

DLT SOLUTIONS INCORPORATED

Ordering Department

360 Herndon Parkway, Suite 700
Herndon, VA 20170

PURCHASING AUTHORITY RESTRICTION

There are three categories of mandatory State Information Technology Standards that apply to hardware and software purchases for Executive Branch Departments:

1. Approved standard – these items may be procured without further approval.
2. Approved to procure without a standard – these items may be procured without further approval.
3. Pending – a standard has not been established, no procurements are allowed without an exemption from the Technology Management Council (TMC).

Please reference the latest version of these standards prior to any IT procurement. Questions and requests for exemption must be submitted in writing through the department IT Manager (as designated by the Administrative Services Director) to the TMC. The standards may be viewed at: <http://www.state.ak.us/itg/plan>

Providing Autodesk Software Products

DLT Solutions, Inc.
13861 Sunrise Valley Drive, Suite 400
Herndon, VA 20171

Contract Award #2003-9900-3581

Sales Representative: Dan Ward
Phone: 703 708-9606
Fax: 703 709-8450
Email: dan.ward@dlt.com

On-Line Ordering Website: <http://www.dltestore.com/>

NOTE: Agencies will need to contact DLT Solutions to obtain their username and password.

Term of Contract: Month-by-month.

Contract Intent: This is a non-mandatory contract for the purchase of Autodesk products, on an as needed basis, for all Executive Branch Departments of the State of Alaska. All other State of Alaska governmental entities may, at their option, purchase from this contract. Other State of Alaska governmental entities may include the Alaska Legislative Branch, the Alaska Court System, the University of Alaska, Boards and Commissions, and all State of Alaska political subdivisions – cities, boroughs and school districts.

Ordering: Agencies may place orders with a purchase/delivery order or State procurement cards, via mail, telephone, fax or email (dan.ward@dlt.com). DLT Solutions will accept the State's procurement card with no surcharge or additional handling fees.

Agencies may also place orders using DLT Solution's on-line e-store ordering system found at: <http://www.dltestore.com/>

FOB Point: Final Destination. No freight charge.

Prices: Prices are based on the manufacturer's government discount rate.

Delivery: Orders will be filled within 10 business days.

Invoices: Invoices will be sent directly to the ordering agency's address shown on the individual purchase or delivery order.

Payments: Agencies will be solely responsible for making all payments for invoices received from DLT Solutions.

Supply and Distribution: Software is available as license only, media only, documentation only (users guides and manuals), and any combination of the above.

License & Contract Compliance: State agencies will not copy, transfer, or otherwise use the manufacturer's products in violation of the product licenses. Further, State agencies will take full responsibility to guarantee that their employees, agents, and other individuals using the products are aware of the fact that the products are licensed from the Manufacturer's Corporation. Additionally, that the products may not be copied, transferred or otherwise used in violation of the licenses and that the products may only be used subject to the terms of the applicable licenses and the terms of the contract with DLT Solutions.

Financial Responsibility: State agencies using these contracts take full financial responsibility for their employees, agents, or other individuals using the products. Agencies will be liable for prompt payment of any costs, penalties, or expenses that result from their failure or their employees, agents, or other individuals using the products to fully and completely comply with the terms of the applicable licenses and the terms of the contract with DLT Solutions.