



## AIRCRAFT CARGO CHARTER

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### NON-MANDATORY FOR STATE AGENCIES

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**NOT AVAILABLE FOR POLITICAL SUBDIVISIONS**

**Term:** Month-to-Month  
**Renewals Remaining:** none

The Division of General Services has established this non-mandatory, multiple-award term contract for non-exclusive use aircraft to haul cargo within the State of Alaska. The contracts established shall be on an as needed basis for all Executive Branch State Departments and will be administered through the development of lists of qualified companies that can provide charter service. In working the lists, the lowest cost aircraft that meets the needs for a charter will be contacted first; if that aircraft is not available, the State will continue to work the list based on economy, utility and availability. To utilize this contract, please contact the vendor below.

#### Contractor Contact Information

2007-9900-6761-a

**Coastal Helicopters**

8895 Yandukin Drive  
Juneau, AK 99801  
Contact Name: Jim Wilson  
Phone: 907-789-5600 or 800-789-5610  
Fax: 907-789-7076

2007-9900-6761-b

**Egli Air Haul**

PO Box 169  
King Salmon, AK 99613  
Contact Name: Sam Egli  
Phone: 907-246-3554 Fax: 907-246-3654

2007-9900-6761-c

**Evert's Air Alaska**

5525 Airport Industrial Road  
Fairbanks, AK 99706  
Contact Name: Marion Gridley  
Phone: 907-450-2300 Fax: 907-450-2363

2007-9900-6761-e

**Hageland Aviation Services, Inc**

PO Box 220610  
Anchorage, AK 99522  
Contact Name: Patrick Thurston  
Phone: 907-245-0119 Fax: 907-245-5745

2007-9900-6761 – f

**Last Frontier Air Ventures**

39901 N Glenn Highway  
Sutton, AK 99674  
Contact Name: Debbie Barnhardt  
Phone: 907-745-5701 Fax: 907-745-5711

2007-9900-6761-g

**Northern Pioneer Helicopters**

PO Box 520670  
Big Lake, AK 99652  
Contact Name: Jim Acher  
Phone: 907-892-1303 Fax: 907-892-1302

2007-9900-6761-h

**Take Flight Alaska**

1740 East 5<sup>th</sup> Avenue  
Anchorage, AK 99501  
Contact Name: Dana Lafav  
Phone: 907-274-9943 Fax: 907-272-3486

2007-9900-6761-i

**Yukon Helicopters, Inc.**

PO Box 976  
Bethel, AK 99559  
Contact Name: Cynthia Andrecheck  
Phone: 907-543-3280 Fax: 907-543-3244

For additional information, contact:

[Victor Leamer](#) - Contracting Officer  
State of Alaska  
907-465-5678



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### NON-MANDATORY FOR STATE AGENCIES

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**NOT AVAILABLE FOR POLITICAL SUBDIVISIONS**

**The following terms and conditions apply to contract number.**

While this document contains a majority of the terms and conditions that apply to the above contract, it is not intended to be the complete contract.

**CONTRACT INTENT:** The Division of General Services has established this non-mandatory use contract for aircraft cargo charter service to all locations in the State of Alaska including fixed wing and helicopter. These contracts shall not be used for passenger service. To utilize this contract, please contact the vendor below.

**AIRCRAFT SELECTION:** Aircraft will be listed according to lowest per hour flight-time cost. The list will include contractor, make and model of aircraft, aircraft number, locations, costing, performance and accessories.

When the State requires the use of an aircraft the State will use the appropriate categories to determine the type of aircraft needed to complete the mission.

Then, in order to determine which charter service the State will contact first, the State will perform a value analysis based on the price of flight-time, standby-time, location, aircraft performance, capacity or any other factors that effect price. The lowest price based on the value analysis will determine which aircraft the State will use and which charter service will be contacted first. If that aircraft is not available in the time frame required by the State, the State will continue to work the list based on economy, utility and availability until an aircraft is chartered.

**CONTRACT USE:** The contracts shall be on an as needed basis for all Executive Branch State Departments.

These contracts shall not be used for passenger service. The insurance requirements for hauling cargo are less than the insurance requirements for hauling passengers.

**DESTINATION POINTS:** The destination points for the contract resulting from this ITB will be various locations, remote and non-remote, statewide.

## **CALCULATION OF PAYMENT:**

**FLIGHT TIME:** Flight-time commences at take-off and ceases at landing. Flight-time will be measured in hours and nearest 1/10-hours as recorded on the flight hour meter. Flight-time as measured on the flight meter will be paid at the rate offered by the contractor and listed in the document "Cargo Aircraft List 2007-9900-6761" on the CAM. Flight-time does not include the time to load or unload equipment.

**MINIMUM FLIGHT TIME:** Aircraft offered may have a minimum flight-time required the time. This should be considered when considering the cost of the aircraft. Minimum flight time is indicated in the document "Cargo Aircraft List 2007-9900-6761" on the CAM

**STANDBY TIME:** The State will be allowed 2 hours of standby-time to load and unload the aircraft at no additional cost. Standby-time will not be earned for stops involving any needed break involving the pilot or crew, taxi time, fuel stops, or acts of God, such as weather, which prevent the continuation of the flight.

**ADDITIONAL STANDBY TIME:** The State is responsible for any standby-time in excess of two hours total, combined, for loading and unloading and will be paid at the "Additional Standby Time" rate listed by the contractor in the "Cargo Aircraft List 2007-9900-6761" on the CAM

**ADDITIONAL CHARGES:** All charges for, but not limited to, federal, state, local and airport tax, airport landing fees, tie-downs, fuel, profit and over-head shall be considered part of the price offered by the contractor.

**OVERNIGHT:** In the event that the pilot is required by the State to overnight at a location before proceeding the following day, the State will have the option to provide meals and/or lodging or pay an allowance for each night the pilot and crew is required to remain away from the designated base at a rate commensurate with the rate applicable to State employees for the geographical area in which assigned. The State is not responsible for the costs to overnight because of mechanical failure, weather conditions or any reason no fault of the State.

**PAYMENT FOR STATE PURCHASES:** Payment for agreements under \$500,000 for the undisputed purchase of goods or services provided to a State agency, will be made within 30 days of the receipt of a proper billing or the delivery of the goods or services to the location(s) specified in the agreement, whichever is later. A late payment is subject to 1.5% interest per month on the unpaid balance. Interest will not be paid if there is a dispute or if there is an agreement, which establishes a lower interest rate or precludes the charging of interest.

**INVOICES:** Invoices must be sent directly to the ordering agency's address. The contractor is responsible for acquiring ordering agency addresses for invoicing. The ordering agency will only make payment after the cargo has been delivered and an invoice has been received. Questions concerning delivery, invoicing and payments must be addressed to the ordering agency(s).

**CREDIT CARDS:** The contractor shall accept the State Purchasing Card as an optional method of payment for purchases of under this contract. No additional fees for use of the Purchasing Card shall be billed to the State.

**PRICE ADJUSTMENTS:** Contract prices are to remain firm through the first term of the contract. If the prices offered by the contractor differ from those in the "Cargo Aircraft List 2007-9900-6761" on the CAM please contact the Division of General Services.

**DESIGNATED BASE:** The designated base for the aircraft will be at the aircraft's normal home base of operation. For charter purposes the State may accept the location of the aircraft at the time of rental or the designated base whichever is in the best interest of the State. For instance, a flight may be chartered to deliver freight from Gambell to Allakaket. If the aircraft's designated base of operation is Fairbanks, the

State would be liable for the cost of the flight-time originating and terminating at Fairbanks. However, if the aircraft is currently at another location different from its designated base, the State will be liable for the cost of the flight-time originating at the alternate location or the designated base whichever is in the best interest of the State.

**SHIPPING DAMAGE:** The contractor is responsible for goods damaged in shipment due to fault by the contractor. The State will provide the contractor with written notice when damaged goods are received. The State will deduct the cost of the damaged goods from the invoice prior to payment. The contractor is responsible for reimbursement of the loss.

**COMMENCEMENT OF SERVICE:** The contractor must be able to provide service on the next available booking opportunity after the State requests service, weather permitting. The state will not expect the contractor to make departures that does allow for safe operating procedures. In these instances the service must be provided at the next opportunity.

**CANCELLATION:** The State may cancel a scheduled charter prior to loading or takeoff at no cost to the state. The contractor may cancel a scheduled charter for weather conditions, mechanical failure or for other conditions at the discretion of the pilot. In the event a scheduled flight must be cancelled, the contractor must be prepared to fulfill the terms of this contract as soon as conditions permit, at no additional cost to the state. For conditions not related to weather, the State at is option, may contact another carrier for service.

**UNAVAILABILITY:** If an aircraft is rendered inactive for reasons including, but not limited to, delivery delays, maintenance or FAA airworthy directive, the contractor may furnish a State approved substitute aircraft, as long as it meets the specifications of the contact and is offered at the same cost as the original aircraft.

**LOADING AND UNLOADING:** If requested by the State, the contractor shall provide all necessary equipment suitable for loading and unloading and the contractor shall be responsible for loading and unloading the cargo. The State shall be responsible for delivering the cargo as close to the loading area as permitted. The contractor is responsible for unloading the cargo as close to the pick-up point as the location permits. Anytime the load requires an additional cost for loading or unloading the contractor may charge the State the actual cost of the service as a pass through charge to the State, no additional cost for overhead or profit shall be allowed. The State, at its option, may provide the labor and equipment to load or unload the aircraft or may hire another contractor for this service.

**PICKUP AND DELIVERY:** Pick up and Deliveries are to occur on a schedule mutually agreeable to the contractor and the ordering agency. Any pickup or delivery made other than those times and dates agreed upon may be refused at no cost to the State.

**ADVANCE NOTICE OF DELIVERY:** If the delivery cannot be made the day the cargo is scheduled to be delivered due to the cancellation of a flight the contractor must contact the ordering agency immediately to reschedule the delivery and provide the ordering agency advance notice of delivery. Failure to provide advance notice may result in the rejection of the delivery at no fault to the State.

**DANGEROUS AND HAZARDOUS MATERIALS:** All the contractors indicated they are willing to transport hazardous materials under this contract.

A hazardous material is a substance or material, which has been determined by the Secretary of Transportation to be capable of posing an unreasonable risk to health, safety and property when transported in commerce. Known hazardous materials are listed in the Hazardous Materials Table (49 CFR, Part 172.101). For a copy of this table contact the contract administrator.

**CERTIFICATION:** All air services shall adhere to the FAA Operation Specification FAR part 91 and 135, 133 for rotorcraft and all other FAR's including those portions applicable to civil aircraft and State of Alaska

Law. Contractors must be certified by the FAA to perform the services required by the contract and each aircraft offered must have a current airworthiness certificate.

The State may request FAA certifications or aircraft certificates at any time during the contract period. Failure to supply the appropriate the certifications within the time required will cause the State to cancel the contract.

**ALASKA STATE LAWS:** The contractor(s) must comply with all applicable state laws during the term of any contract(s) resulting from this Invitation to Bid.

**MAINTENANCE:** The contractor shall furnish all maintenance, repairs, lubricants, servicing, licenses, registration fees and any other operational expenses at no cost to the state. The state shall not be responsible for any costs associated with aircraft or equipment breakdown.

**MECHANICAL CONDITION:** During the contract term the contractor must maintain the aircraft in an airworthy condition in accordance with FAA Regulation and manufacturer's recommendations. Failure to do so will result in cancellation of the contract at no fault to the State.

**INSPECTIONS:** The State reserves the right to inspect and approve any aircraft and inspect and approve its documentation at any time during the contract period. The equipment and attachments offered must be in good repair and capable of performing the work for which they were designed according to FAA guidelines. At any time during the contract period, if the State determines the aircraft is inoperable or not in airworthy condition, the contractor may offer a substitute aircraft, provided the State inspects and approves the substitute aircraft prior to use.



