CDivision of General Services

LOCAL OFFICE MOVES

AVAILABLE TO STATE AGENCIES

AVAILABLE TO POLITICAL SUBDIVISIONS

The Division of General Services has established non-mandatory contracts for Local Office Move Services. The contracts establish service for both Intra-Office Moves (a move within an office) and Inter-Office Moves (a move from one office to another office). All State of Alaska governmental entities may purchase from this contract. Other State of Alaska Governmental entities may include the Alaska Legislative Branch, the Alaska Court System, the University of Alaska, Boards and Commissions, and all State of Alaska political subdivisions i.e. cities, boroughs, and school districts.

Contract Award # 2009-9900-8661(A-G)

Agencies shall contact the top ranked bidder first. If they are unable to provide the service, the agency shall move on to the next ranked Contractor and so on until they are able to secure moving services.

Zone	Rank	Vendor	Contract Number	Phone Number
Capital	1	AAA Moving & Storage	2009-9900-8661A	(800) 238-3506
Capital	2	Reliable Transfer	2009-9900-8661E	(907) 789-1490
Capital	3	World Wide Movers	2009-9900-8661G	(800) 272-9964
Central	1	Ace Delivery & Moving Inc.	2009-9900-8661B	(866) 291-6683
Central	2	AAA Moving & Storage	2009-9900-8661A	(800) 238-3506
Central	3	Sourdough Transfer	2009-9900-8661F	(800) 478-3976
Central	4	Denali Group	2009-9900-8661D	(800) 478-5737
Central	5	World Wide Movers	2009-9900-8661G	(800) 272-9964
Kenai	1	Ace Delivery & Moving Inc.	2009-9900-8661B	(866) 291-6683
Kenai	2	Sourdough Transfer	2009-9900-8661F	(800) 478-3976
Mat-Su	1	Ace Delivery & Moving Inc.	2009-9900-8661B	(866) 291-6683
Mat-Su	2	Sourdough Transfer	2009-9900-8661F	(800) 478-3976
Mat-Su	3	Denali Group	2009-9900-8661D	(800) 478-5737
Mat-Su	4	World Wide Movers	2009-9900-8661G	(800) 272-9964
Northern	1	AAA Moving & Storage	2009-9900-8661A	(800) 238-3506
Northern	2	Sourdough Transfer	2009-9900-8661F	(800) 478-3976
Northern	3	Denali Group	2009-9900-8661D	(800) 478-5737
Northern	4	World Wide Movers	2009-9900-8661G	(800) 272-9964

For additional information, please contact the contracting officer listed below:

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Contracting Officer
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LOCAL OFFICE MOVES

NON-MANDATORY FOR STATE AGENCIES

NON-MANDATORY FOR POLITICAL SUBDIVISIONS

The following terms and conditions apply to contract numbers 2009-9900-8661(A-G).

While this document contains a majority of the terms and conditions that apply to the above contract, it is not intended to be the complete contract.

CONTRACT ADMINISTRATION: The administration of this contract is the responsibility of the contracting officer appointed by the Department of Administration.

CONTRACT LOCATIONS: For the purposes of these contracts, the State is divided into the following five zones. The location of the using agency will be considered the point of origin for each office move. Zones are described as follows:

- **Capital Zone** – Includes any area on the road system of the City and Borough of Juneau.
- **Central Zone** – Includes Anchorage and all the surrounding communities that are accessible the roadway within a 40-mile radius of Anchorage. Areas on the Mat-Su Valley side of the Knik River Bridge and the Kenai Peninsula side of Turnagain Arm are excluded from this zone.
- **Kenai Peninsula Zone** – Includes Kenai and all the surrounding communities accessible by roadway within a 40-mile radius of Kenai. Areas on the Anchorage side of Turnagain Arm are excluded from this zone.
- **Mat-Su Valley Zone** – Includes all the cities and towns in the Matanuska-Susitna Borough that are accessible by roadway within a 40-mile radius of Wasilla. Areas on the Anchorage side of the Knik River Bridge are excluded from this zone.
- **Northern Zone** – Includes Fairbanks and all the surrounding communities accessible by roadway within a 40-mile radius of Fairbanks.

Agencies outside the defined zones may use the contracts upon mutual consent with the Contractor.

SUPPLIES

ORDERING SUPPLIES: If ordering boxes or renting totes/crates without any services (minimum order of $100), Using Agencies shall contact the top ranked contractor for the requested items. If the top ranked Contractor is unable to provide the requested supplies, the Using Agency may proceed to the next ranked Contractor until one is found that can provide the supplies. Delivery is required within two workdays after receipt of the request.

If purchased for the purposes of an office move, moving supplies shall be provided to the Using Agency to pack their individual workstations two weeks before relocation. Delivery may be made earlier upon mutual agreement. Subsequent deliveries of additional required materials for office moves shall be made within one working day of the request.

All supplies under this contract must be fit for their intended use. Both new and used boxes will be purchased. All boxes shall be constructed with 200# test or 32 ECT corrugate cardboard for maximum strength. Each box must have flaps on the top and bottom that are folded and taped to enclose the box in a manner that will keep the contents protected. Costs shall include delivery to the requesting agency.

Description	Approximate Size (inside measurement) Length Width Depth	Normal Use
Box - 1.5 cubic feet	16" x 12" x 12"	Books, Electronics, Office Accessories
Standard plastic tote/crate weekly rental	3 cu ft	
Lateral plastic tote/crate weekly rental	4.5 cu ft	

The State reserves the right to procure moving supplies under normal procurement methods.

SERVICES

Moving services shall be provided by the contractors. The Contractor shall furnish all services, labor, travel, supervision, tools, materials, equipment, and resources necessary to accomplish the services. The Contractor shall possess expertise in the orderly relocation of office facilities when needed, including, but not limited to, freestanding and systems furniture, specialty equipment, data centers, PCs and peripheral electronic equipment, telephones, office equipment, high-density file system, file and storage cabinets (may be required to move loaded file cabinets), office and storage contents, safes, palletized stock, shelving and active archival records. Personal household moves are not included in this contract.

All work performed under this contract shall be completed by contractor personnel (or sub-contractor(s)) who are fully trained. Such workers shall not receive on the job training. The contractor shall be responsible for the conduct of their employees performing under the contract. The contractor shall complete their duties in a careful manner and safeguard not only the items being moved, but also all facility interiors, including walls, carpets, and tables. The contractor shall be responsible for any and all damage to State property and facilities resulting from their employees' negligence. Such damage will be documented and presented to the contractor.

Contractor shall be responsible for providing a licensed and insured Electrical Contractor to properly disconnect/reconnect wiring and/or cabling from systems furniture and walls. Electrical work will be from systems furniture (within the panel(s)) up to the wall. Any additional electrical work (hard wire, circuit breaker box access, junction box) will be the responsibility of the User Agency. The Contractor, sub-contractor or principal in a joint venture must provide proof that employee(s) performing work under this contract have a State of Alaska Electrical Worker(s) License.

CONTRACTOR SELECTION PROCESS: When scheduling office moves, Using Agencies shall contact the top ranked Contractor no less than 30 days prior to the anticipated move and provide a required move date and one alternative move date. If the top ranked Contractor is unable to provide the necessary labor for either of the agency provided times, they must submit a written denial to the requesting agency. The agency may then proceed to the next ranked Contractor until one is found that can provide the services within the requested time parameters. See **SERVICE CONTRACT DEFICIENCIES** section for additional information regarding repeated service problems. Contractors contacted for services less than 30 days prior to a move will not receive a Service Contract Deficiency if not available.

The State reserves the right to procure moving services under normal procurement methods.

RESPONSE TIME: The response time for the Contractor after initial contact by the Agency shall be within two business days. If requested by the Using Agency, the Contractor shall schedule a mutually convenient appointment for a site visit with the requesting Agency to provide an estimate of the proposed work within this time period.

ESTIMATES: Upon request of the Using Agency, the Contractor will perform an inspection of the affected workspace and provide the requesting agency with a written estimate that includes a not-to-exceed total cost of the move. It will be the Using Agency's responsibility during any site visit to identify any items of high intrinsic value that would require any optional additional insurance coverage. Using Agencies will be invoiced the hourly Estimates rates for any requested site visits. The estimate provided to the Using Agency by the Contractor will be based on contract prices, including number of movers, time required for the move, agency-requested additional insurance coverage, and all supplies, equipment, electrical services, and systems furniture disassembly/re-assembly services required.

Estimates shall be returned no later than three (3) working days after site visit, unless the Using Agency agrees to a different timeframe. Itemized estimates shall include, but not be limited to, the following:

- Name of agency to be moved;
- Whether the move is during normal working hours or outside normal working hours (including nights, weekends or holidays);
- Estimated number of labor hours itemized by category of worker and number of workers needed within each category;
- Hourly rate for each category from the contract cost schedule;
- Estimated material cost itemized by type from the contract cost schedule;
- Cost of any special equipment if required for the move. All costs associated with the special equipment (i.e., insurance, salaries, overhead, profit, truck rates, etc.) shall be included in its hourly rate; and,
- Total of all items.

Contractor must include all costs for disassembling and reassembling of systems furniture and specialized equipment. Reassembly requires adhering to the space design provided by the State. This will include leveling of individual systems furniture components. If necessary, the Contractor may obtain the services from a qualified systems furniture installer subcontractor to disassemble, transport and reassemble systems furniture into the new layout as defined above. Reassembly shall

be performed according to manufacturer's specifications for safe installation. Subcontractor costs must be included in the estimates.

SCHEDULING MOVES: A move schedule shall be based on the use of a three-day period, excluding the pre and post move actions, which will be coordinated with the requesting agency. This timeframe is an anticipated average that may change based on the size of the required services. In the event that inclement weather prohibits a move from beginning or move activities are interrupted due to inclement weather, the Contractor shall resume moving activities as soon as possible and shall work, uninterrupted if required, to ensure timely completion.

The agency will issue a Delivery/Purchase Order based on the Contractor's estimate. The State will only pay for supplies and services allowed on the approved Delivery/Purchase Order as adjusted for used returned materials. Using Agencies will have two weeks after completion of a move to return used boxes for credit. Any boxes not returned within the two-week period will be added to the Contractor's invoice as purchased supplies. Boxes unpacked after the completion of a move will be the responsibility of the Using Agency to return to the Contractor for credit. A copy of the estimate and the Delivery/Purchase Order(s) must accompany the invoice for payment.

Packing and moving of personal items, including all plant material, wall hangings, certificates, paintings and other artwork, shall be the responsibility of the Using Agency. All items, located within the immediate work area of an employee, such as those items found on top of and in drawers of desks and personal effects; including all plant material, wall hangings, certificates, paintings and other artwork, will be packed by personnel in boxes provided by the contractor and shall be moved by the contractor. All other items will be packed and moved by the Contractor.

Upon completion of the re-assembly and approval by the Using Agency, the Contractor will be responsible for moving equipment and boxes into the employee workstation(s).

There are no minimums or maximum guaranteed purchases under this contract.

OFFICE HOURS: Hourly rates will be based on the following office schedules:

- Regular Hours: Monday through Friday, 8:00 A.M. – 5:00 P.M.

- Overtime Hours (including weekends and holidays as observed by using agency):
  • Monday through Friday, 5:00 p.m. – 8:00 a.m.
  • Weekend Hours: Saturday and Sunday, any hour day or night.

The contractor is responsible for furnishing sufficient personnel to accomplish the work in the time indicated on their estimate. If the work is not completed within that period and requires overtime which was not specifically approved by the Using Agency, the Using Agency shall not be liable for overtime charges. In addition, overtime shall not accrue due to the contractor's failure to provide personnel and equipment at the User Agency-designated place and time. The State shall not pay overtime rates unless the contractor's personnel have worked in excess of eight hours on the job for the day overtime is charged.

AGENCY CONTACT: The Using Agency will provide a contact person to work with the Contractor. All changes must be authorized in advance by signature of the Agency Contact, or an approved available representative, on a Delivery/Purchase Order or Change Order. The State will not pay for changes that are not approved in writing in advance by the Agency Contact.

Moving Contractor's Responsibilities

- Contractor shall provide on-site supervision during all larger, one-time moves. An on-site supervisor is not required for surplus moves, incidental moves, and recycling collection/transportation. For these moves, a supervisor must be immediately available by phone or pager. If there are contract performance problems, a supervisor must be available to meet on-site as often as needed to resolve the problem.
- The Contractor shall staff each move activity with an experienced and productive crew. Using Agencies reserve the right to require the Contractor to remove staff that does not comply with this requirement or those who are deemed unproductive. Unproductive is defined as "not effective in achieving specified results." Using Agencies will use their discretion in determining the level of productiveness.
- All items not packed by Using Agencies will be packed and labeled by the Contractor. When requested by the Using Agency, the label must include the employee's name, room number, shelf or file drawer location, item number written on the carton side, or any other necessary markings designated by the requesting agency.
- All contents of bookcases, lateral file cabinets, systems furniture files, high density file systems, shelving units (except as noted in the moving schedule), and supply cabinets must be packed in cartons and unpacked at the final location. When unpacked, contents must be returned to their original sequenced order.
- If the Contractor is not trained and certified for dismantling copiers, the Using Agencies will be responsible for contacting manufacturer-approved representatives for any copier dismantling prior to scheduled moves.

- Upright horizontal or vertical file cabinets that have more than two drawers may not be moved full. Contents must be removed and file drawers locked or securely taped. The Using Agency will specify if the contents are to be removed by the Agency or the Contractor. The Contractor is responsible for any paint damage that may occur because of tape or other damage that may result from moving. If tape is used, the Contractor is responsible for removing tape and cleaning any adhesive that may remain on the cabinet. If keys are available, Using Agencies will secure the key.
- Small office equipment, such as printers, typewriters, adding machines, and date/time stamps, shall be relocated with plugs taped to the machine.
- Movers will provide all tape, packing materials, colored labels, and boxes necessary to pack and label all office contents. These items may be billed to the agency.
- Movers will provide materials, pack, label, and unpack contents of all flat files. Packaging, labeling, and unpacking must be in a manner that will provide for moving all contents of each individual drawer without damage to the documents and will ensure sequencing during unpacking. The Contractor will be responsible for packing and crating, as required, of artwork, wall hangings, and decorative or display items.
- The Contractor will be responsible for having all systems furniture dismantled that will not be reinstalled to the final relocation address. Dismantling includes the unscrewing of systems furniture wall-mount brackets. The Contractor will take reasonable care to minimize damage to the existing walls, but repair of screw holes is not required. Relocation shall be to an off site storage address to be provided by the Using Agency.
- All Using Agency documents are to be considered confidential and may not be left overnight in an unlocked vehicle or unsecured location.
- Contractor will be responsible for coordinating the moving of computers and related hardware and the placement of furniture and boxes with agency staff.
- All computer equipment shall be transported in a manner that provides protection from damage, moisture, dust, and shock related movement.
- The Contractor shall make the following preparations for the move of personal computers, computer terminals, printers, plotters, scanners, fax machines, copiers and any other miscellaneous peripheral devices:
    - The Using Agency will disconnect all cords, wires, etc., from device and wall outlets and leave them adjacent to the computer. The Contractor shall pack all cords, wires, mice, etc. in the same box with the same central processing unit (CPU). Label box with location number.
    - Each monitor should be packed in a separate box protected from damage. The CPU, all associated cables, accessories, keyboard, etc. may be packed in the same box.
    - At the new location, contractor is to unpack the monitor, CPU and all associated accessories. These items should be placed on any work surface in the designated office, conference room, etc. The cables, wires, mouse, keyboard, etc. should be placed on top of or immediately adjacent to the CPU.
- All boxes and packing material are to be removed from the site by the contractor immediately after the items are unpacked. The Contractor is not responsible for reconnecting cables, cords, etc.
- The Contractor is responsible for coordinating and obtaining approval to use elevators, parking lot space, and access with existing and new building owners/managers/Using Agency.
- All boxes and equipment must be positioned in accordance with the guidelines provided. Box placement cannot obstruct employee access to workspaces and must allow for an organized unpacking process to the most reasonable degree possible. Equipment placements must facilitate an orderly reinstallation process. The Contractor will be obligated to provide additional placement assistance on the move days to adjust any equipment, file or box placements.
- The Contractor shall use reasonable care to avoid damaging buildings, equipment, and vegetation on State property (whether owned or leased). If the Contractor fails to exercise such reasonable care and damages arise, the Contractor shall replace or repair the damage at no expense to the State within thirty (30) calendar days after the date of the completed move at 100% of repair or replacement cost.
- The Contractor shall at all times keep the service area, including storage areas used by the Contractor, free from accumulations of waste material or rubbish and prior to completion of the work, remove any rubbish from the premises and all tools, equipment, and materials not the property of the Using Agency. Upon completion of the service, the Contractor shall leave the work and premises in a clean, neat, and workmanlike condition satisfactory to the inspecting agency. Contractors, upon request, will remove waste materials generated by Using Agencies. Hourly **Truck With Driver** rates will apply. Using Agencies will be invoiced the dump fee as a pass through cost. A copy of the dump ticket will be provided to with the Contractor's invoice to verify the fee and ending time.
- Claims for damage must be filed as per Alaska Statute 36.30.620.

INVOICES: Invoices must be sent directly to the Using Agency's address shown on the individual Delivery/Purchase Order or Contract Award. Itemized invoices must include actual hours and all materials purchased by Using Agencies. Contractors will bill Using Agencies in 15-minute increments. The Using Agency will only make payment after it receives the merchandise or service and the invoice. Question concerning payment must be addressed to the Using Agency.

PAYMENT FOR STATE PURCHASES: Payment for agreements under $500,000 for the undisputed purchase of goods or services provided to a Using Agency, will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later. A late payment is subject to 1.5% interest per month

on the unpaid balance. Interest will not be paid if there is a dispute or if there is an agreement that establishes a lower interest rate or precludes the charging of interest.

F.O.B. POINT: The F.O.B. point for the purchase of supplies described in this contract will be final destination for each zone (as defined under Contract Locations). Agencies not located within the zones can purchase supplies from this contract, but must pay the actual transportation costs to their locations.

SERVICE CONTRACT DEFICIENCIES: There are two types of service contract deficiencies: 1) The contractor's failure to provide a service required by this contract; and, 2) Unavailability of the contractor to meet the State's schedule

The contractor's failure to provide a service required by this contract will be grounds for the State to issue a Service Deficiency Claim (SDC) to the contractor. The SDC will be provided to the contractor in writing. The contractor will advise the State, in writing, of the corrective action being taken. If a deficiency is not corrected within eight-working hours from the time it is issued, the State may issue another SDC and procure, from another contractor, the services necessary to correct the problem. The contractor will then be obligated to reimburse the State for the amount required to correct the problem.

If a contractor receives more than two substantiated SDCs in a 30-day period or three substantiated SDCs in a one-year period, it will be grounds for the State to declare the contractor in default.

Unavailability of the contractor to meet the State's schedule is also a type of service contract deficiency. When scheduling office moves, Using Agencies shall contact the top ranked contractor at least 30 days prior to the anticipated move and provide two preferred dates for the move. If the top ranked contractor is unavailable (contractor must provide written denial to the requesting agency) to provide the necessary labor for the two agency provided time periods, the Using Agency will proceed to the next ranked contractor until one is found that can provide the services within the time parameters. Using Agencies shall report such incidents to the Contracting Officer. Repeated reports of such incidents will result in issuance of a written SDC to the contractor. If a contractor receives more than two substantiated SDCs in a 30-day period or three substantiated SDCs in a one-year period, it will be grounds for the State to declare the contractor in default.

The contractor will be given the opportunity to fully defend and resolve any complaint that may be received. Failure to provide full explanation and resolution of complaints may result in removal from contract. Awarded carrier must take full responsibility for actions of any sub-contractors used.

ADDITIONAL WORK: Requests to perform work not initially addressed in the estimate or approved delivery order are not allowed unless additional requests and/or revisions to estimates or delivery orders are approved formally by the Agency Contact.

RATES: All hourly rates shall apply from the time of arrival at the designated place from which the move begins until satisfactory completion of the move, as determined by the using agency. No charges will be allowed for transit time between the location of work and the Contractor's location. Hourly rates will commence once the Agency Contact notes the time of arrival on the Contractor's work order.

ADDITIONAL DUTIES: The resulting contractor(s) may be requested to perform additional duties not specifically related to office moves, such as picking up and delivering items to other locations or to the State's surplus property warehouse. Such events shall be charged the hourly rate established in the resulting contract for the labor required. Deliveries must be scheduled with State Surplus Property by the using agency and confirmed by the contractor prior to delivery.

WARRANTY: The contractor(s) warrants every unit purchased against faulty materials and workmanship for a minimum period of at least six months. If during the six-month period following an office move, faults due to poor workmanship by the contractor are discovered, damaged items will be repaired or replaced without any cost, including any transportation or freight cost, to the State.

CANCELLATION: Should the agency elect to cancel a job within 24 hours of arranged time, any cancellation fee shall not exceed $75.00 plus any supplies agency has accepted and carrier has delivered.

#1 - AAA Moving & Storage

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.66
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.28
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.83
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.28
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$0.00
6	4 cu ft weekly tote/crate rental	each	$0.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$55.83
8	Laborer*	per hour	$49.39
9	Estimates	per hour	$1.07
10	Tractor trailer with driver	per hour	$23.62
11	Systems furniture installer	per hour	$39.73
12	Electrical Contractor	per hour	$53.68
13	Cancellation Fee	each	$1.06
	Overtime Hours		
14	Truck with driver	per hour	$53.68
15	Laborer*	per hour	$45.09
16	Tractor trailer with driver	per hour	$31.14
17	Systems furniture installer	per hour	$42.95
18	Electrical Contractor	per hour	$21.47
	Additional		
19	Forklift	per hour	$1.07
20	Overnight Storage	per truck	$1.07

#2 - Reliable Transfer

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.00
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.50
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$2.00
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.50
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$1.00
6	4 cu ft weekly tote/crate rental	each	$1.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$35.00
8	Laborer*	per hour	$50.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$35.00
11	Systems furniture installer	per hour	$45.00
12	Electrical Contractor	per hour	$100.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$40.00
15	Laborer*	per hour	$55.00
16	Tractor trailer with driver	per hour	$40.00
17	Systems furniture installer	per hour	$50.00
18	Electrical Contractor	per hour	$125.00
	Additional		
19	Forklift	per hour	$25.00
20	Overnight Storage	per truck	$50.00

#3 - World Wide Movers

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.50
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.75
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.75
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.25
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$2.25
6	4 cu ft weekly tote/crate rental	each	$2.25
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$50.00
8	Laborer*	per hour	$46.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$60.00
11	Systems furniture installer	per hour	$44.00
12	Electrical Contractor	per hour	$115.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$55.00
15	Laborer*	per hour	$51.00
16	Tractor trailer with driver	per hour	$65.00
17	Systems furniture installer	per hour	$52.00
18	Electrical Contractor	per hour	$115.00
	Additional		
19	Forklift	per hour	$50.00
20	Overnight Storage	per truck	$0.00

#1 - Ace Delivery & Moving Inc.

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.20
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.75
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.10
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.65
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$4.00
6	4 cu ft weekly tote/crate rental	each	$5.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$50.00
8	Laborer*	per hour	$35.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$105.00
11	Systems furniture installer	per hour	$41.00
12	Electrical Contractor	per hour	$75.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$55.00
15	Laborer*	per hour	$39.00
16	Tractor trailer with driver	per hour	$135.00
17	Systems furniture installer	per hour	$46.00
18	Electrical Contractor	per hour	$100.00
	Additional		
19	Forklift	per hour	$15.00
20	Overnight Storage	per truck	$0.00

#2 - AAA Moving & Storage

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.38
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.83
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.11
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.11
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$3.76
6	4 cu ft weekly tote/crate rental	each	$3.76
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$64.42
8	Laborer*	per hour	$42.95
9	Estimates	per hour	$1.07
10	Tractor trailer with driver	per hour	$107.37
11	Systems furniture installer	per hour	$42.95
12	Electrical Contractor	per hour	$91.26
13	Cancellation Fee	each	$1.07
	Overtime Hours		
14	Truck with driver	per hour	$69.79
15	Laborer*	per hour	$47.24
16	Tractor trailer with driver	per hour	$107.37
17	Systems furniture installer	per hour	$48.32
18	Electrical Contractor	per hour	$91.26
	Additional		
19	Forklift	per hour	$48.32
20	Overnight Storage	per truck	$1.07

#3 - Sourdough Transfer

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.50
			Old Boxes
2	Box - 1.5 cubic feet	each	$1.25
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.25
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$0.00
6	4 cu ft weekly tote/crate rental	each	$0.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$60.00
8	Laborer*	per hour	$38.00
9	Estimates	per hour	$20.00
10	Tractor trailer with driver	per hour	$70.00
11	Systems furniture installer	per hour	$32.00
12	Electrical Contractor	per hour	$75.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$80.00
15	Laborer*	per hour	$57.00
16	Tractor trailer with driver	per hour	$75.00
17	Systems furniture installer	per hour	$48.00
18	Electrical Contractor	per hour	$112.50
	Additional		
19	Forklift	per hour	$60.00
20	Overnight Storage	per truck	$35.00

#4 - Denali Group

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.00
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.00
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.30
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$2.00
6	4 cu ft weekly tote/crate rental	each	$2.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$55.00
8	Laborer*	per hour	$44.50
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$70.00
11	Systems furniture installer	per hour	$48.00
12	Electrical Contractor	per hour	$150.00
13	Cancellation Fee	each	$75.00
	Overtime Hours		
14	Truck with driver	per hour	$65.00
15	Laborer*	per hour	$54.50
16	Tractor trailer with driver	per hour	$100.00
17	Systems furniture installer	per hour	$68.00
18	Electrical Contractor	per hour	$160.00
	Additional		
19	Forklift	per hour	$35.00
20	Overnight Storage	per truck	$100.00

#5 - World Wide Movers

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.75
			Old Boxes
2	Box - 1.5 cubic feet	each	$2.00
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.00
			Old Boxes
4	Box - 1.5 cubic feet	each	$1.50
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$22.75
6	4 cu ft weekly tote/crate rental	each	$22.75
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$80.00
8	Laborer*	per hour	$60.00
9	Estimates	per hour	$120.00
10	Tractor trailer with driver	per hour	$80.00
11	Systems furniture installer	per hour	$60.00
12	Electrical Contractor	per hour	$115.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$120.00
15	Laborer*	per hour	$90.00
16	Tractor trailer with driver	per hour	$120.00
17	Systems furniture installer	per hour	$90.00
18	Electrical Contractor	per hour	$140.00
	Additional		
19	Forklift	per hour	$120.00
20	Overnight Storage	per truck	$100.00

#1 - Ace Delivery & Moving Inc.

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.95
			Old Boxes
2	Box - 1.5 cubic feet	each	$1.75
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.05
			Old Boxes
4	Box - 1.5 cubic feet	each	$1.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$12.00
6	4 cu ft weekly tote/crate rental	each	$14.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$115.00
8	Laborer*	per hour	$65.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$165.00
11	Systems furniture installer	per hour	$78.00
12	Electrical Contractor	per hour	$120.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$125.00
15	Laborer*	per hour	$90.00
16	Tractor trailer with driver	per hour	$185.00
17	Systems furniture installer	per hour	$98.00
18	Electrical Contractor	per hour	$138.00
	Additional		
19	Forklift	per hour	$235.00
20	Overnight Storage	per truck	$0.00

#2 - Sourdough Transfer

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$10.00
			Old Boxes
2	Box - 1.5 cubic feet	each	$8.00
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.50
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$0.00
6	4 cu ft weekly tote/crate rental	each	$0.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$150.00
8	Laborer*	per hour	$120.00
9	Estimates	per hour	$80.00
10	Tractor trailer with driver	per hour	$175.00
11	Systems furniture installer	per hour	$175.00
12	Electrical Contractor	per hour	$90.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$200.00
15	Laborer*	per hour	$180.00
16	Tractor trailer with driver	per hour	$300.00
17	Systems furniture installer	per hour	$300.00
18	Electrical Contractor	per hour	$175.00
	Additional		
19	Forklift	per hour	$120.00
20	Overnight Storage	per truck	$50.00

#1 - Ace Delivery & Moving Inc.

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.45
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.75
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.35
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.65
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$4.00
6	4 cu ft weekly tote/crate rental	each	$5.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$50.00
8	Laborer*	per hour	$35.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$105.00
11	Systems furniture installer	per hour	$44.00
12	Electrical Contractor	per hour	$75.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$55.00
15	Laborer*	per hour	$39.00
16	Tractor trailer with driver	per hour	$135.00
17	Systems furniture installer	per hour	$54.00
18	Electrical Contractor	per hour	$119.00
	Additional		
19	Forklift	per hour	$35.00
20	Overnight Storage	per truck	$0.00

#2 - Sourdough Transfer

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.50
			Old Boxes
2	Box - 1.5 cubic feet	each	$1.25
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.25
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$0.00
6	4 cu ft weekly tote/crate rental	each	$0.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$60.00
8	Laborer*	per hour	$38.00
9	Estimates	per hour	$20.00
10	Tractor trailer with driver	per hour	$70.00
11	Systems furniture installer	per hour	$32.00
12	Electrical Contractor	per hour	$75.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$80.00
15	Laborer*	per hour	$57.00
16	Tractor trailer with driver	per hour	$75.00
17	Systems furniture installer	per hour	$48.00
18	Electrical Contractor	per hour	$112.50
	Additional		
19	Forklift	per hour	$60.00
20	Overnight Storage	per truck	$35.00

#3 - Denali Group

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.50
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.70
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.30
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$2.00
6	4 cu ft weekly tote/crate rental	each	$2.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$75.00
8	Laborer*	per hour	$65.00
9	Estimates	per hour	$75.00
10	Tractor trailer with driver	per hour	$75.00
11	Systems furniture installer	per hour	$75.00
12	Electrical Contractor	per hour	$200.00
13	Cancellation Fee	each	$75.00
	Overtime Hours		
14	Truck with driver	per hour	$95.00
15	Laborer*	per hour	$75.00
16	Tractor trailer with driver	per hour	$150.00
17	Systems furniture installer	per hour	$80.00
18	Electrical Contractor	per hour	$250.00
	Additional		
19	Forklift	per hour	$70.00
20	Overnight Storage	per truck	$100.00

#4 - World Wide Movers

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$3.60
			Old Boxes
2	Box - 1.5 cubic feet	each	$2.60
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.30
			Old Boxes
4	Box - 1.5 cubic feet	each	$1.95
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$29.60
6	4 cu ft weekly tote/crate rental	each	$29.60
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$104.00
8	Laborer*	per hour	$78.00
9	Estimates	per hour	$156.00
10	Tractor trailer with driver	per hour	$104.00
11	Systems furniture installer	per hour	$78.00
12	Electrical Contractor	per hour	$149.50
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$156.00
15	Laborer*	per hour	$117.00
16	Tractor trailer with driver	per hour	$156.00
17	Systems furniture installer	per hour	$117.00
18	Electrical Contractor	per hour	$182.00
	Additional		
19	Forklift	per hour	$156.00
20	Overnight Storage	per truck	$130.00

#1 - AAA Moving & Storage

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.55
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.78
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.55
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.05
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$5.17
6	4 cu ft weekly tote/crate rental	each	$5.17
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$61.09
8	Laborer*	per hour	$40.73
9	Estimates	per hour	$1.02
10	Tractor trailer with driver	per hour	$101.82
11	Systems furniture installer	per hour	$40.73
12	Electrical Contractor	per hour	$86.55
13	Cancellation Fee	each	$1.02
	Overtime Hours		
14	Truck with driver	per hour	$66.18
15	Laborer*	per hour	$43.78
16	Tractor trailer with driver	per hour	$112.00
17	Systems furniture installer	per hour	$45.82
18	Electrical Contractor	per hour	$86.55
	Additional		
19	Forklift	per hour	$33.60
20	Overnight Storage	per truck	$1.02

#2 - Sourdough Transfer

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.50
			Old Boxes
2	Box - 1.5 cubic feet	each	$1.25
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.25
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$0.00
6	4 cu ft weekly tote/crate rental	each	$0.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$60.00
8	Laborer*	per hour	$38.00
9	Estimates	per hour	$20.00
10	Tractor trailer with driver	per hour	$70.00
11	Systems furniture installer	per hour	$32.00
12	Electrical Contractor	per hour	$75.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$80.00
15	Laborer*	per hour	$57.00
16	Tractor trailer with driver	per hour	$75.00
17	Systems furniture installer	per hour	$48.00
18	Electrical Contractor	per hour	$112.50
	Additional		
19	Forklift	per hour	$60.00
20	Overnight Storage	per truck	$35.00

#3 - Denali Group

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$1.00
			Old Boxes
2	Box - 1.5 cubic feet	each	$0.00
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$0.30
			Old Boxes
4	Box - 1.5 cubic feet	each	$0.00
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$2.00
6	4 cu ft weekly tote/crate rental	each	$2.00
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$50.00
8	Laborer*	per hour	$40.00
9	Estimates	per hour	$0.00
10	Tractor trailer with driver	per hour	$55.00
11	Systems furniture installer	per hour	$48.00
12	Electrical Contractor	per hour	$150.00
13	Cancellation Fee	each	$75.00
	Overtime Hours		
14	Truck with driver	per hour	$65.00
15	Laborer*	per hour	$55.00
16	Tractor trailer with driver	per hour	$100.00
17	Systems furniture installer	per hour	$68.00
18	Electrical Contractor	per hour	$200.00
	Additional		
19	Forklift	per hour	$35.00
20	Overnight Storage	per truck	$100.00

#4 - World Wide Movers

Item #	Description	Unit	New Boxes
	SUPPLIES		
1	Box - 1.5 cubic feet	each	$2.75
			Old Boxes
2	Box - 1.5 cubic feet	each	$2.00
	Credit for Returned Boxes		
			New Boxes
3	Box - 1.5 cubic feet	each	$1.00
			Old Boxes
4	Box - 1.5 cubic feet	each	$1.50
	PLASTIC TOTES/CRATES WEEKLY RENTAL		
5	3 cu ft weekly tote/crate rental	each	$22.75
6	4 cu ft weekly tote/crate rental	each	$22.75
	SERVICES		
	Regular Hours		
7	Truck with driver	per hour	$80.00
8	Laborer*	per hour	$60.00
9	Estimates	per hour	$120.00
10	Tractor trailer with driver	per hour	$80.00
11	Systems furniture installer	per hour	$60.00
12	Electrical Contractor	per hour	$115.00
13	Cancellation Fee	each	$0.00
	Overtime Hours		
14	Truck with driver	per hour	$120.00
15	Laborer*	per hour	$90.00
16	Tractor trailer with driver	per hour	$120.00
17	Systems furniture installer	per hour	$90.00
18	Electrical Contractor	per hour	$140.00
	Additional		
19	Forklift	per hour	$120.00
20	Overnight Storage	per truck	$100.00