 36.30.080 State Procurement Code
AS 44.21.020 (1), (5) Duties of Department

Contact Information

Contact: Vern Jones, Chief Procurement Officer, General Services

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Leases Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	0.0	0.0	0.0
72000 Travel	0.0	0.0	0.0
73000 Services	47,348.9	50,032.7	50,132.7
74000 Commodities	0.0	0.0	0.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	47,348.9	50,032.7	50,132.7
Funding Sources:			
1007 Interagency Receipts	47,348.9	50,032.7	50,132.7
Funding Totals	47,348.9	50,032.7	50,132.7

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	47,348.9	50,032.7	50,132.7
Restricted Total		47,348.9	50,032.7	50,132.7
Total Estimated Revenues		47,348.9	50,032.7	50,132.7

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	0.0	0.0	50,032.7	0.0	50,032.7
Proposed budget increases:					
-Lease Interagency Authority	0.0	0.0	100.0	0.0	100.0
FY2014 Governor	0.0	0.0	50,132.7	0.0	50,132.7

Component Detail All Funds
Department of Administration

Component: Leases (AR11784) (81)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	0.0	50,032.7	50,032.7	50,032.7	50,132.7	100.0	0.2%
74000 Commodities	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	50,032.7	50,032.7	50,032.7	50,132.7	100.0	0.2%
Fund Sources:							
1007 I/A Rcpts (Other)	0.0	50,032.7	50,032.7	50,032.7	50,132.7	100.0	0.2%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	50,032.7	50,032.7	50,032.7	50,132.7	100.0	0.2%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Leases (AR11784) (81)
RDU: Leases (316)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	47,348.9	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	47,348.9	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1007 I/A Rcpts (Other)	47,348.9	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	47,348.9	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Leases (81)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee	ConfCom	50,032.7	0.0	0.0	50,032.7	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		50,032.7										
Subtotal		50,032.7	0.0	0.0	50,032.7	0.0	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Subtotal		50,032.7	0.0	0.0	50,032.7	0.0	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Lease Interagency Authority	Inc	100.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		100.0										
The Division of General Services (DGS) has approximately 500 active leases. Early estimates for FY2013 lease costs are projected to total more than the amount authorized. Factors contributing to the cost increases include: consumer price index (CPI) provisions of many lease contracts; expiring leases being replaced at higher cost; and, new lease awards. This increment will enable the leases program to fully collect the increased amounts from customer agencies occupying leased space.												
Totals		50,132.7	0.0	0.0	50,132.7	0.0	0.0	0.0	0.0	0	0	0

The Division of General Services (DGS) has approximately 500 active leases. Early estimates for FY2013 lease costs are projected to total more than the amount authorized. Factors contributing to the cost increases include: consumer price index (CPI) provisions of many lease contracts; expiring leases being replaced at higher cost; and, new lease awards. This increment will enable the leases program to fully collect the increased amounts from customer agencies occupying leased space.

Line Item Detail
Department of Administration
Services

Component: Leases (81)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		0.0	50,032.7	50,132.7
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			0.0	50,032.7	50,132.7
73650	Struc/Infstruct/Land	Fixed rent, lease costs and space expenses for office and other types of lease space.	0.0	50,032.7	50,132.7

Line Item Detail
Department of Administration
Services

Component: Leases (81)
RDU: Leases (316)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		47,348.9	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			47,348.9	0.0	0.0
73650	Struc/Infstruct/Land	Fixed rent, lease costs and space expenses for office and other types of lease space.	47,348.9	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Leases (81)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	50,032.7	50,132.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	725.9	725.9
59020	Administration Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	6,673.7	6,673.7
59030	Law Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	4,027.0	4,027.0
59040	Revenue Interagency receipts for leased space costs	Department-wide		11100	0.0	0.0	176.3
59040	Revenue	AHFC Operations	2560376	11100	0.0	9.4	0.0
59040	Revenue	ANGDA Operations	2560376	11100	0.0	84.4	0.0
59040	Revenue	Child Support Services	2560376	11100	0.0	12.4	0.0
59040	Revenue	Permanent Fund Dividend Division	2560376	11100	0.0	70.1	0.0
59050	Education Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	0.0	1,598.0
59050	Education	EED State Facilities Rent	2560376	11100	0.0	1,169.1	0.0
59050	Education	Program Admin & Operations	2560376	11100	0.0	428.9	0.0

Restricted Revenue Detail
Department of Administration

Component: Leases (81)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	50,032.7	50,132.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59060	Health & Social Svcs Interagency receipts for leased space costs	Department-wide		11100	0.0	13,100.0	13,200.0
59070	Labor Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	5,816.4	5,816.4
59080	Commrc & Econmc Dev	Community & Regional Affairs	2560376	11100	0.0	171.1	0.0
59080	Commrc & Econmc Dev Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	0.0	1,059.1
59080	Commrc & Econmc Dev	Economic Development	2560376	11100	0.0	10.0	0.0
59080	Commrc & Econmc Dev	Investments	2560376	11100	0.0	275.1	0.0
59080	Commrc & Econmc Dev	Reg Comm of AK	2560376	11100	0.0	602.9	0.0
59090	Military & Vet Affrs Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	148.5	148.5
59100	Natural Resources Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	1,988.2	1,988.2

Restricted Revenue Detail
Department of Administration

Component: Leases (81)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	50,032.7	50,132.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59110	Fish & Game Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	2,607.5	4,729.2
59110	Fish & Game	F&G State Facilities Rent	2560376	11100	0.0	2,121.7	0.0
59120	Public Safety Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	2,405.1	2,405.1
59180	Environmental Consvn Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	2,657.3	2,657.3
59200	Corrections Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	2,196.5	2,196.5
59250	Dotpf Op, Tpb,& Othr Interagency receipts for leased space costs	Department-wide	2560376	11100	0.0	2,627.9	2,627.9
59310	Legislative Affairs Interagency receipts for leased space costs	Administrative Services	2560376	11100	0.0	49.1	49.1
59410	Alaska Court System Interagency receipts for leased space costs	Trial Courts	2560376	11100	0.0	54.5	54.5

Restricted Revenue Detail
Department of Administration

Component: Leases (81)
RDU: Leases (316)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				47,348.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for leased space costs	Department-wide	2560376	11100	603.1	0.0	0.0
59020	Administration Interagency receipts for leased space costs	Department-wide	2560376	11100	5,290.1	0.0	0.0
59030	Law Interagency receipts for leased space costs	Department-wide	2560376	11100	4,061.6	0.0	0.0
59040	Revenue Interagency receipts for leased space costs	Department-wide		11100	185.2	0.0	0.0
59050	Education Interagency receipts for leased space costs	Department-wide	2560376	11100	1,788.1	0.0	0.0
59060	Health & Social Svcs Interagency receipts for leased space costs	Department-wide		11100	14,088.6	0.0	0.0
59070	Labor Interagency receipts for leased space costs	Department-wide	2560376	11100	5,896.8	0.0	0.0
59080	Commrc & Economc Dev Interagency receipts for leased space costs	Department-wide	2560376	11100	957.3	0.0	0.0
59090	Military & Vet Affrs Interagency receipts for leased space costs	Department-wide	2560376	11100	108.4	0.0	0.0
59100	Natural Resources Interagency receipts for leased space costs	Department-wide	2560376	11100	1,714.1	0.0	0.0
59110	Fish & Game	Department-wide	2560376	11100	4,003.2	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Leases (81)
RDU: Leases (316)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				47,348.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for leased space costs						
59120	Public Safety	Department-wide	2560376	11100	1,963.7	0.0	0.0
	Interagency receipts for leased space costs						
59180	Environmental Consvn	Department-wide	2560376	11100	3,126.2	0.0	0.0
	Interagency receipts for leased space costs						
59200	Corrections	Department-wide	2560376	11100	1,091.4	0.0	0.0
	Interagency receipts for leased space costs						
59250	Dotpf Op, Tpb,& Othr	Department-wide	2560376	11100	2,390.0	0.0	0.0
	Interagency receipts for leased space costs						
59310	Legislative Affairs	Administrative Services	2560376	11100	44.2	0.0	0.0
	Interagency receipts for leased space costs						
59410	Alaska Court System	Trial Courts	2560376	11100	36.9	0.0	0.0
	Interagency receipts for leased space costs						

Component: Lease Administration

Contribution to Department's Mission

The leases program provides cost effective office space for State agencies in a timely manner.

Results

(Additional performance information is available on the web at <http://omb.alaska.gov/results.>)

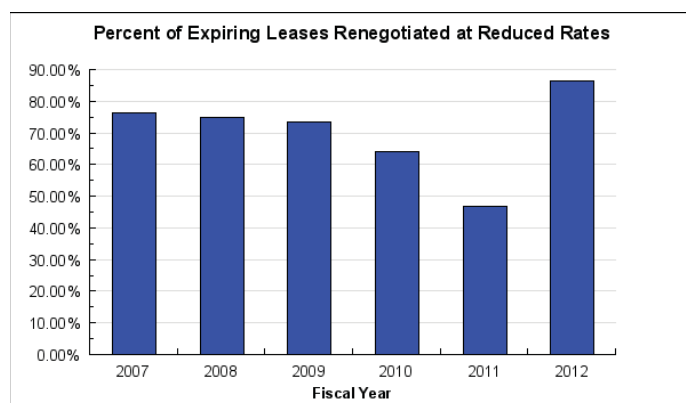
Core Services

- Procure, manage and administer office leases from the private sector and state property owners on behalf of the Executive Branch.
- Provide space-planning, and procure architectural design services to address lease space issues.
- Manage space standards and consolidate state owned and/or leased space when economies can be realized.

Measures by Core Service

(Additional performance information is available on the web at <http://omb.alaska.gov/results.>)

1. Procure, manage and administer office leases from the private sector and state property owners on behalf of the Executive Branch.



2. Provide space-planning, and procure architectural design services to address lease space issues.

3. Manage space standards and consolidate state owned and/or leased space when economies can be realized.

Major Component Accomplishments in 2012

- Effectively reduced the average cost of leased space by 12.68% less than market rent.
- Renegotiated 86.4% of expired leases at below market rates.
- Continue to utilize State owned space over procuring lease space through the private sector.
- Continued enforcement of space standards guidelines, reducing the amount of leased space necessary for State agencies.
- Managed and maintained nearly 100% occupancy in all State owned facilities.
- Operated the Linny Pacillo Parking Garage, a 10 story facility with approximately 435 parking spaces. Solely used for Atwood Building occupants, visitors and preauthorized Dena'ina Convention Center during business hours. The garage is open to the public for paid parking during non-business hours.

Key Component Challenges

Space Management - General Services will enforce revised space standards to ultimately reduce space needs and associated expenditures. Obtain replacement space for leases expiring in FY2013, FY2014 and FY2015 (for larger

leases), and obtain new or additional space for state agencies as required. We will conduct site investigations of leased and state owned space to ensure maximum efficiency and to improve space management. The agency will continue the ongoing task of designing, planning, constructing and relocating departments from private leases for occupancy to the Robert B. Atwood Building, Palmer State Office Building, Linny Pacillo Parking Garage (ground floor), and all other Department of Administration General Services managed facilities.

Space Standards - The division is actively analyzing and revising the space standards developed in 2004, which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow the State to release an estimated hundreds of thousands of square feet of office space in private leases.

Contract Management

Site inspections will be performed, and our agency will meet with State occupants and advise lessor of cure issues, as well as audit leases to ensure renovation and insurance clauses are enforced. The agency will continue to reduce average lease cost for expiring leases as provided in AS 36.30.083.

Linny Pacillo Parking Garage - General Services will administer and manage the design, planning, construction and leasing of ground floor suite in the Linny Pacillo Parking Garage for Department of Revenue Permanent Fund Dividend Division, projected occupancy December 2013, and Department of Revenue Child Support Services Division, projected occupancy December 2013.

Significant Changes in Results to be Delivered in FY2014

Private Leased Space - In order to achieve overall lease cost savings a number of strategies will continue in FY2014. In addition to reducing the number of leased facilities, space standards will be used as a guideline to equitably reduce the amount of lease space needed. Expanded boundaries and revised lease solicitation documents will be used to decrease the lessor's requirements and overall lease rate, thus maximizing space efficiency through improved space management.

Key Card System - Department of Revenue and Enterprise Technology Systems will identify a state approved access key card system and surveillance camera system to be used in all leased space, while allowing for conformity and continuity.

Statutory and Regulatory Authority

AS 36.30.080 State Procurement Code
AS 44.21.020 (1), (5) Duties of the Department

Contact Information

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Lease Administration Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	928.4	1,041.0	1,151.6
72000 Travel	23.6	19.0	38.4
73000 Services	251.4	314.1	442.3
74000 Commodities	29.7	15.2	23.3
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,233.1	1,389.3	1,655.6
Funding Sources:			
1004 General Fund Receipts	124.9	128.2	128.2
1007 Interagency Receipts	1,108.2	1,261.1	1,527.4
Funding Totals	1,233.1	1,389.3	1,655.6

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	1,108.5	1,261.1	1,527.4
Restricted Total		1,108.5	1,261.1	1,527.4
Total Estimated Revenues		1,108.5	1,261.1	1,527.4

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	128.2	0.0	1,261.1	0.0	1,389.3
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.0	0.0	0.4	0.0	0.4
Proposed budget increases:					
-Maintain Existing Lease Administration Services	0.0	0.0	265.9	0.0	265.9
FY2014 Governor	128.2	0.0	1,527.4	0.0	1,655.6

**Lease Administration
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	11	11	Annual Salaries	708,905
Part-time	0	0	Premium Pay	18,903
Nonpermanent	0	0	Annual Benefits	435,404
			<i>Less 1.00% Vacancy Factor</i>	(11,612)
			Lump Sum Premium Pay	0
Totals	11	11	Total Personal Services	1,151,600

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant IV	0	0	1	0	1
Accounting Tech II	0	0	1	0	1
Accounting Tech III	0	0	1	0	1
Administrative Assistant II	1	0	0	0	1
Contracting Officer III	4	0	0	0	4
Contracting Officer IV	1	0	0	0	1
Program Coordinator I	1	0	0	0	1
State Leasing & Facilities Mgr	1	0	0	0	1
Totals	8	0	3	0	11

Component Detail All Funds
Department of Administration

Component: Lease Administration (AR11786) (2304)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	1,041.0	1,041.0	1,041.0	1,151.6	110.6	10.6%
72000 Travel	0.0	19.0	19.0	19.0	38.4	19.4	102.1%
73000 Services	0.0	314.1	314.1	314.1	442.3	128.2	40.8%
74000 Commodities	0.0	15.2	15.2	15.2	23.3	8.1	53.3%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	1,389.3	1,389.3	1,389.3	1,655.6	266.3	19.2%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	128.2	128.2	128.2	128.2	0.0	0.0%
1007 I/A Rcpts (Other)	0.0	1,261.1	1,261.1	1,261.1	1,527.4	266.3	21.1%
Unrestricted General (UGF)	0.0	128.2	128.2	128.2	128.2	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	1,261.1	1,261.1	1,261.1	1,527.4	266.3	21.1%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	11	11	11	11	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Lease Administration (AR11786) (2304)

RDU: Leases (316)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	928.4	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	23.6	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	251.4	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	29.7	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,233.1	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	124.9	0.0	0.0	0.0	0.0	0.0	0.0%
1007 I/A Rcpts (Other)	1,108.2	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	124.9	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	1,108.2	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	10	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Lease Administration (2304)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
	ConfCom	1,389.3	1,041.0	19.0	314.1	15.2	0.0	0.0	0.0	11	0	0
1004 Gen Fund		128.2										
1007 I/A Rcpts		1,261.1										
Subtotal		1,389.3	1,041.0	19.0	314.1	15.2	0.0	0.0	0.0	11	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Subtotal		1,389.3	1,041.0	19.0	314.1	15.2	0.0	0.0	0.0	11	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Maintain Existing Lease Administration Services												
	Inc	265.9	141.3	19.4	97.1	8.1	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		265.9										
The Division of General Services (DGS) requests an increment of \$265.9 for the lease administration component for FY2014. The increment will partially fund one new full-time Accounting Clerk in Juneau, and phase an annual correction to DGS personal services costs allocable to the lease administration component. In addition, an increase in travel is requested for leasing contracting officers to perform site inspections and ensure lessors are in compliance with lease terms and conditions. The services increase is due to services purchased from the private sector, specifically: third-party legal services to manage ongoing litigation for street-level space in the Linny Pacillo Parking Garage (i.e. LPPG - Wildfin private lease), and retaining the services of a certified industrial hygienist to address employee health concerns in leased office space. Finally, an increase for commodities is necessary to cover projected ongoing costs for supplies and materials.												
FY2014 Salary and Health Insurance Increases												
	SalAdj	0.4	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		0.4										
FY2014 Salary and Health Insurance increase : \$0.4												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.4												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	-31.1	0.0	31.1	0.0	0.0	0.0	0.0	0	0	0
Transfer authorization from personal services line to the services line to meet vacancy factor guidelines.												
Totals		1,655.6	1,151.6	38.4	442.3	23.3	0.0	0.0	0.0	11	0	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Lease Administration (2304)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-7062	Accounting Clerk	FT	1	GP	Juneau	105	10A / B	4.8	*	14,054	0	0	11,654	25,708	0
02-5001	Division Operations Manager	FT	A	SS	Juneau	205	24E / F	2.4	*	21,247	0	0	10,795	32,042	2,884
02-5005	Chief Procurement Off	FT	A	XE	Juneau	NAA	27J / K	1.0	*	10,551	0	0	5,150	15,701	1,429
02-5010	Contracting Officer III	FT	1	GP	Anchorage	200	19E	10.8	**	62,354	0	0	37,178	99,532	9,456
02-5098	Program Coordinator I	FT	1	SS	Anchorage	200	18C	6.0	**	30,848	0	0	19,049	49,897	0
02-5108	Administrative Officer II	FT	A	SS	Juneau	205	19E / F	3.0	*	18,896	0	0	10,762	29,658	2,669
02-5127	Contracting Officer III	FT	A	GP	Anchorage	200	19G / J	10.8	**	66,232	0	0	38,561	104,793	9,955
02-5132	Accounting Tech III	FT	A	GG	Juneau	205	16K / L	12.0	*	69,132	0	10,635	45,047	124,814	2,496
02-5142	Administrative Assistant II	FT	1	SS	Anchorage	600	14B	6.0	**	25,599	0	0	17,178	42,777	3,850
02-5154	Contracting Officer III	FT	1	GP	Anchorage	200	19B / C	10.8	**	56,408	0	0	35,059	91,467	8,232
02-5155	Accounting Tech II	FT	A	GP	Juneau	205	14F / G	0.6	*	2,673	0	0	1,783	4,456	401
02-5156	Contracting Officer III	FT	1	GP	Anchorage	200	19A / B	10.8	**	53,993	0	0	34,198	88,191	8,378
02-5159	Accounting Tech II	FT	1	GP	Juneau	205	14A / B	12.0	*	45,000	0	6,924	35,121	87,045	1,741
02-5160	State Leasing & Facilities Mgr	FT	A	XE	Anchorage	NAA	23M / N	6.0	**	57,294	0	0	28,759	86,053	8,003
02-5162	Accountant IV	FT	A	SS	Juneau	205	20J / K	6.0	**	48,011	0	0	25,168	73,179	1,464
02-5164	Office Assistant II	FT	1	GP	Anchorage	200	10C	6.0	*	17,460	0	1,344	15,009	33,813	676
02-5165	Contracting Officer IV	FT	1	SS	Anchorage	200	22F	10.8	**	79,650	0	0	42,889	122,539	11,641
02-5170	Accountant IV	FT	1	SS	Juneau	205	20A / B	2.4	*	14,183	0	0	8,277	22,460	22,460
02-5180	Office Assistant I	FT	1	GP	Anchorage	200	8C	6.0	*	15,320	0	0	13,767	29,087	14,544

	Total Positions	New	Deleted
Full Time Positions:	11	0	0
Part Time Positions:	0	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	11	0	0

Total Component Months: 128.2

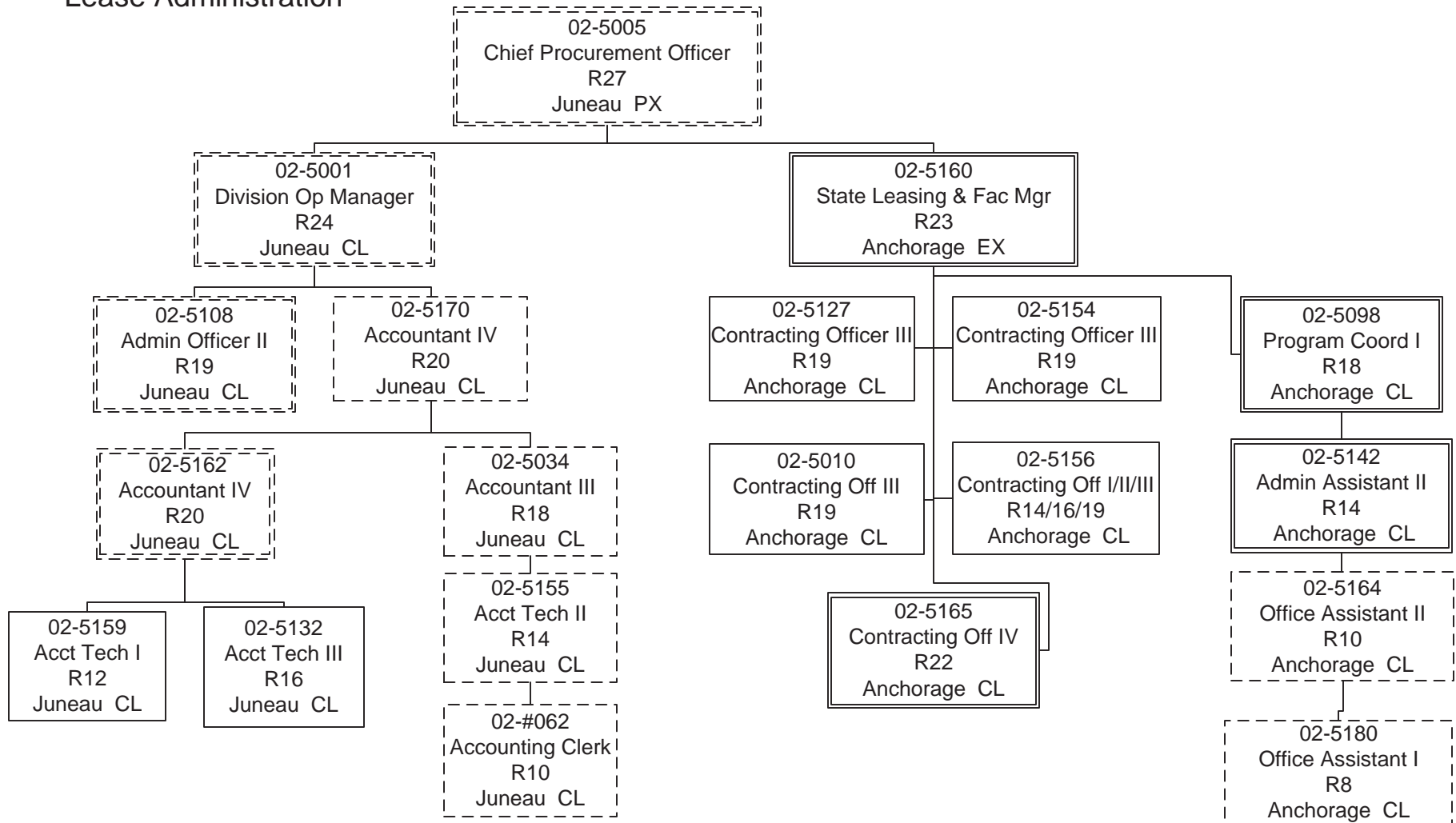
Total Salary Costs: 708,905
Total COLA: 0
Total Premium Pay:: 18,903
Total Benefits: 435,404

Total Pre-Vacancy: 1,163,212
Minus Vacancy Adjustment of 1.00%: (11,612)
Total Post-Vacancy: 1,151,600
Plus Lump Sum Premium Pay: 0
Personal Services Line 100: 1,151,600

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	110,278	109,178	9.48%
1007 Interagency Receipts	1,052,934	1,042,422	90.52%
Total PCN Funding:	1,163,212	1,151,600	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Lease Administration



Line Item Detail
Department of Administration
Travel

Component: Lease Administration (2304)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		0.0	19.0	38.4
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			0.0	19.0	38.4
72110	Employee Travel (Instate)	Employee instate travel	0.0	19.0	38.4

Line Item Detail
Department of Administration
Services

Component: Lease Administration (2304)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		0.0	314.1	442.3
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			0.0	314.1	442.3
73025	Education Services	Employee training and conference fees	0.0	4.4	4.4
73050	Financial Services	Credit card fees	0.0	5.0	6.0
73075	Legal & Judicial Svc	Legal fees including attorney, court and other costs	0.0	8.0	13.2
73150	Information Technlgy	Information technology costs including software licenses and maintenance	0.0	5.0	10.1
73156	Telecommunication	Telecommunication services costs	0.0	2.6	5.0
73225	Delivery Services	Freight, courier and postage fees	0.0	5.0	7.2
73450	Advertising & Promos	Cost to publicize notices and other required postings	0.0	8.6	11.3
73650	Struc/Infstruct/Land	Repair and maintenance costs	0.0	9.0	9.0
73675	Equipment/Machinery	Office equipment repair and maintenance	0.0	5.0	45.5
73750	Other Services (Non IA Svcs)	Advertising and notices	0.0	47.8	62.4
73805	IT-Non-Telecommunication	Enterprise Technology Services Enterprise Productivity Rate (EPR) - Computer Services	0.0	124.6	150.6
73806	IT-Telecommunication	Enterprise Technology Services Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	23.6	52.1
73809	Mail	Central Mail Costs for central mail room services	0.0	1.1	1.1
73811	Building Leases	Facilities State Facility Rent	0.0	18.0	18.0
73814	Insurance	Risk Management Services provided by Risk Management	0.0	0.4	0.4
73815	Financial	Finance Chargeback costs from the Division of Finance	0.0	0.8	0.8
73816	ADA Compliance	Personnel ADA Compliance charges from the Department of Admin, Division of Personnel	0.0	0.1	0.1
73818	Training (Services-IA Svcs)	Admin Training, conferences, memberships and employee tuition	0.0	0.3	0.3

Line Item Detail
Department of Administration
Services

Component: Lease Administration (2304)

RDU: General Services (17)

Expenditure Account		Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	314.1	442.3
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.0	0.5	0.5
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	0.0	44.3	44.3

Line Item Detail
Department of Administration
Commodities

Component: Lease Administration (2304)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	15.2	23.3
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	15.2	23.3
74200	Business	Business and office supplies	0.0	14.9	23.0
74650	Repair/Maintenance (Commodities)	Repair and maintenance supplies	0.0	0.3	0.3

Line Item Detail
Department of Administration
Travel

Component: Lease Administration (2304)
RDU: Leases (316)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		23.6	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			23.6	0.0	0.0
72110	Employee Travel (Instate)	Employee instate travel	23.6	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Lease Administration (2304)
RDU: Leases (316)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			251.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				251.4	0.0	0.0
73025	Education Services	Employee training and conference fees		5.5	0.0	0.0
73050	Financial Services	Credit card fees		20.0	0.0	0.0
73075	Legal & Judicial Svc	Legal fees including attorney, court and other costs		0.5	0.0	0.0
73150	Information Technlgy	Information technology costs including software licenses and maintenance		5.2	0.0	0.0
73156	Telecommunication	Telecommunication services costs		0.6	0.0	0.0
73225	Delivery Services	Freight, courier and postage fees		3.4	0.0	0.0
73450	Advertising & Promos	Cost to publicize notices and other required postings		1.2	0.0	0.0
73650	Struc/Infstruct/Land	Repair and maintenance costs		61.9	0.0	0.0
73675	Equipment/Machinery	Office equipment repair and maintenance		3.3	0.0	0.0
73750	Other Services (Non IA Svcs)	Advertising and notices		31.5	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	34.0	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	17.5	0.0	0.0
73809	Mail	Central Mail	Costs for central mail room services	0.6	0.0	0.0
73811	Building Leases	Facilities	State Facility Rent	16.5	0.0	0.0
73814	Insurance	Risk Management	Services provided by Risk Management	0.2	0.0	0.0
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.4	0.0	0.0
73816	ADA Compliance	Americans With Disabilities		0.1	0.0	0.0
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.4	0.0	0.0
73821	Hearing/Mediation (IA Svcs)	Administrative		16.7	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Lease Administration (2304)

RDU: Leases (316)

Expenditure Account		Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				251.4	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Hearings Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	31.9	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Lease Administration (2304)
RDU: Leases (316)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		29.7	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			29.7	0.0	0.0
74200	Business	Business and office supplies	29.6	0.0	0.0
74650	Repair/Maintenance (Commodities)	Repair and maintenance supplies	0.1	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Lease Administration (2304)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	1,261.1	1,527.4
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts Interagency receipts for leased space procurement and management services	Statewide	2560375	11110	0.0	77.6	153.4
59015	Office Of The Governr Interagency receipts for leased space procurement and management services	Governor's Office Leasing	2560375	11100	0.0	25.0	21.8
59020	Administration Interagency receipts for leased space procurement and management services	Lease Administration	2560375	11100	0.0	68.0	99.4
59020	Administration Interagency receipts for leased space procurement and management services	DOA Leases	2560375	11110	0.0	265.4	280.4
59030	Law Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	0.0	65.0	78.1
59040	Revenue Interagency receipts for leased space procurement and management services	Administrative Services	2560375	11110	0.0	7.0	9.3
59050	Education Interagency receipts for leased space procurement and management services	EED State Facilities Rent	2560375	11110	0.0	27.2	32.6
59060	Health & Social Svcs Interagency receipts for leased space procurement and management services	HSS State Facilities Rent	2560375	11110	0.0	233.4	303.9
59070	Labor Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	0.0	135.1	154.7
59080	Commrc & Econmc Dev Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	0.0	21.8	21.1
59090	Military & Vet Affrs	Department-wide	2560375	11110	0.0	10.4	10.8

Restricted Revenue Detail
Department of Administration

Component: Lease Administration (2304)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	1,261.1	1,527.4
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for leased space procurement and management services						
59100	Natural Resources	DNR Facilities Rent/Chargeback	2560375	11110	0.0	43.4	45.8
	Interagency receipts for leased space procurement and management services						
59110	Fish & Game	F&G State Facilities Rent	2560375	11110	0.0	87.0	109.6
	Interagency receipts for leased space procurement and management services						
59120	Public Safety	AST Detachments	2560375	11100	0.0	56.1	66.1
	Interagency receipts for leased space procurement and management services						
59180	Environmental Consvn	State Support Services	2560375	11110	0.0	53.8	62.2
	Interagency receipts for leased space procurement and management services						
59200	Corrections	Department-wide	2560375	11110	0.0	41.0	33.2
	Interagency receipts for leased space procurement and management services						
59250	Dotpf Op, Tpb,& Othr	Leased Facilities	2560375	11100	0.0	41.3	42.4
	Interagency receipts for leased space procurement and management services						
59310	Legislative Affairs	Administrative Services	2560375	11110	0.0	1.3	1.3
	Interagency receipts for leased space procurement and management services						
59410	Alaska Court System	Trial Courts	2560375	11110	0.0	1.3	1.3
	Interagency receipts for leased space procurement and management services						

Restricted Revenue Detail
Department of Administration

Component: Lease Administration (2304)
RDU: Leases (316)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				1,108.5	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for leased space procurement and management services	Governor's Office Leasing	2560375	11100	18.8	0.0	0.0
59020	Administration Interagency receipts for leased space procurement and management services	DOA Leases	2560375	11110	114.9	0.0	0.0
59030	Law Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	78.1	0.0	0.0
59040	Revenue Interagency receipts for leased space procurement and management services	Administrative Services	2560375	11110	9.2	0.0	0.0
59050	Education Interagency receipts for leased space procurement and management services	EED State Facilities Rent	2560375	11110	35.0	0.0	0.0
59060	Health & Social Svcs Interagency receipts for leased space procurement and management services	HSS State Facilities Rent	2560375	11110	303.9	0.0	0.0
59070	Labor Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	154.7	0.0	0.0
59080	Commrc & Econmc Dev Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	21.1	0.0	0.0
59090	Military & Vet Affrs Interagency receipts for leased space procurement and management services	Department-wide	2560375	11110	10.9	0.0	0.0
59100	Natural Resources Interagency receipts for leased space procurement and management services	DNR Facilities Rent/Chargeback	2560375	11110	45.8	0.0	0.0
59110	Fish & Game	F&G State Facilities Rent	2560375	11110	109.6	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Lease Administration (2304)
RDU: Leases (316)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				1,108.5	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for leased space procurement and management services						
59120	Public Safety	AST Detachments	2560375	11100	66.2	0.0	0.0
	Interagency receipts for leased space procurement and management services						
59180	Environmental Consvn	State Support Services	2560375	11110	62.2	0.0	0.0
	Interagency receipts for leased space procurement and management services						
59200	Corrections	Department-wide	2560375	11110	33.2	0.0	0.0
	Interagency receipts for leased space procurement and management services						
59250	Dotpf Op, Tpb,& Othr	Leased Facilities	2560375	11100	42.4	0.0	0.0
	Interagency receipts for leased space procurement and management services						
59310	Legislative Affairs	Administrative Services	2560375	11110	1.3	0.0	0.0
	Interagency receipts for leased space procurement and management services						
59410	Alaska Court System	Trial Courts	2560375	11110	1.2	0.0	0.0
	Interagency receipts for leased space procurement and management services						

Inter-Agency Services
Department of Administration

Component: Lease Administration (2304)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	124.6	150.6
73805 IT-Non-Telecommunication subtotal:					0.0	124.6	150.6
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	23.6	52.1
73806 IT-Telecommunication subtotal:					0.0	23.6	52.1
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	1.1	1.1
73809 Mail subtotal:					0.0	1.1	1.1
73811	Building Leases	State Facility Rent	Intra-dept	Facilities	0.0	18.0	18.0
73811 Building Leases subtotal:					0.0	18.0	18.0
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.0	0.4	0.4
73814 Insurance subtotal:					0.0	0.4	0.4
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.0	0.8	0.8
73815 Financial subtotal:					0.0	0.8	0.8
73816	ADA Compliance	ADA Compliance charges from the Department of Admin, Division of Personnel	Intra-dept	Personnel	0.0	0.1	0.1
73816 ADA Compliance subtotal:					0.0	0.1	0.1
73818	Training (Services-IA Svcs)	Training, conferences, memberships and employee tuition	Intra-dept	Admin	0.0	0.3	0.3
73818 Training (Services-IA Svcs) subtotal:					0.0	0.3	0.3
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	0.5	0.5
73819 Commission Sales (IA Svcs) subtotal:					0.0	0.5	0.5
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	0.0	44.3	44.3
73979 Mgmt/Consulting (IA Svcs) subtotal:					0.0	44.3	44.3
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	34.0	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					34.0	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	17.5	0.0	0.0
73806 IT-Telecommunication subtotal:					17.5	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.6	0.0	0.0
73809 Mail subtotal:					0.6	0.0	0.0
73811	Building Leases	State Facility Rent	Intra-dept	Facilities	16.5	0.0	0.0
73811 Building Leases subtotal:					16.5	0.0	0.0
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.2	0.0	0.0
73814 Insurance subtotal:					0.2	0.0	0.0
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.4	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Lease Administration (2304)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73815 Financial subtotal:					0.4	0.0	0.0
73816	ADA Compliance		Inter-dept	Americans With Disabilities	0.1	0.0	0.0
73816 ADA Compliance subtotal:					0.1	0.0	0.0
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.4	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:					0.4	0.0	0.0
73821	Hearing/Mediation (IA Svcs)		Intra-dept	Administrative Hearings	16.7	0.0	0.0
73821 Hearing/Mediation (IA Svcs) subtotal:					16.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	31.9	0.0	0.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					31.9	0.0	0.0
Lease Administration total:					118.3	213.7	268.2
Grand Total:					118.3	213.7	268.2

Component: Facilities

Contribution to Department's Mission

This component holds the funding to pay costs associated with Public Building Fund facilities. Please refer to the Facilities Administration component for a complete description of this program.

Core Services

- This component holds the funding to pay Department of Administration managed facilities costs. Please refer to the Facilities Administration component for a complete description of this program.

Major Component Accomplishments in 2012

- Identify problems with building components and plan for their renewal and replacement.
- Completed major capital improvement projects in most Non Public Building Fund facilities. Provided construction management services for remodeling, utilizing in-house maintenance staff for Juneau facilities.
- Completed the energy conservation project through the State's Energy Performance Contractor, at the Atwood and Community Buildings.
- Provided construction management services for remodeling Agency space using outside contractors.
- Building Advisory Committee from occupying departmental representatives expressed their continued satisfaction in our responsiveness of maintenance calls and the established Facility Call Center.
- Provided weekly informational facility email messages to all Department of Administration managed building occupants. These emails provide current maintenance and construction items which could impact their occupancy at various levels.
- Identified and managed methods to reduce energy consumption and utility expenses.
- Identified and scheduled significant collocation and expansions in the Atwood Building to maximize space efficiency.
- Completed investigations, analysis and space studies in order to provide recommendations for the Nome State Office Building project.
- Completed site inspections and analysis of industry standards and State needs (current and future) to provide recommendations to replace the current Department of Natural Resources Geological Materials Center.

Key Component Challenges

Facility Management - General Services will address high priority projects for renewal and replacement of essential building components and complete major capital improvement projects at the following facilities:

Robert B. Atwood Building – Upgrade seismic supports in the mechanical penthouse.

Alaska Office Building – Replace all electrical receptacles and rewire.

Community Building – Replace plumbing lines and upgrade restrooms on floors 2 and 3.

Court Plaza Building – Investigate, identify and prepare architectural and engineering documents to address the continued water infiltration from the building's curtain wall.

Fairbanks Regional Office Building – Replace the air condition system, compressor and controls.

State Office Building – Phase I renovation of North and South Garages.

Dimond Courthouse Building – Upgrade and configure supply and return fans.

Douglas Island Building – Phase I Architectural, structural, mechanical, and electrical upgrades.

Palmer State Office Building – Identify agencies to occupy remaining vacant suites.

Linny Pacillo Parking Garage – Complete tenant improvements for 12,721 square feet for the Department of

Revenue. Continue to mitigate lease damages through legal counsel regarding tenant dispute with vapor retarder system at the proposed Wildfin Restaurant.

Energy Efficiency - Continue the identification of building operational cost savings practices to reduce energy utility expenses.

Emergency Call Misdials - Continue coordinated efforts with Enterprise Technology Services to change the requirement to dial 9 for an outside line on state phones, which causes approximately 1-6 misdials per day by State employees in Juneau and Anchorage.

Space Standards - General Services is actively analyzing and revising the space standards developed in 2004 which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow estimated thousands of square feet of office space in Public Building Fund and Non Public Building Fund facilities to be utilized by agencies over procuring lease space through the private sector.

Significant Changes in Results to be Delivered in FY2014

Facility Management - The Nome State Office Building will be added to the Public Building Fund portfolio, and General Services will assume responsibility for major building renovations, as well as the day-to-day maintenance and operations. We will identify tenants to fill the space in the Robert B. Atwood Building vacated by the Department of Revenue that relocated to the Linny Pacillo Parking Garage. We will continue to maximize space efficiency, and improve collocation of agencies within the building.

Parking - The agency will manage, operate and control employee parking during business hours, as well as paid parking by the public during non-business hours at the Linny Pacillo Parking Garage.

Contract Management - The division will identify and orchestrate cost effective changes with State's professional service contracts in the management of the Public Building Fund facilities, specifically the Robert B. Atwood Building, Linny Pacillo Parking Garage and the Palmer State Office Building.

Energy Savings - Through an internal audit, our agency will provide management with the potential energy consumption, and associated expense currently being used by employees for their personal appliances in Public Building Fund facilities. If significant savings can be realized, a Standard Operating Procedure will be implemented to eliminate personal appliances. In addition to energy savings, the buildings will also gain needed circuits for state business use. The division will also analyze the feasibility and energy savings potential of a wood pellet heating system in key Public Building Fund facilities.

Security Assessment - A security assessment for key Public Building Fund facilities will be conducted, to identify additional security measures and provide information on upgrades to existing security measures.

Statutory and Regulatory Authority

AS 44.21.020 (1), (5) Duties of the Department

Contact Information

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Facilities Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,155.8	1,192.6	1,211.7
72000 Travel	6.6	0.0	0.0
73000 Services	9,846.2	16,366.8	16,466.8
74000 Commodities	589.0	385.9	385.9
75000 Capital Outlay	24.7	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	11,622.3	17,945.3	18,064.4
Funding Sources:			
1004 General Fund Receipts	820.1	822.8	825.0
1005 General Fund/Program Receipts	352.1	0.0	0.0
1007 Interagency Receipts	96.6	1,264.1	1,371.4
1061 Capital Improvement Project Receipts	56.5	0.0	0.0
1147 Public Building Fund	10,297.0	15,858.4	15,868.0
Funding Totals	11,622.3	17,945.3	18,064.4

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
Interagency Receipts	51015	14,246.9	1,434.6	16,612.7
General Fund Program Receipts	51060	352.1	0.0	0.0
Unrestricted Fund	68515	110.9	0.0	0.0
Unrestricted Total		14,709.9	1,434.6	16,612.7
<u>Restricted Revenues</u>				
Interagency Receipts	51015	120.8	15,687.9	1,371.4
Capital Improvement Project Receipts	51200	32.3	0.0	0.0
Restricted Total		153.1	15,687.9	1,371.4
Total Estimated Revenues		14,863.0	17,122.5	17,984.1

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	822.8	0.0	17,122.5	0.0	17,945.3
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	2.2	0.0	16.9	0.0	19.1
Proposed budget increases:					
-Facilities Operations and Maintenance Costs	0.0	0.0	100.0	0.0	100.0
FY2014 Governor	825.0	0.0	17,239.4	0.0	18,064.4

Facilities
Personal Services Information

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	12	12	Annual Salaries	711,463
Part-time	3	3	COLA	11,076
Nonpermanent	0	0	Premium Pay	51,122
			Annual Benefits	488,545
			Less 4.00% Vacancy Factor	(50,486)
			Lump Sum Premium Pay	0
Totals	15	15	Total Personal Services	1,211,720

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Maint Gen Journey	0	0	8	0	8
Maint Gen Sub - Journey I	0	0	3	0	3
Maint Spec Bfc Foreman	0	0	1	0	1
Maint Spec Bfc Jrny II/Lead	0	0	2	0	2
Maint Spec Plumb Jrny II	0	0	1	0	1
Totals	0	0	15	0	15

Component Detail All Funds
Department of Administration

Component: Facilities (AR11800) (2429)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	1,172.6	1,172.6	1,192.6	1,211.7	19.1	1.6%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	0.0	16,386.8	16,386.8	16,366.8	16,466.8	100.0	0.6%
74000 Commodities	0.0	385.9	385.9	385.9	385.9	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	17,945.3	17,945.3	17,945.3	18,064.4	119.1	0.7%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	822.8	822.8	822.8	825.0	2.2	0.3%
1007 I/A Rcpts (Other)	0.0	1,264.1	1,264.1	1,264.1	1,371.4	107.3	8.5%
1147 PublicBldg (Other)	0.0	15,858.4	15,858.4	15,858.4	15,868.0	9.6	0.1%
Unrestricted General (UGF)	0.0	822.8	822.8	822.8	825.0	2.2	0.3%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	17,122.5	17,122.5	17,122.5	17,239.4	116.9	0.7%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	11	11	12	12	0	0.0%
Permanent Part Time	0	3	3	3	3	0	0.0%
Non Permanent	0	1	1	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Facilities (AR11800) (2429)
RDU: State Owned Facilities (404)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	1,155.8	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	6.6	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	9,846.2	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	589.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	24.7	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	11,622.3	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	820.1	0.0	0.0	0.0	0.0	0.0	0.0%
1005 GF/Prgm (DGF)	352.1	0.0	0.0	0.0	0.0	0.0	0.0%
1007 I/A Rcpts (Other)	96.6	0.0	0.0	0.0	0.0	0.0	0.0%
1061 CIP Rcpts (Other)	56.5	0.0	0.0	0.0	0.0	0.0	0.0%
1147 PublicBldg (Other)	10,297.0	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	820.1	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	352.1	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	10,450.1	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	11	0	0	0	0	0	0.0%
Permanent Part Time	3	0	0	0	0	0	0.0%
Non Permanent	1	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
	ConfCom	17,945.3	1,172.6	0.0	16,386.8	385.9	0.0	0.0	0.0	11	3	1
1004 Gen Fund		822.8										
1007 I/A Rcpts		1,264.1										
1147 PublicBldg		15,858.4										
Did Not Pass: Purchase & Lease of Nome Office Building (SB 226) (Sec2 Ch15 SLA2012 P50 L2)(HB284)												
	FisNot	-3,770.1	-101.5	0.0	-3,668.6	0.0	0.0	0.0	0.0	-1	0	0
1004 Gen Fund		-2,964.0										
1007 I/A Rcpts		-806.1										
The revision reflects a change in calculation on amounts due to AHFC for debt services for the facility and also a line item change from Capital Outlay to Services.												
Purchase & Lease of Nome Office Building (SB 226) (Sec2 Ch15 SLA2012 P50 L2)(HB284)												
	FisNot	3,770.1	101.5	0.0	3,668.6	0.0	0.0	0.0	0.0	1	0	0
1004 Gen Fund		2,964.0										
1007 I/A Rcpts		806.1										
The revision reflects a change in calculation on amounts due to AHFC for debt services for the facility and also a line item change from Capital Outlay to Services.												
Subtotal		17,945.3	1,172.6	0.0	16,386.8	385.9	0.0	0.0	0.0	11	3	1
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	20.0	0.0	-20.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authorization from services to personal services to account for an additional maintenance and operation position that transferred in from the Governor's Office in FY2013. Authority is available, because due to using in-house services in place of contractors.												
Transfer Fisheries Policy Advisor (01-079X) from Office of the Governor												
	Atrin	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	0
This position was transferred from the Governor's Office and serves to supplement the existing staff as a fulltime Maintenance Generalist Journey in Juneau.												
The following position is transferred: Fisheries Policy Advisor (01-079X), range 24, Juneau												
Delete Maintenance Generalist Sub-Journey (02-N09023)												
	PosAdj	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	0	-1

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	PFT	Positions PPT	NP
Maintenance Generalist Sub-Journey I, 02-N09023, Juneau is deleted from the budget. The position expired on 6/30/2012.												
	Subtotal	17,945.3	1,192.6	0.0	16,366.8	385.9	0.0	0.0	0.0	12	3	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
	SalAdj	19.1	19.1	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1004 Gen Fund		2.2										
1007 I/A Rcpts		7.3										
1147 PublicBldg		9.6										
FY2014 Salary and Health Insurance increase : \$19.1												
FY2014 Salary Increase of 1% LTC: \$10.3												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month LTC: \$8.8												
Facilities Operations and Maintenance Costs												
	Inc	100.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		100.0										
An additional authorization is needed to cover the increasing costs of operating and maintaining the eleven (11) facilities currently included in the Public Building Fund (PBF) group.												
The PBF facilities are: Robert B. Atwood building, Fairbanks Regional Office Building, Juneau State Office Building, Dimond Court House, Linny Pacillo Parking Garage, Palmer State Office Building, Alaska Office Building, Douglas Island Building, Court Plaza, Juneau Public Safety Building, and the Juneau Community Building.												
	Totals	18,064.4	1,211.7	0.0	16,466.8	385.9	0.0	0.0	0.0	12	3	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Facilities (2429)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
01-079X	Maint Gen Journey	FT	1	LL	Juneau	2AA	54A / B	12.0		43,404	611	1,629	32,722	78,366	78,366
25-2434	Maint Gen Sub - Journey I	PT	1	LL	Juneau	2AA	58F	9.6		32,214	490	3,871	19,532	56,107	17,674
25-2450	Maint Gen Journey	FT	A	LL	Juneau	2AA	54F / J	10.0	**	43,485	772	5,017	31,181	80,455	14,482
25-2451	Maint Gen Sub - Journey I	PT	1	LL	Juneau	2AA	58F	9.6		32,214	490	3,871	26,199	62,774	21,971
25-2532	Maint Spec Bfc Jrny II/Lead	FT	1	LL	Juneau	2AA	51F / J	12.0		62,985	887	2,422	39,986	106,280	0
25-2534	Maint Gen Journey	FT	A	LL	Juneau	2AA	54F / J	10.0	**	43,485	782	5,017	31,181	80,465	0
25-2535	Maint Gen Journey	FT	1	LL	Juneau	2AA	54F	12.0		50,291	708	1,934	35,286	88,219	0
25-2536	Maint Gen Journey	FT	1	LL	Juneau	2AA	54B	10.0	**	36,741	662	4,239	28,499	70,141	0
25-2538	Maint Gen Sub - Journey I	PT	1	LL	Juneau	2AA	58C	7.6	**	23,477	423	1,425	19,434	44,759	0
25-2539	Maint Spec Plumb Jrny II	FT	1	LL	Juneau	2AA	51F / J	12.0		62,985	887	2,422	39,986	106,280	0
25-2540	Maint Spec Bfc Jrny II/Lead	FT	A	LL	Juneau	2AA	51L / M	12.0		70,337	991	2,705	42,707	116,740	0
25-2541	Maint Gen Journey	FT	A	LL	Juneau	2AA	54J	10.0	**	43,891	806	6,482	31,848	83,027	0
25-2543	Maint Spec Bfc Foreman	FT	A	LL	Juneau	2AA	50L / M	10.0	**	61,669	1,099	6,147	38,066	106,981	13,266
25-2544	Maint Gen Journey	FT	1	LL	Juneau	2AA	54F / J	12.0		52,182	735	2,007	35,986	90,910	0
25-2545	Maint Gen Journey	FT	A	LL	Juneau	2AA	54F / J	12.0		52,103	733	1,934	35,932	90,702	0

	Total Positions	New	Deleted
Full Time Positions:	12	0	0
Part Time Positions:	3	0	0
Non Permanent Positions:	0	0	0
Positions in Component:	15	0	0

Total Component Months: 160.8

Total Salary Costs: 711,463
Total COLA: 11,076
Total Premium Pay:: 51,122
Total Benefits: 488,545

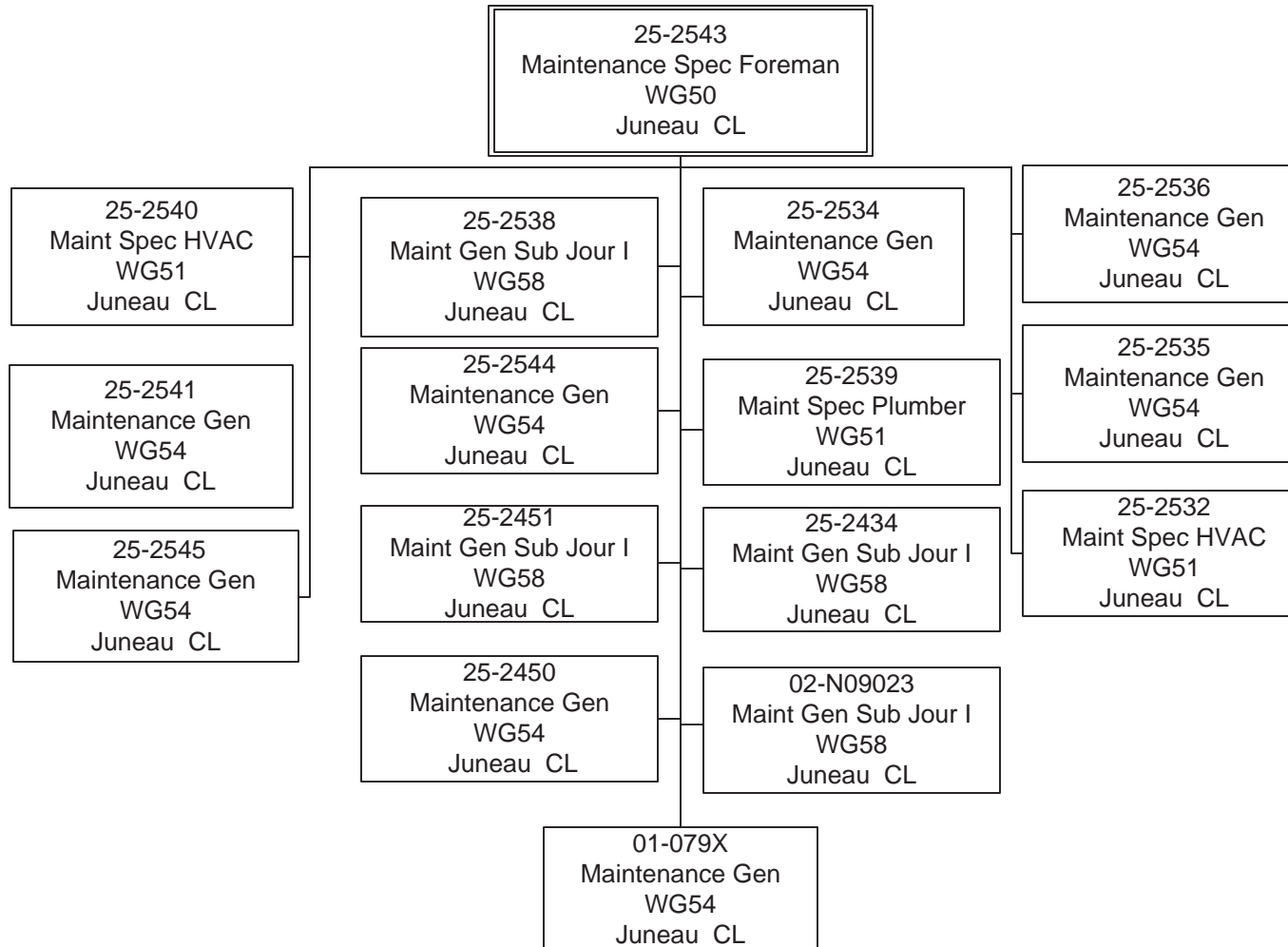
Total Pre-Vacancy: 1,262,206
Minus Vacancy Adjustment of 4.00%: (50,486)
Total Post-Vacancy: 1,211,720
Plus Lump Sum Premium Pay: 0

Personal Services Line 100: 1,211,720

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	145,758	139,928	11.55%
1007 Interagency Receipts	486,955	467,478	38.58%
1147 Public Building Fund	629,493	604,314	49.87%
Total PCN Funding:	1,262,206	1,211,720	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Facilities



Line Item Detail
Department of Administration
Services

Component: Facilities (2429)
RDU: General Services (17)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			0.0	16,366.8	16,466.8
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	16,366.8	16,466.8
73025	Education Services	Employee training and conference fees		0.0	0.7	0.5
73050	Financial Services	Credit card fees		0.0	0.4	9.7
73150	Information Technlgy	Information technology services costs		0.0	2.1	2.4
73156	Telecommunication	Telecommunication services costs		0.0	14.7	4.8
73225	Delivery Services	Freight, courier and postage fees		0.0	1.1	1.1
73525	Utilities	Utility costs		0.0	3,898.8	3,798.8
73650	Struc/Infstruct/Land	Maintenance projects and structure repairs		0.0	11,497.1	11,044.4
73675	Equipment/Machinery	Office equipment and maintenance		0.0	0.1	0.1
73750	Other Services (Non IA Svcs)	Other facilities services		0.0	9.0	91.2
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	0.0	7.4	7.4
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	48.3	48.3
73808	Building Maintenance		Building maintenance costs	0.0	11.8	582.2
73809	Mail	Central Mail	Costs for central mail room services	0.0	1.1	1.2
73810	Human Resources	Personnel	Management/consulting for human resource services	0.0	207.2	207.2
73811	Building Leases	Leases	Leased space, buildings and parking lot costs	0.0	268.4	268.4
73814	Insurance	Risk Management	Services provided by Risk Management	0.0	161.9	125.2
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.0	4.2	5.2
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Labor and Workforce Development	0.0	0.1	1.2
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.0	0.1	0.1

Line Item Detail
Department of Administration
Services

Component: Facilities (2429)

RDU: General Services (17)

Expenditure Account		Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	16,366.8	16,466.8
73848	State Equip Fleet	State Equipment Fleet	Equipment costs	0.0	51.0	11.7
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	0.0	181.3	255.7

Line Item Detail
Department of Administration
Commodities

Component: Facilities (2429)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	385.9	385.9
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	385.9	385.9
74200	Business	Business and office supplies	0.0	4.9	4.9
74480	Household & Instit.	Cleaning supplies	0.0	0.3	0.3
74600	Safety (Commodities)	Safety supplies	0.0	0.1	0.1
74650	Repair/Maintenance (Commodities)	Repair and maintenance supplies	0.0	380.5	380.6
74759	Paint & Preservatives	Maintenance supplies	0.0	0.1	0.0

Line Item Detail
Department of Administration
Travel

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		6.6	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			6.6	0.0	0.0
72110		Employee Travel (Instate)	6.4	0.0	0.0
72410		Employee Travel (Out of state)	1.3	0.0	0.0
72970		Travel Cost Aje Xfer	-1.1	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			9,846.2	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				10,023.7	0.0	0.0
73025	Education Services	Employee training and conference fees		1.2	0.0	0.0
73050	Financial Services	Credit card fees		0.9	0.0	0.0
73150	Information Technlgy	Information technology services costs		13.8	0.0	0.0
73156	Telecommunication	Telecommunication services costs		15.9	0.0	0.0
73525	Utilities	Utility costs		2,501.5	0.0	0.0
73650	Struc/Infstruct/Land	Maintenance projects and structure repairs		6,702.0	0.0	0.0
73675	Equipment/Machinery	Office equipment and maintenance		0.8	0.0	0.0
73750	Other Services (Non IA Svcs)	Other facilities services		-0.3	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	6.6	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	28.0	0.0	0.0
73809	Mail	Central Mail	Costs for central mail room services	1.2	0.0	0.0
73810	Human Resources	Personnel	Management/consulting for human resource services	144.0	0.0	0.0
73811	Building Leases	Leases	Leased space, buildings and parking lot costs	228.2	0.0	0.0
73812	Legal	Law		0.1	0.0	0.0
73814	Insurance	Risk Management	Services provided by Risk Management	132.8	0.0	0.0
73815	Financial	Finance	Chargeback costs from the Division of Finance	4.0	0.0	0.0
73816	ADA Compliance	Americans With Disabilities		0.8	0.0	0.0
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.1	0.0	0.0
73848	State Equip Fleet	State Equipment Fleet	Equipment costs	58.9	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Facilities (2429)

RDU: State Owned Facilities (404)

Expenditure Account		Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				10,023.7	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	183.2	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		589.0	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			589.0	0.0	0.0
74200	Business	Business and office supplies	6.2	0.0	0.0
74650	Repair/Maintenance (Commodities)	Repair and maintenance supplies	596.7	0.0	0.0
74970	Commodity Cost Trf		-13.9	0.0	0.0

Line Item Detail
Department of Administration
Capital Outlay

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		24.7	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			24.7	0.0	0.0
75300		Structs & Infrastr	0.7	0.0	0.0
75700		Equipment	28.0	0.0	0.0
75970		Equipment Cost Transfer	-4.0	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	1,434.6	16,612.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts	Statewide	various	11165	0.0	1,434.6	0.0
51015	Interagency Receipts	Statewide	Various	11100	0.0	0.0	63.2
51015	Interagency Receipts Miscellaneous public building fund (PBF) projects less than \$5,000.00	Statewide	Various	11165	0.0	0.0	1,264.1
59015	Office Of The Governr Interagency receipts for State owned facility space	Department-wide	2570200	11165	0.0	0.0	691.6
59020	Administration Interagency receipts for State owned facility space	Statewide		11165	0.0	0.0	2,463.9
59030	Law Interagency receipts for State owned facility space	Department-wide	2570200	11165	0.0	0.0	878.2
59040	Revenue Interagency receipts for State owned facility space	Department-wide	2570200	11165	0.0	0.0	1,875.1
59050	Education Interagency receipts for State owned facility space	EED State Facilities Rent	2570200	11165	0.0	0.0	530.2
59060	Health & Social Svcs Interagency receipts for State owned facility space	Department-wide	2570200	11165	0.0	0.0	1,589.4
59070	Labor Interagency receipts for State owned facility space	Department-wide	2570200	11165	0.0	0.0	394.5
59080	Commrc & Economc Dev	DCCED State Facilities Rent	2570200	11165	0.0	0.0	1,433.6

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	1,434.6	16,612.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for State owned facility space						
59100	Natural Resources	Department-wide	2570200	11165	0.0	0.0	2,576.3
	Interagency receipts for State owned facility space						
59110	Fish & Game	F&G State Facilities Rent	2570200	11165	0.0	0.0	410.4
	Interagency receipts for State owned facility space						
59120	Public Safety	DPS State Facilities Rent	2570200	11165	0.0	0.0	199.2
	Interagency receipts for State owned facility space						
59200	Corrections	Department-wide	2570200	11165	0.0	0.0	994.5
	Interagency receipts for State owned facility space						
59250	Dotpf Op, Tpb,& Othr	Commissioner's Office	2570200	11165	0.0	0.0	34.8
	Interagency receipts for State owned facility space						
59300	Ombudsman	LEG State Facilities Rent	2570200	11165	0.0	0.0	44.4
	Interagency receipts for State owned facility space						
59310	Legislative Affairs	LEG State Facilities Rent	2570200	11165	0.0	0.0	60.3
	Interagency receipts for State owned facility space						
59320	Legislative Finance	LEG State Facilities Rent	2570200	11165	0.0	0.0	44.5
	Interagency receipts for State owned facility space						
59330	Legislative Audit	LEG State Facilities Rent	2570200	11165	0.0	0.0	119.7
	Interagency receipts for State owned facility space						
59410	Alaska Court System	Trial Courts	2570200	11165	0.0	0.0	944.8
	Interagency receipts for State owned facility space						

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				14,246.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for State owned facility space	Department-wide	2570200	11165	633.0	0.0	0.0
59015	Office Of The Governr	Executive Office	2579445	11100	64.3	0.0	0.0
59020	Administration Interagency receipts for State owned facility space	Statewide		11165	2,668.5	0.0	0.0
59030	Law Interagency receipts for State owned facility space	Department-wide	2570200	11165	786.4	0.0	0.0
59040	Revenue Interagency receipts for State owned facility space	Department-wide	2570200	11165	1,852.0	0.0	0.0
59050	Education Interagency receipts for State owned facility space	EED State Facilities Rent	2570200	11165	519.8	0.0	0.0
59060	Health & Social Svcs Interagency receipts for State owned facility space	Department-wide	2570200	11165	1,423.2	0.0	0.0
59070	Labor Interagency receipts for State owned facility space	Department-wide	2570200	11165	368.2	0.0	0.0
59080	Commrc & Econmc Dev Interagency receipts for State owned facility space	DCCED State Facilities Rent	2570200	11165	1,300.4	0.0	0.0
59100	Natural Resources Interagency receipts for State owned facility space	Department-wide	2570200	11165	2,162.4	0.0	0.0
59110	Fish & Game	F&G State Facilities Rent	2570200	11165	369.8	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				14,246.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for State owned facility space						
59120	Public Safety	DPS State Facilities Rent	2570200	11165	192.6	0.0	0.0
	Interagency receipts for State owned facility space						
59200	Corrections	Department-wide	2570200	11165	835.4	0.0	0.0
	Interagency receipts for State owned facility space						
59250	Dotpf Op, Tpb,& Othr	Commissioner's Office	2570200	11165	6.8	0.0	0.0
	Interagency receipts for State owned facility space						
59300	Ombudsman	LEG State Facilities Rent	2570200	11165	43.1	0.0	0.0
	Interagency receipts for State owned facility space						
59310	Legislative Affairs	LEG State Facilities Rent	2570200	11165	53.1	0.0	0.0
	Interagency receipts for State owned facility space						
59320	Legislative Finance	LEG State Facilities Rent	2570200	11165	32.5	0.0	0.0
	Interagency receipts for State owned facility space						
59330	Legislative Audit	LEG State Facilities Rent	2570200	11165	90.7	0.0	0.0
	Interagency receipts for State owned facility space						
59410	Alaska Court System	Trial Courts	2570200	11165	844.7	0.0	0.0
	Interagency receipts for State owned facility space						

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51060	General Fund Program Receipts				352.1	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
55149	Rental Payment				352.0	0.0	0.0
55650	Interest Earned				0.1	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				110.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
66190	Py Reimburse Recvry				0.4	0.0	0.0
66370	Misc Rev				110.5	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	15,687.9	1,371.4
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts	Statewide	various	11165	0.0	0.0	1,371.4
51015	Interagency Receipts	Statewide	Various	11100	0.0	1,264.1	0.0
59015	Office Of The Governr	Department-wide	2570200	11165	0.0	660.8	0.0
59020	Administration	Statewide		11165	0.0	2,055.6	0.0
59030	Law	Department-wide	2570200	11165	0.0	852.7	0.0
59040	Revenue	Department-wide	2570200	11165	0.0	2,005.9	0.0
59050	Education	EED State Facilities Rent	2570200	11165	0.0	554.1	0.0
59060	Health & Social Svcs	Department-wide	2570200	11165	0.0	1,448.2	0.0
59070	Labor	Department-wide	2570200	11165	0.0	341.1	0.0
59080	Commrc & Econmc Dev	DCCED State Facilities Rent	2570200	11165	0.0	1,408.7	0.0
59100	Natural Resources	Department-wide	2570200	11165	0.0	2,377.9	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	15,687.9	1,371.4
Detail Information	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59110	Fish & Game	F&G State Facilities Rent	2570200	11165	0.0	349.3	0.0
59120	Public Safety	DPS State Facilities Rent	2570200	11165	0.0	184.6	0.0
59200	Corrections	Department-wide	2570200	11165	0.0	927.7	0.0
59250	Dotpf Op, Tpb,& Othr	Commissioner's Office	2570200	11165	0.0	55.2	0.0
59300	Ombudsman	LEG State Facilities Rent	2570200	11165	0.0	43.1	0.0
59310	Legislative Affairs	LEG State Facilities Rent	2570200	11165	0.0	63.6	0.0
59320	Legislative Finance	LEG State Facilities Rent	2570200	11165	0.0	45.0	0.0
59330	Legislative Audit	LEG State Facilities Rent	2570200	11165	0.0	131.0	0.0
59410	Alaska Court System	Trial Courts	2570200	11165	0.0	919.3	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				120.8	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts	Statewide	various	11165	120.8	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities (2429)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51200	Capital Improvement Project Receipts				32.3	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59021	CIP Receipts from Dept of Administration	Enterprise Technology Services	2579436	11100	0.1	0.0	0.0
59021	CIP Receipts from Dept of Administration	General Svcs Facilities Maint.	2579441	11100	24.2	0.0	0.0
59021	CIP Receipts from Dept of Administration	Enterprise Technology Services	2608667	11100	8.0	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	7.4	7.4
73805 IT-Non-Telecommunication subtotal:					0.0	7.4	7.4
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	48.3	48.3
73806 IT-Telecommunication subtotal:					0.0	48.3	48.3
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	1.1	1.2
73809 Mail subtotal:					0.0	1.1	1.2
73810	Human Resources	Management/consulting for human resource services	Intra-dept	Personnel	0.0	207.2	207.2
73810 Human Resources subtotal:					0.0	207.2	207.2
73811	Building Leases	Leased space, buildings and parking lot costs	Intra-dept	Leases	0.0	268.4	268.4
73811 Building Leases subtotal:					0.0	268.4	268.4
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.0	161.9	125.2
73814 Insurance subtotal:					0.0	161.9	125.2
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.0	4.2	5.2
73815 Financial subtotal:					0.0	4.2	5.2
73816	ADA Compliance	ADA Compliance charges from the Department of Labor and Workforce Development	Intra-dept	Personnel	0.0	0.1	1.2
73816 ADA Compliance subtotal:					0.0	0.1	1.2
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	0.1	0.1
73819 Commission Sales (IA Svcs) subtotal:					0.0	0.1	0.1
73848	State Equip Fleet	Equipment costs	Inter-dept	State Equipment Fleet	0.0	51.0	11.7
73848 State Equip Fleet subtotal:					0.0	51.0	11.7
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	0.0	181.3	255.7
73979 Mgmt/Consulting (IA Svcs) subtotal:					0.0	181.3	255.7
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	6.6	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					6.6	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	28.0	0.0	0.0
73806 IT-Telecommunication subtotal:					28.0	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	1.2	0.0	0.0
73809 Mail subtotal:					1.2	0.0	0.0
73810	Human Resources	Management/consulting for human resource services	Intra-dept	Personnel	144.0	0.0	0.0
73810 Human Resources subtotal:					144.0	0.0	0.0
73811	Building Leases	Leased space, buildings and parking lot costs	Intra-dept	Leases	228.2	0.0	0.0
73811 Building Leases subtotal:					228.2	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Facilities (2429)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73812	Legal		Inter-dept	Law	0.1	0.0	0.0
				73812 Legal subtotal:	0.1	0.0	0.0
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	132.8	0.0	0.0
				73814 Insurance subtotal:	132.8	0.0	0.0
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	4.0	0.0	0.0
				73815 Financial subtotal:	4.0	0.0	0.0
73816	ADA Compliance		Inter-dept	Americans With Disabilities	0.8	0.0	0.0
				73816 ADA Compliance subtotal:	0.8	0.0	0.0
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.1	0.0	0.0
				73819 Commission Sales (IA Svcs) subtotal:	0.1	0.0	0.0
73848	State Equip Fleet	Equipment costs	Inter-dept	State Equipment Fleet	58.9	0.0	0.0
				73848 State Equip Fleet subtotal:	58.9	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	183.2	0.0	0.0
				73979 Mgmt/Consulting (IA Svcs) subtotal:	183.2	0.0	0.0
				Facilities total:	787.9	931.0	931.6
				Grand Total:	787.9	931.0	931.6

Component: Facilities Administration

Contribution to Department's Mission

Maintain State owned buildings while providing cost effective and efficient space for State agencies and private tenants.

Core Services

- Provide for the day to day and long term management, maintenance and operations of the following four (4) Non Public Building Fund (Non-PBF) and eleven (11) Public Building Fund facilities and administration of their associated deferred maintenance capital improvement projects.

Major Component Accomplishments in 2012

- Identify problems with building components and plan for their renewal and replacement.
- Completed major capital improvement projects in most Public Building Fund and Non Public Building Fund facilities. Provided construction management services for remodeling, utilizing in-house maintenance staff for Juneau facilities.
- Complete the energy conservation project through the State's Energy Performance Contractor at the Atwood and Community Buildings.
- Provided construction management services for remodeling agency space using outside contractors.
- Building Advisory Committee, from occupying departmental representatives, expressed their continued satisfaction in our responsiveness of maintenance calls and the established Facility Call Center.
- Provided weekly informational facility email messages to all Department of Administration managed building occupants. These emails provide current maintenance and construction items which could impact their occupancy at various levels.
- Identified and managed methods to reduce energy consumption and utility expenses.
- Identified and scheduled significant collocation and expansions in the Atwood Building to maximize space efficiency.
- Completed investigations, analysis and space studies in order to provide recommendations for the Nome State Office Building project
- Completed site inspections and analysis of industry standards and State needs (current and future) to provide recommendations to replace the current Department of Natural Resources Geological Materials Center.

Key Component Challenges

Energy Efficiency - Continue the identification of building operational cost savings practices to reduce energy utility expenses.

Emergency Call Misdials - Continue coordinated efforts with Enterprise Technology Services to change the requirement to dial 9 for an outside line on state phones, which causes approximately 1-6 misdials per day by State employees in Juneau and Anchorage.

Space Standards - General Services is actively analyzing and revising the space standards developed in 2004, which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow estimated thousands of square feet of office space in Public Building Fund and Non Public Building Fund facilities to be utilized, by agencies over procuring lease space through the private sector.

Significant Changes in Results to be Delivered in FY2014

Facility Management - The Nome State Office Building will be added to the Public Building Fund portfolio, and General Services will assume responsibility for major building renovations, as well as the day-to-day maintenance and operations. We will identify tenants to fill the space in the Robert B. Atwood Building vacated by the Department of

Revenue that relocated to the Linny Pacillo Parking Garage. We will continue to maximize space efficiency, and improve collocation of agencies within the building.

Parking - The agency will manage, operate and control employee parking during business hours, as well as paid parking by the public during non-business hours at the Linny Pacillo Parking Garage.

Contract Management - The division will identify and orchestrate cost effective changes with State's professional service contracts in the management of the Public Building Fund and Non Public Building Fund facilities, specifically the Robert B. Atwood Building, Linny Pacillo Parking Garage and the Palmer State Office Building.

Energy Savings - Through an internal audit, our agency will provide management with the potential energy consumption and associated expense currently being used by employees for their personal appliances in Public Building Fund and Non Public Building Fund facilities. If significant savings can be realized, a Standard Operating Procedure will be implemented to eliminate personal appliances. In addition to energy savings, the buildings will also gain needed circuits State business use. The divisions will also analyze the feasibility and energy savings potential of a wood pellet heating system in key Public Building Fund facilities in Juneau.

Security Assessment - A security assessment for key Public Building Fund facilities will be conducted to identify additional security measures, and provide information on upgrades to existing security measures.

Statutory and Regulatory Authority

AS 37.05.570 Alaska Public Building Fund
AS 44.21.020 (1), (5) Duties of the Department

Contact Information

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Facilities Administration Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	1,304.6	1,405.9	1,604.0
72000 Travel	25.4	45.0	45.0
73000 Services	116.0	202.7	202.7
74000 Commodities	43.4	48.5	48.5
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,489.4	1,702.1	1,900.2
Funding Sources:			
1004 General Fund Receipts	21.5	21.8	21.8
1007 Interagency Receipts	19.7	36.5	36.5
1061 Capital Improvement Project Receipts	669.5	708.4	708.6
1147 Public Building Fund	778.7	935.4	1,133.3
Funding Totals	1,489.4	1,702.1	1,900.2

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
Interagency Receipts	51015	785.1	935.4	1,132.7
General Fund Program Receipts	51060	10.3	0.0	0.0
Unrestricted Fund	68515	110.5	0.0	0.0
Unrestricted Total		905.9	935.4	1,132.7
<u>Restricted Revenues</u>				
Interagency Receipts	51015	19.7	36.5	36.5
Capital Improvement Project Receipts	51200	669.5	708.4	708.6
Restricted Total		689.2	744.9	745.1
Total Estimated Revenues		1,595.1	1,680.3	1,877.8

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	21.8	0.0	1,680.3	0.0	1,702.1
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	0.0	0.0	0.4	0.0	0.4
Proposed budget increases:					
-Contracting Officer I/II/III and Accounting Clerk for Administration of Facilities	0.0	0.0	197.7	0.0	197.7
FY2014 Governor	21.8	0.0	1,878.4	0.0	1,900.2

**Facilities Administration
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	15	15	Annual Salaries	1,004,164
Part-time	0	0	Premium Pay	25,628
Nonpermanent	0	0	Annual Benefits	640,418
			<i>Less 3.96% Vacancy Factor</i>	(66,210)
			Lump Sum Premium Pay	0
Totals	15	15	Total Personal Services	1,604,000

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
Accountant III	0	0	1	0	1
Accountant IV	0	0	1	0	1
Accounting Clerk	0	0	2	0	2
Accounting Tech I	0	0	2	0	2
Administrative Assistant II	0	0	1	0	1
Contracting Officer III	1	0	3	0	4
Facilities Manager II	0	0	1	0	1
Office Assistant I	1	0	1	0	2
Office Assistant II	1	0	0	0	1
Totals	3	0	12	0	15

Component Detail All Funds
Department of Administration

Component: Facilities Administration (AR11805) (2430)
RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	1,385.9	1,385.9	1,405.9	1,604.0	198.1	14.1%
72000 Travel	0.0	45.0	45.0	45.0	45.0	0.0	0.0%
73000 Services	0.0	222.7	222.7	202.7	202.7	0.0	0.0%
74000 Commodities	0.0	48.5	48.5	48.5	48.5	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	1,702.1	1,702.1	1,702.1	1,900.2	198.1	11.6%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	21.8	21.8	21.8	21.8	0.0	0.0%
1007 I/A Rcpts (Other)	0.0	36.5	36.5	36.5	36.5	0.0	0.0%
1061 CIP Rcpts (Other)	0.0	708.4	708.4	708.4	708.6	0.2	0.0%
1147 PublicBldg (Other)	0.0	935.4	935.4	935.4	1,133.3	197.9	21.2%
Unrestricted General (UGF)	0.0	21.8	21.8	21.8	21.8	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	1,680.3	1,680.3	1,680.3	1,878.4	198.1	11.8%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	13	13	15	15	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Facilities Administration (AR11805) (2430)

RDU: State Owned Facilities (404)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	1,304.6	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	25.4	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	116.0	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	43.4	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	1,489.4	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
1004 Gen Fund (UGF)	21.5	0.0	0.0	0.0	0.0	0.0	0.0%
1007 I/A Rcpts (Other)	19.7	0.0	0.0	0.0	0.0	0.0	0.0%
1061 CIP Rcpts (Other)	669.5	0.0	0.0	0.0	0.0	0.0	0.0%
1147 PublicBldg (Other)	778.7	0.0	0.0	0.0	0.0	0.0	0.0%
Unrestricted General (UGF)	21.5	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	1,467.9	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	13	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
ConfCom		1,702.1	1,385.9	45.0	222.7	48.5	0.0	0.0	0.0	13	0	0
1004 Gen Fund		21.8										
1007 I/A Rcpts		36.5										
1061 CIP Rcpts		708.4										
1147 PublicBldg		935.4										
Subtotal		1,702.1	1,385.9	45.0	222.7	48.5	0.0	0.0	0.0	13	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Align Authority to Comply with Vacancy Factor Guidelines												
LIT		0.0	20.0	0.0	-20.0	0.0	0.0	0.0	0.0	0	0	0
Transfer authorization from services line to personal services line to meet vacancy factor.												
Add Contracting Officer III (02-#061) and Accounting Clerk (02-#062) for Facilities Support												
PosAdj		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2	0	0
Add a Contracting Officer I/II/III (02-#061), range 19, to be located in Anchorage, and an Accounting Clerk (02-#062), range 10, to be located in Juneau. These positions will initially be working with the Nome State Office Building and the Alaska Geologic Materials Center. Over time they will be assigned to other projects.												
The division currently maintains and operates 15 state-owned buildings (11 Public Buildings and 4 non-Public Buildings. As the number of facilities grows, administration costs grow accordingly to maintain and operate each facility.												
The Contracting Officer III position will be filled immediately, and the Accounting Clerk position will not be filled until the 4th quarter of this fiscal year. In FY2013, we will use an unbudgeted RSA to fund these positions.												
Subtotal		1,702.1	1,405.9	45.0	202.7	48.5	0.0	0.0	0.0	15	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
Contracting Officer I/II/III and Accounting Clerk for Administration of Facilities												
Inc		197.7	197.7	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
1147 PublicBldg		197.7										
Facilities Administration requires additional funding to fully fund a new Contracting Officer I/II/III (02-#061) in Anchorage, and to partially fund a new Accounting Clerk (02-#062) in Juneau. These positions will be assigned responsibilities with the Nome State Office Building and the Alaska Geologic Materials Center.												
FY2014 Salary and Health Insurance Increases												
SalAdj		0.4	0.4	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
1061 CIP Rcpts		0.2										
1147 PublicBldg		0.2										
FY2014 Salary and Health Insurance increase : \$0.4												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month Non-covered: \$0.4												
	Totals	1,900.2	1,604.0	45.0	202.7	48.5	0.0	0.0	0.0	15	0	0

Personal Services Expenditure Detail
Department of Administration

Scenario: FY2014 Governor (10289)
Component: Facilities Administration (2430)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
02-?061	Contracting Officer III	FT	1	GP	Anchorage	100	19A / B	12.0		60,477	0	0	38,170	98,647	0
02-?062	Accounting Clerk	FT	1	GP	Juneau	105	10A / B	7.2	**	21,082	0	1,217	17,916	40,215	0
02-5001	Division Operations Manager	FT	A	SS	Juneau	205	24E / F	3.6	*	31,871	0	0	16,193	48,064	0
02-5005	Chief Procurement Off	FT	A	XE	Juneau	NAA	27J / K	1.0	*	10,551	0	0	5,150	15,701	239
02-5010	Contracting Officer III	FT	1	GP	Anchorage	200	19E	1.2	*	6,928	0	0	4,131	11,059	168
02-5034	Accountant III	FT	1	SS	Juneau	205	18D	10.8	**	60,139	0	0	35,933	96,072	1,460
02-5061	Facilities Manager II	FT	1	SS	Juneau	205	21F / J	12.0		87,548	0	0	47,315	134,863	0
02-5068	Accounting Clerk	FT	A	GP	Juneau	205	10D	7.8	**	24,316	0	2,879	20,492	47,687	725
02-5098	Program Coordinator I	FT	1	SS	Anchorage	200	18C	6.0	*	30,848	0	0	19,049	49,897	0
02-5108	Administrative Officer II	FT	A	SS	Juneau	205	19E / F	3.6	*	22,675	0	0	12,915	35,590	0
02-5127	Contracting Officer III	FT	A	GP	Anchorage	200	19G	1.2	*	7,359	0	0	4,285	11,644	0
02-5138	Administrative Assistant I	FT	A	GP	Juneau	205	12G / J	1.3	*	5,252	0	3,732	5,002	13,986	213
02-5142	Administrative Assistant II	FT	1	SS	Anchorage	600	14B	6.0	*	25,599	0	3,941	18,583	48,123	732
02-5146	Accounting Tech I	FT	A	GP	Juneau	205	12F	7.8	**	29,374	0	3,478	22,508	55,360	842
02-5154	Contracting Officer III	FT	1	GP	Anchorage	200	19B / C	1.2	*	6,268	0	0	3,896	10,164	155
02-5155	Accounting Tech II	FT	A	GP	Juneau	205	14F / G	7.2	*	32,070	0	4,114	22,866	59,050	898
02-5156	Contracting Officer III	FT	1	GP	Anchorage	200	19A	1.2	*	5,999	0	0	3,800	9,799	149
02-5157	Administrative Assistant II	FT	1	GP	Juneau	205	14C / D	12.0		46,739	0	3,579	34,549	84,867	0
02-5158	Accountant III	FT	A	GP	Juneau	205	18M / N	3.0	*	21,258	0	0	11,731	32,989	501
02-5160	State Leasing & Facilities Mgr	FT	A	XE	Anchorage	NAA	23M / N	6.0	*	57,294	0	0	28,759	86,053	1,308
02-5161	Contracting Officer III	FT	A	GP	Juneau	205	19G / J	12.0		76,617	0	0	43,924	120,541	0
02-5162	Accountant IV	FT	A	SS	Juneau	205	20J / K	4.8	*	38,380	0	0	20,124	58,504	1,170
02-5164	Office Assistant II	FT	1	GP	Anchorage	200	10C	6.0	**	17,460	0	2,688	15,488	35,636	542
02-5165	Contracting Officer IV	FT	1	SS	Anchorage	200	22F	1.2	*	8,850	0	0	4,765	13,615	207
02-5170	Accountant IV	FT	1	SS	Juneau	205	20A / B	7.2	**	42,549	0	0	24,831	67,380	0
02-5173	Office Assistant I	FT	A	GP	Juneau	205	8J / K	1.8	*	5,861	0	0	4,581	10,442	0
02-5175	Office Assistant I	FT	1	GP	Juneau	205	8B / C	12.0		31,430	0	0	27,815	59,245	0
02-5176	Contracting Officer III	FT	1	GP	Juneau	205	19C / D	12.0		66,414	0	0	40,287	106,701	0
02-5177	Accounting Tech I	FT	1	GP	Juneau	205	12D / E	12.0		42,528	0	0	31,772	74,300	0
02-5178	Contracting Officer III	FT	1	GP	Juneau	205	19B / C	12.0		65,108	0	0	39,821	104,929	0
02-5180	Office Assistant I	FT	1	GP	Anchorage	200	8C	6.0	**	15,320	0	0	13,767	29,087	442

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Personal Services Expenditure Detail
Department of Administration

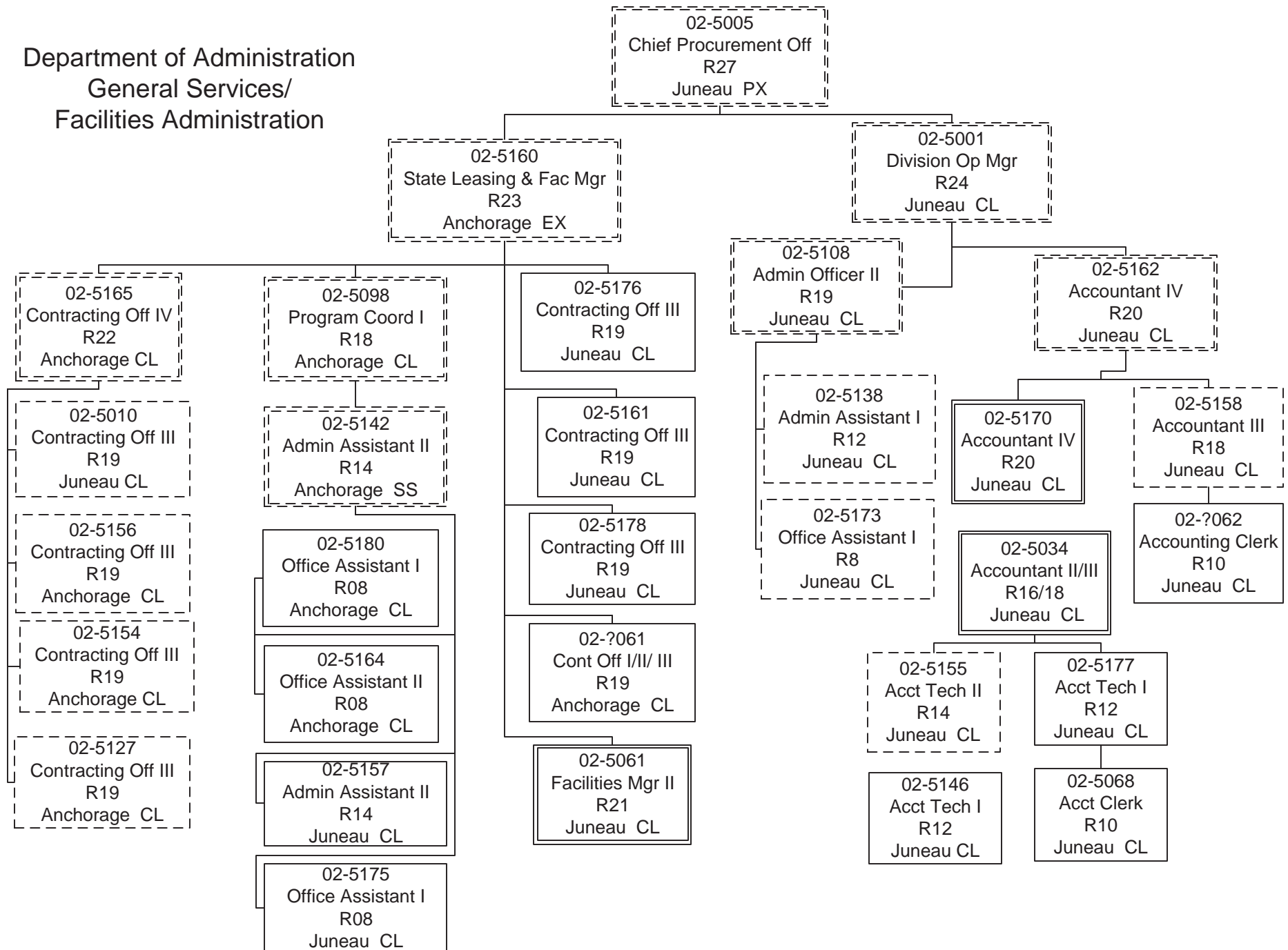
Scenario: FY2014 Governor (10289)
Component: Facilities Administration (2430)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
													Total Salary Costs:	1,004,164	
													Total COLA:	0	
													Total Premium Pay:	25,628	
													Total Benefits:	640,418	
													Total Pre-Vacancy:	1,670,210	
													Minus Vacancy Adjustment of 3.96%:	(66,210)	
													Total Post-Vacancy:	1,604,000	
													Plus Lump Sum Premium Pay:	0	
													Personal Services Line 100:	1,604,000	

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	9,749	9,362	0.58%
1007 Interagency Receipts	37,826	36,326	2.26%
1061 Capital Improvement Project Receipts	622,584	597,904	37.28%
1147 Public Building Fund	1,000,051	960,408	59.88%
Total PCN Funding:	1,670,210	1,604,000	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
[No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Facilities Administration



Line Item Detail
Department of Administration
Travel

Component: Facilities Administration (2430)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		0.0	45.0	45.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			0.0	45.0	45.0
72110	Employee Travel (Instate)	Employee instate travel	0.0	45.0	45.0

Line Item Detail
Department of Administration
Services

Component: Facilities Administration (2430)
RDU: General Services (17)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			0.0	202.7	202.7
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				0.0	202.7	202.7
73025	Education Services	Training and conference fees		0.0	8.0	8.0
73050	Financial Services	Credit card fees		0.0	9.0	9.0
73150	Information Technlgy	Information technology		0.0	2.2	2.2
73156	Telecommunication	Telecommunications		0.0	6.6	6.6
73225	Delivery Services	Courier and freight delivery costs		0.0	2.7	2.7
73450	Advertising & Promos	Advertising costs		0.0	5.3	5.3
73650	Struc/Infstruct/Land	Structure maintenance and repair services		0.0	12.0	12.0
73675	Equipment/Machinery	Equipment and machinery services		0.0	15.0	15.0
73750	Other Services (Non IA Svcs)	Other services		0.0	47.7	47.7
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	0.0	29.0	29.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	0.0	23.0	23.0
73809	Mail	Central Mail	Costs for central mail room services	0.0	0.6	0.6
73811	Building Leases	Admin	State Facility Rent	0.0	0.5	0.5
73814	Insurance	Risk Management	Services provided by Risk Management	0.0	0.8	0.8
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.0	0.5	0.5
73816	ADA Compliance	Personnel	ADA Compliance charges from the Department of Labor and Workforce Development	0.0	0.1	0.1
73818	Training (Services-IA Svcs)		Training fees	0.0	0.1	0.1
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.0	0.6	0.6
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for	0.0	39.0	39.0

Line Item Detail
Department of Administration
Services

Component: Facilities Administration (2430)

RDU: General Services (17)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			0.0	202.7	202.7
		services			

Line Item Detail
Department of Administration
Commodities

Component: Facilities Administration (2430)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	48.5	48.5
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	48.5	48.5
74200	Business	Business and office supplies	0.0	38.5	38.5
74650	Repair/Maintenance (Commodities)	Repair and maintenance supplies	0.0	0.1	10.0
74691	Building Materials		0.0	9.9	0.0

Line Item Detail
Department of Administration
Travel

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		25.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			25.4	0.0	0.0
72110	Employee Travel (Instate)	Employee instate travel	23.1	0.0	0.0
72120	Nonemployee Travel (Instate Travel)		2.3	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			116.0	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				116.0	0.0	0.0
73025	Education Services	Training and conference fees		3.6	0.0	0.0
73050	Financial Services	Credit card fees		0.5	0.0	0.0
73150	Information Technlgy	Information technology		5.8	0.0	0.0
73156	Telecommunication	Telecommunications		8.7	0.0	0.0
73225	Delivery Services	Courier and freight delivery costs		3.3	0.0	0.0
73450	Advertising & Promos	Advertising costs		2.7	0.0	0.0
73650	Struc/Infstruct/Land	Structure maintenance and repair services		4.3	0.0	0.0
73675	Equipment/Machinery	Equipment and machinery services		3.2	0.0	0.0
73750	Other Services (Non IA Svcs)	Other services		6.0	0.0	0.0
73805	IT-Non-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Computer Services	11.4	0.0	0.0
73806	IT-Telecommunication	Enterprise Technology Services	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	17.6	0.0	0.0
73809	Mail	Central Mail	Costs for central mail room services	0.7	0.0	0.0
73811	Building Leases	Admin	State Facility Rent	7.8	0.0	0.0
73814	Insurance	Risk Management	Services provided by Risk Management	0.8	0.0	0.0
73815	Financial	Finance	Chargeback costs from the Division of Finance	0.5	0.0	0.0
73816	ADA Compliance	Americans With Disabilities		0.1	0.0	0.0
73818	Training (Services-IA Svcs)		Training fees	0.6	0.0	0.0
73819	Commission Sales (IA Svcs)	E-Travel	US Travel service fees	0.4	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Admin	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for	38.0	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Facilities Administration (2430)

RDU: State Owned Facilities (404)

Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			116.0	0.0	0.0
services					

Line Item Detail
Department of Administration
Commodities

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		43.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			43.4	0.0	0.0
74200	Business	Business and office supplies	43.4	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	935.4	1,132.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	39.1	49.3
59020	Administration Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	98.6	150.2
59030	Law Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	33.3	40.9
59040	Revenue Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	161.9	201.5
59050	Education Interagency receipts for management services of the Department of Administration managed state facility space	EED State Facilities Rent	2570500	11165	0.0	19.3	25.5
59060	Health & Social Svcs Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	68.7	86.0
59070	Labor Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	13.7	16.3
59080	Commrc & Econmc Dev Interagency receipts for management services of the Department of Administration managed state facility space	DCCED State Facilities Rent	2570500	11165	0.0	93.7	119.1
59100	Natural Resources Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	0.0	266.0	275.3
59110	Fish & Game Interagency receipts for management services of the Department of Administration managed state facility space	F&G State Facilities Rent	2570500	11165	0.0	21.0	25.7
59120	Public Safety	DPS State Facilities Rent	2570500	11165	0.0	10.2	12.5

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	935.4	1,132.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for management services of the Department of Administration managed state facility space						
59200	Corrections	Department-wide	2570500	11165	0.0	58.9	72.6
	Interagency receipts for management services of the Department of Administration managed state facility space						
59250	Dotpf Op, Tpb,& Othr	Leased Facilities	2570500	11165	0.0	6.1	2.5
	Interagency receipts for management services of the Department of Administration managed state facility space						
59310	Legislative Affairs	LEG State Facilities Rent	2570500	11165	0.0	3.8	4.6
	Interagency receipts for management services of the Department of Administration managed state facility space						
59320	Legislative Finance	Department-wide	2570500	11165	0.0	1.5	1.9
	Interagency receipts for management services of the Department of Administration managed state facility space						
59330	Legislative Audit	LEG State Facilities Rent	2570500	11165	0.0	4.6	5.8
	Interagency receipts for management services of the Department of Administration managed state facility space						
59410	Alaska Court System	Trial Courts	2570500	11165	0.0	35.0	43.0
	Interagency receipts for management services of the Department of Administration managed state facility space						

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				785.1	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	32.3	0.0	0.0
59020	Administration Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	122.1	0.0	0.0
59030	Law Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	26.7	0.0	0.0
59040	Revenue Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	133.3	0.0	0.0
59050	Education Interagency receipts for management services of the Department of Administration managed state facility space	EED State Facilities Rent	2570500	11165	15.5	0.0	0.0
59060	Health & Social Svcs Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	55.3	0.0	0.0
59070	Labor Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	11.0	0.0	0.0
59080	Commrc & Econmc Dev Interagency receipts for management services of the Department of Administration managed state facility space	DCCED State Facilities Rent	2570500	11165	76.7	0.0	0.0
59100	Natural Resources Interagency receipts for management services of the Department of Administration managed state facility space	Department-wide	2570500	11165	220.1	0.0	0.0
59120	Public Safety Interagency receipts for management services of the Department of Administration managed state facility space	DPS State Facilities Rent	2570500	11165	8.2	0.0	0.0
59200	Corrections	Department-wide	2570500	11165	47.9	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				785.1	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
	Interagency receipts for management services of the Department of Administration managed state facility space						
59300	Ombudsman	LEG State Facilities Rent	2570500	11165	1.2	0.0	0.0
59310	Legislative Affairs	LEG State Facilities Rent	2570500	11165	3.0	0.0	0.0
	Interagency receipts for management services of the Department of Administration managed state facility space						
59320	Legislative Finance	Department-wide	2570500	11165	1.0	0.0	0.0
	Interagency receipts for management services of the Department of Administration managed state facility space						
59330	Legislative Audit	LEG State Facilities Rent	2570500	11165	2.7	0.0	0.0
	Interagency receipts for management services of the Department of Administration managed state facility space						
59410	Alaska Court System	Trial Courts	2570500	11165	28.1	0.0	0.0
	Interagency receipts for management services of the Department of Administration managed state facility space						

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51060	General Fund Program Receipts				10.3	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
55149	Rental Payment				10.3	0.0	0.0

Unrestricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
68515	Unrestricted Fund				110.5	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
66370	Misc Rev				110.5	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	36.5	36.5
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59020	Administration Non-public building fund facilities maintenance	NPBF Facilities	2570501	11100	0.0	36.5	36.5

Restricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51200	Capital Improvement Project Receipts				0.0	708.4	708.6
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59021	CIP Receipts from Dept of Administration Facilities administration indirect costs	Statewide	2579366	11165	0.0	708.4	708.6

Restricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				19.7	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59110	Fish & Game	F&G State Facilities Rent	2570500	11165	16.8	0.0	0.0
59250	Dotpf Op, Tpb,& Othr	Leased Facilities	2570500	11165	2.9	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Facilities Administration (2430)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51200	Capital Improvement Project Receipts				669.5	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59021	CIP Receipts from Dept of Administration Facilities administration indirect costs	Statewide	2579366	11165	669.5	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	0.0	29.0	29.0
73805 IT-Non-Telecommunication subtotal:					0.0	29.0	29.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	0.0	23.0	23.0
73806 IT-Telecommunication subtotal:					0.0	23.0	23.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.0	0.6	0.6
73809 Mail subtotal:					0.0	0.6	0.6
73811	Building Leases	State Facility Rent	Intra-dept	Admin	0.0	0.5	0.5
73811 Building Leases subtotal:					0.0	0.5	0.5
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.0	0.8	0.8
73814 Insurance subtotal:					0.0	0.8	0.8
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.0	0.5	0.5
73815 Financial subtotal:					0.0	0.5	0.5
73816	ADA Compliance	ADA Compliance charges from the Department of Labor and Workforce Development	Intra-dept	Personnel	0.0	0.1	0.1
73816 ADA Compliance subtotal:					0.0	0.1	0.1
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.0	0.6	0.6
73819 Commission Sales (IA Svcs) subtotal:					0.0	0.6	0.6
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	0.0	39.0	39.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					0.0	39.0	39.0
73805	IT-Non-Telecommunication	Enterprise Productivity Rate (EPR) - Computer Services	Intra-dept	Enterprise Technology Services	11.4	0.0	0.0
73805 IT-Non-Telecommunication subtotal:					11.4	0.0	0.0
73806	IT-Telecommunication	Enterprise Productivity Rate (EPR) - Telecommunications and telephone line costs	Intra-dept	Enterprise Technology Services	17.6	0.0	0.0
73806 IT-Telecommunication subtotal:					17.6	0.0	0.0
73809	Mail	Costs for central mail room services	Intra-dept	Central Mail	0.7	0.0	0.0
73809 Mail subtotal:					0.7	0.0	0.0
73811	Building Leases	State Facility Rent	Intra-dept	Admin	7.8	0.0	0.0
73811 Building Leases subtotal:					7.8	0.0	0.0
73814	Insurance	Services provided by Risk Management	Intra-dept	Risk Management	0.8	0.0	0.0
73814 Insurance subtotal:					0.8	0.0	0.0
73815	Financial	Chargeback costs from the Division of Finance	Intra-dept	Finance	0.5	0.0	0.0
73815 Financial subtotal:					0.5	0.0	0.0
73816	ADA Compliance		Inter-dept	Americans With Disabilities	0.1	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Facilities Administration (2430)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73816 ADA Compliance subtotal:					0.1	0.0	0.0
73819	Commission Sales (IA Svcs)	US Travel service fees	Intra-dept	E-Travel	0.4	0.0	0.0
73819 Commission Sales (IA Svcs) subtotal:					0.4	0.0	0.0
73979	Mgmt/Consulting (IA Svcs)	Commissioner's Office, Administrative Services and Information Technology (IT) desktop chargeback for services	Intra-dept	Admin	38.0	0.0	0.0
73979 Mgmt/Consulting (IA Svcs) subtotal:					38.0	0.0	0.0
Facilities Administration total:					77.3	94.1	94.1
Grand Total:					77.3	94.1	94.1

Component: Non-Public Building Fund Facilities

Contribution to Department's Mission

This component holds the funding to pay Department of Administration managed non-PBF facilities costs. Please refer to the Facilities Administration component for a complete description of this program.

Core Services

- This component holds the funding to pay Department of Administration managed non-PBF facilities costs. Please refer to the Facilities Administration component for a complete description of this program.

Major Component Accomplishments in 2012

- Identify problems with building components, and plan for their renewal and replacement.
- Completed major capital improvement projects in most Non Public Building Fund facilities. Provided construction management services for remodeling, utilizing in-house maintenance staff for Juneau facilities.
- Provided construction management services for remodeling agency space using outside contractors.
- Building Advisory Committee, from occupying departmental representatives, expressed their continued satisfaction in responsiveness of maintenance calls and the established Facility Call Center.
- Provided weekly informational facility email messages to all Department of Administration managed building occupants. These emails provide current maintenance and construction items which could impact their occupancy at various levels.
- Identified and managed methods to reduce energy consumption and utility expenses.

Key Component Challenges

Facility Management - The division is addressing high priority projects for renewal and replacement of essential building components, and complete major capital improvement projects at the following facilities:

Alaska State Museum and Annex – Providing facility management services and guidance to the Department of Transportation and Public Facilities and the Department of Education and Early Development for the new State Library Archives and Museum project.

Governor's House – Design and replace building's perimeter fence.

3rd Floor Capitol Building – Upgraded air handling unit.

Energy Efficiency - Continue the identification of building operational cost savings practices to reduce energy utility expenses.

Emergency Call Misdials - Continue coordinated efforts with Enterprise Technology Services to change the requirement to dial 9 for an outside line on state phones, which causes approximately 1-6 misdials per day by State employees in Juneau and Anchorage.

Space Standards - General Services is actively analyzing and revising the space standards developed in 2004, which are based on position descriptions to a universal space standards concept that allocates space based on the number of employees in a suite multiplied by 190 square feet. If approved, the new space standards will allow estimated thousands of square feet of office space in Public Building Fund and Non Public Building Fund facilities to be utilized, by agencies over procuring lease space through the private sector.

Significant Changes in Results to be Delivered in FY2014

Contract Management - The division will identify and orchestrate cost effective changes with State's professional service contracts in the management of the Non Public Building Fund facilities.

Statutory and Regulatory Authority

AS 44.21.020 (1), (5) Duties of the Department

Contact Information
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Non-Public Building Fund Facilities Component Financial Summary

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	275.8	137.7	184.3
72000 Travel	1.1	0.0	0.0
73000 Services	732.4	539.6	539.6
74000 Commodities	67.7	167.4	122.4
75000 Capital Outlay	4.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	1,081.0	844.7	846.3
Funding Sources:			
1004 General Fund Receipts	702.2	667.8	669.4
1007 Interagency Receipts	315.9	176.9	176.9
1061 Capital Improvement Project Receipts	62.9	0.0	0.0
Funding Totals	1,081.0	844.7	846.3

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	315.9	176.9	176.9
Capital Improvement Project Receipts	51200	62.9	0.0	0.0
Restricted Total		378.8	176.9	176.9
Total Estimated Revenues		378.8	176.9	176.9

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor**

All dollars shown in thousands

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	667.8	0.0	176.9	0.0	844.7
Adjustments which will continue current level of service:					
-FY2014 Salary and Health Insurance Increases	1.6	0.0	0.0	0.0	1.6
FY2014 Governor	669.4	0.0	176.9	0.0	846.3

**Non-Public Building Fund Facilities
Personal Services Information**

Authorized Positions			Personal Services Costs	
	FY2013 Management Plan	FY2014 Governor		
Full-time	0	0	Annual Salaries	52,032
Part-time	0	0	COLA	936
Nonpermanent	0	0	Premium Pay	70,874
			Annual Benefits	60,483
			Less 0.00% Vacancy Factor	(0)
			Lump Sum Premium Pay	0
Totals	0	0	Total Personal Services	184,325

Position Classification Summary

Job Class Title	Anchorage	Fairbanks	Juneau	Others	Total
No personal services.					
Totals	0	0	0	0	0

Component Detail All Funds
Department of Administration

Component: Non-Public Building Fund Facilities (AR11810) (2558)

RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	137.7	137.7	137.7	184.3	46.6	33.8%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	0.0	539.6	539.6	539.6	539.6	0.0	0.0%
74000 Commodities	0.0	167.4	167.4	167.4	122.4	-45.0	-26.9%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	844.7	844.7	844.7	846.3	1.6	0.2%
Fund Sources:							
1004 Gen Fund (UGF)	0.0	667.8	667.8	667.8	669.4	1.6	0.2%
1007 I/A Rcpts (Other)	0.0	176.9	176.9	176.9	176.9	0.0	0.0%
Unrestricted General (UGF)	0.0	667.8	667.8	667.8	669.4	1.6	0.2%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	176.9	176.9	176.9	176.9	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: Non-Public Building Fund Facilities (AR11810) (2558)

RDU: State Owned Facilities (404)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor
71000 Personal Services	275.8	0.0	0.0	0.0	0.0	0.0 0.0%
72000 Travel	1.1	0.0	0.0	0.0	0.0	0.0 0.0%
73000 Services	732.4	0.0	0.0	0.0	0.0	0.0 0.0%
74000 Commodities	67.7	0.0	0.0	0.0	0.0	0.0 0.0%
75000 Capital Outlay	4.0	0.0	0.0	0.0	0.0	0.0 0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Totals	1,081.0	0.0	0.0	0.0	0.0	0.0 0.0%
Fund Sources:						
1004 Gen Fund (UGF)	702.2	0.0	0.0	0.0	0.0	0.0 0.0%
1007 I/A Rcpts (Other)	315.9	0.0	0.0	0.0	0.0	0.0 0.0%
1061 CIP Rcpts (Other)	62.9	0.0	0.0	0.0	0.0	0.0 0.0%
Unrestricted General (UGF)	702.2	0.0	0.0	0.0	0.0	0.0 0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Other Funds	378.8	0.0	0.0	0.0	0.0	0.0 0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0 0.0%
Positions:						
Permanent Full Time	0	0	0	0	0	0 0.0%
Permanent Part Time	0	0	0	0	0	0 0.0%
Non Permanent	0	0	0	0	0	0 0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
1004 Gen Fund	ConfCom	844.7	137.7	0.0	539.6	167.4	0.0	0.0	0.0	0	0	0
1007 I/A Rcpts		667.8										
		176.9										
Subtotal		844.7	137.7	0.0	539.6	167.4	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
Subtotal		844.7	137.7	0.0	539.6	167.4	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
FY2014 Salary and Health Insurance Increases												
1004 Gen Fund	SalAdj	1.6	1.6	0.0	0.0	0.0	0.0	0.0	0.0	0	0	0
FY2014 Salary and Health Insurance increase : \$1.6												
FY2014 Salary Increase of 1% LTC: \$0.9												
FY2014 Health Insurance increase of \$59.00 per month per employee - from \$1,330 to \$1,389 per month LTC: \$0.7												
Align Authority to Comply with Vacancy Factor Guidelines												
	LIT	0.0	45.0	0.0	0.0	-45.0	0.0	0.0	0.0	0	0	0
Based on the divisions spending plan for FY2014, there is sufficient authority in the commodities line to cover the projected increase to personal service.												
Totals		846.3	184.3	0.0	539.6	122.4	0.0	0.0	0.0	0	0	0

Personal Services Expenditure Detail
Department of Administration

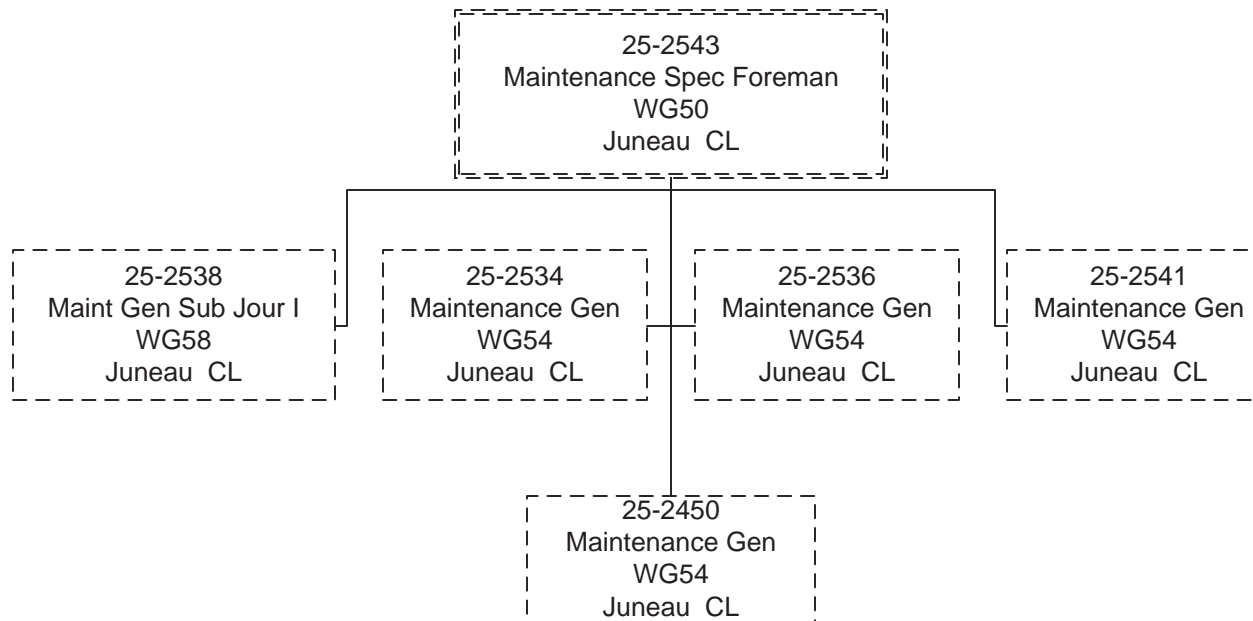
Scenario: FY2014 Governor (10289)
Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

PCN	Job Class Title	Time Status	Retire Code	Barg Unit	Location	Salary Sched	Range / Step	Comp Months	Split / Count	Annual Salaries	COLA	Premium Pay	Annual Benefits	Total Costs	GF Amount
25-2450	Maint Gen Journey	FT	A	LL	Juneau	2AA	54F / J	2.0	*	8,697	155	11,158	9,856	29,866	29,866
25-2534	Maint Gen Journey	FT	A	LL	Juneau	2AA	54F / J	2.0	*	8,697	157	12,042	10,171	31,067	31,067
25-2536	Maint Gen Journey	FT	1	LL	Juneau	2AA	54B	2.0	*	7,348	132	10,174	9,025	26,679	26,679
25-2538	Maint Gen Sub - Journey I	PT	1	LL	Juneau	2AA	58C	2.0	*	6,178	111	8,269	7,928	22,486	22,486
25-2541	Maint Gen Journey	FT	A	LL	Juneau	2AA	54J	2.0	*	8,778	161	12,154	10,240	31,333	31,333
25-2543	Maint Spec Bfc Foreman	FT	A	LL	Juneau	2AA	50L / M	2.0	*	12,334	220	17,077	13,263	42,894	42,894
Total Positions Full Time Positions: 0 Part Time Positions: 0 Non Permanent Positions: 0 Positions in Component: 0														Total Salary Costs: 52,032 Total COLA: 936 Total Premium Pay:: 70,874 Total Benefits: 60,483	
Total Component Months: 12.0														Total Pre-Vacancy: 184,325 Minus Vacancy Adjustment of 0.00%: (0) Total Post-Vacancy: 184,325 Plus Lump Sum Premium Pay: 0	
														Personal Services Line 100:	184,325

PCN Funding Sources:	Pre-Vacancy	Post-Vacancy	Percent
1004 General Fund Receipts	184,325	184,325	100.00%
Total PCN Funding:	184,325	184,325	100.00%

Note: If a position is split, an asterisk (*) will appear in the Split/Count column. If the split position is also counted in the component, two asterisks (**) will appear in this column.
 [No valid job title] appearing in the Job Class Title indicates that the PCN has an invalid class code or invalid range for the class code effective date of this scenario.

Department of Administration
General Services/
Non-Public Building Fund Facilities



Line Item Detail
Department of Administration
Services

Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services		0.0	539.6	539.6
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals			0.0	539.6	539.6
73156		Telecommunication	0.0	4.0	4.1
73225		Delivery Services	0.0	0.1	0.0
73525		Utilities	0.0	186.2	195.0
73650		Struc/Infstruct/Land	0.0	265.0	266.8
73750		Other Services (Non IA Svcs)	0.0	67.8	54.0
73810	Human Resources	Facilities	0.0	16.5	19.7
		Management/consulting for human resource services			

Line Item Detail
Department of Administration
Commodities

Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		0.0	167.4	122.4
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			0.0	167.4	122.4
74233		Info Technology Equip	0.0	0.2	0.0
74650		Repair/Maintenance (Commodities)	0.0	0.0	108.4
74691		Building Materials	0.0	158.9	0.0
74970		Commodity Cost Trf	0.0	8.3	14.0

Line Item Detail
Department of Administration
Travel

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000	Travel		1.1	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
72000 Travel Detail Totals			1.1	0.0	0.0
72900	Other Travel Costs		1.1	0.0	0.0

Line Item Detail
Department of Administration
Services

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Line Number	Line Name			FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000	Services			732.4	0.0	0.0
Expenditure Account	Servicing Agency	Explanation		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73000 Services Detail Totals				732.4	0.0	0.0
73150		Information Technlgy		2.2	0.0	0.0
73156		Telecommunication	Telecommunications	4.2	0.0	0.0
73525		Utilities	Utilities	189.1	0.0	0.0
73650		Struc/Infstruct/Land	Structure repair and maintenance costs	463.3	0.0	0.0
73750		Other Services (Non IA Svcs)	Other services	53.9	0.0	0.0
73810	Human Resources	Facilities	Management/consulting for human resource services	19.7	0.0	0.0

Line Item Detail
Department of Administration
Commodities

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000	Commodities		67.7	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
74000 Commodities Detail Totals			67.7	0.0	0.0
74650	Repair/Maintenance (Commodities)	Costs for building materials	53.8	0.0	0.0
74970	Commodity Cost Trf	Commodity cost transfers	13.9	0.0	0.0

Line Item Detail
Department of Administration
Capital Outlay

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Line Number	Line Name		FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000	Capital Outlay		4.0	0.0	0.0
Expenditure Account	Servicing Agency	Explanation	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
75000 Capital Outlay Detail Totals			4.0	0.0	0.0
75970	Equipment Cost Transfer		4.0	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	176.9	176.9
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr Miscellaneous non-public building fund projects	Executive Office	2579002	11100	0.0	64.3	64.3
59015	Office Of The Governr Capital Project 09-008 - provide labor and wire to install new data services	Executive Office	2579008	11100	0.0	5.5	5.5
59015	Office Of The Governr Capital project 09-009 - install data server	Executive Office	2579009	11100	0.0	6.8	6.8
59015	Office Of The Governr Capital project - 09-013 - Painting office	Governor's House	2579013	11100	0.0	45.2	45.2
59015	Office Of The Governr Capital project - 09-014 - clean and replace ceiling tiles	Governor's House	2579014	11100	0.0	8.0	8.0
59015	Office Of The Governr Capital project - 09-017 - Capitol building maintenance services	Governor's House	2579017	11100	0.0	25.9	25.9
59050	Education Museum project - 09-016 - Governors House maintenance services	Museum Operations	2579016	11100	0.0	21.2	21.2

Restricted Revenue Detail
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				315.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59015	Office Of The Governr	Executive Office		11100	119.7	0.0	0.0
59015	Office Of The Governr	Governor's House		11100	26.7	0.0	0.0
59015	Office Of The Governr	Governor's House	2579003	11100	1.2	0.0	0.0
59015	Office Of The Governr Capital project - 09-014 -	Governor's House clean and replace ceiling tiles	2579014	11100	38.0	0.0	0.0
59015	Office Of The Governr	Executive Office	2579015	11100	5.9	0.0	0.0
59015	Office Of The Governr	Executive Office	2579016	11100	13.7	0.0	0.0
59015	Office Of The Governr	Executive Office	2579025	11100	20.2	0.0	0.0
59015	Office Of The Governr	Executive Office	2579028	11100	5.2	0.0	0.0
59015	Office Of The Governr	Governor's House	2579438	11100	25.6	0.0	0.0
59015	Office Of The Governr	Executive Office	2579439	11100	10.3	0.0	0.0
59015	Office Of The Governr	Governor's House	2579440	11100	49.4	0.0	0.0

Restricted Revenue Detail
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				315.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor

Restricted Revenue Detail
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: State Owned Facilities (404)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51200	Capital Improvement Project Receipts				62.9	0.0	0.0
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
59021	CIP Receipts from Dept of Administration		02579442	11100	62.9	0.0	0.0

Inter-Agency Services
Department of Administration

Component: Non-Public Building Fund Facilities (2558)
RDU: General Services (17)

Expenditure Account		Service Description	Service Type	Servicing Agency	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
73810	Human Resources	Management/consulting for human resource services	Intra-dept	Facilities	0.0	16.5	19.7
73810	Human Resources	Management/consulting for human resource services	Intra-dept	Facilities	19.7	0.0	0.0
73810 Human Resources subtotal:					19.7	16.5	19.7
Non-Public Building Fund Facilities total:					19.7	16.5	19.7
Grand Total:					19.7	16.5	19.7

Component: General Services Facilities Maintenance**Contribution to Department's Mission**

This budget component is established to meet the requirements of AS 37.07.020(e). Please see the Facilities Administration component for program information.

Major Component Accomplishments in 2012

- Identified problems with building components, and planned their maintenance, renewal and replacement.

Key Component Challenges

Facility Management - Identify high priority projects for renewal and replacement of essential building components. Upgrade the existing infrastructure to bring the building online with the State of Alaska Voice Over Internet Protocol (VOIP) phone system.

Significant Changes in Results to be Delivered in FY2014

Facility Management - The division will assume responsibility for the maintenance and operations of the 2400 Viking Dr. Surplus Property Warehouse in Anchorage from the Department of Transportation & Public Facilities.

Statutory and Regulatory Authority

AS 37.07.020(e) Executive Budget Act

Contact Information

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E-mail: vern.jones@alaska.gov

**General Services Facilities Maintenance
Component Financial Summary**

All dollars shown in thousands

	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
Non-Formula Program:			
Component Expenditures:			
71000 Personal Services	0.0	0.0	0.0
72000 Travel	0.0	0.0	0.0
73000 Services	0.0	39.7	39.7
74000 Commodities	0.0	0.0	0.0
75000 Capital Outlay	0.0	0.0	0.0
77000 Grants, Benefits	0.0	0.0	0.0
78000 Miscellaneous	0.0	0.0	0.0
Expenditure Totals	0.0	39.7	39.7
Funding Sources:			
1007 Interagency Receipts	0.0	39.7	39.7
Funding Totals	0.0	39.7	39.7

Estimated Revenue Collections

Description	Master Revenue Account	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
<u>Unrestricted Revenues</u>				
None.		0.0	0.0	0.0
Unrestricted Total		0.0	0.0	0.0
<u>Restricted Revenues</u>				
Interagency Receipts	51015	0.0	39.7	39.7
Restricted Total		0.0	39.7	39.7
Total Estimated Revenues		0.0	39.7	39.7

**Summary of Component Budget Changes
From FY2013 Management Plan to FY2014 Governor***All dollars shown in thousands*

	<u>Unrestricted Gen (UGF)</u>	<u>Designated Gen (DGF)</u>	<u>Other Funds</u>	<u>Federal Funds</u>	<u>Total Funds</u>
FY2013 Management Plan	0.0	0.0	39.7	0.0	39.7
FY2014 Governor	0.0	0.0	39.7	0.0	39.7

Component Detail All Funds
Department of Administration

Component: General Services Facilities Maintenance (AR11811) (2351)

RDU: General Services (17)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	0.0	39.7	39.7	39.7	39.7	0.0	0.0%
74000 Commodities	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	39.7	39.7	39.7	39.7	0.0	0.0%
Fund Sources:							
1007 I/A Rcpts (Other)	0.0	39.7	39.7	39.7	39.7	0.0	0.0%
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	39.7	39.7	39.7	39.7	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Component Detail All Funds
Department of Administration

Component: General Services Facilities Maintenance (AR 11811) (2351)

RDU: General Services Facilities Maintenance (358)

	FY2012 Actuals	FY2013 Conference Committee	FY2013 Authorized	FY2013 Management Plan	FY2014 Governor	FY2013 Management Plan vs FY2014 Governor	
71000 Personal Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
72000 Travel	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
73000 Services	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
74000 Commodities	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
75000 Capital Outlay	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
77000 Grants, Benefits	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
78000 Miscellaneous	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Totals	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Fund Sources:							
Unrestricted General (UGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Designated General (DGF)	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Other Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Federal Funds	0.0	0.0	0.0	0.0	0.0	0.0	0.0%
Positions:							
Permanent Full Time	0	0	0	0	0	0	0.0%
Permanent Part Time	0	0	0	0	0	0	0.0%
Non Permanent	0	0	0	0	0	0	0.0%

Change Record Detail - Multiple Scenarios With Descriptions
Department of Administration

Component: General Services Facilities Maintenance (2351)

RDU: General Services (17)

Scenario/Change Record Title	Trans Type	Totals	Personal Services	Travel	Services	Commodities	Capital Outlay	Grants, Benefits	Miscellaneous	Positions		NP
										PFT	PPT	
***** Changes From FY2013 Conference Committee To FY2013 Authorized *****												
FY2013 Conference Committee												
1007 I/A Rcpts	ConfCom	39.7	0.0	0.0	39.7	0.0	0.0	0.0	0.0	0	0	0
		39.7										
<hr/>												
	Subtotal	39.7	0.0	0.0	39.7	0.0	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Authorized To FY2013 Management Plan *****												
<hr/>												
	Subtotal	39.7	0.0	0.0	39.7	0.0	0.0	0.0	0.0	0	0	0
***** Changes From FY2013 Management Plan To FY2014 Governor *****												
<hr/>												
	Totals	39.7	0.0	0.0	39.7	0.0	0.0	0.0	0.0	0	0	0

Restricted Revenue Detail
Department of Administration

Component: General Services Facilities Maintenance (2351)
RDU: General Services (17)

Master Account	Revenue Description				FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts				0.0	39.7	39.7
Detail Information							
Revenue Amount	Revenue Description	Component	Collocation Code	AKSAS Fund	FY2012 Actuals	FY2013 Management Plan	FY2014 Governor
51015	Interagency Receipts		2599901		0.0	39.7	39.7
	Potential RSA with other State agencies						