

Parking Control Sheet - Executive

Division of General Services, Facilities Center
 141 Willoughby Avenue | doa.dgs.facilities.callcenter@alaska.gov

Last Name _____ Legal First Name _____

Title _____

Physical Work Address _____

Department _____ Work Phone _____ Cell Phone _____

Vehicle Make _____ Year _____ State _____ License Plate _____

Vehicle Make _____ Year _____ State _____ License Plate _____

Vehicle Make _____ Year _____ State _____ License Plate _____

Executive Parking Permits:

Executive parking permits are issued to Commissioners, Deputy Commissioners, Directors, Deputy Directors and other employees who are at least the functional equivalent of a Deputy Director and at range 23 or higher.

1. Any vehicle parking in a State reserved or restricted area must display a current State of Alaska parking permit hung from the rear view mirror.
2. Permits may be used in more than one vehicle as long as the vehicle has been registered with the Division of General Services.
3. Upon separation from State employment, the employee is **responsible** for returning the permit to the Division of General Services.
4. The State of Alaska is not responsible or liable for damages or theft.
5. You are subject to ticketing, towing, loss of parking privileges, and disciplinary action up to and including dismissal for violations of parking policy or laws in accordance with Standard Operating Procedure DGS 05-01.
6. No overnight parking
7. I acknowledge that I have been given and understand the parking policy.

Employee Signature

Date

State Leasing & Facilities Manager, DOA, Division of General Services

Date

The Juneau core area is defined as an area of Juneau bounded by Gold Creek to the north, the Gastineau Channel to the east, and Mt. Roberts Tram to the south.

FOR OFFICE USE ONLY			
Issue Date: _____	Bargaining Unit _____	Contact Code _____	Employee ID No _____
Permit Number: _____			
Completed by: _____			