

# STATE OF ALASKA

## Department of Administration

Division of General Services

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## PROPERTY SYSTEM SECURITY FORM

ADD  UPDATE  DELETE

USER LAST NAME	FIRST NAME	EMPLOYEE NUMBER
DEPARTMENT	DIVISION	REGION/OTHER
<p>The user named on this form will have view AND update capability for the property system. A separate security form must be submitted for each user who will have UPDATE capability. Users with UPDATE capability may add additional users in their department with "VIEW ONLY" access without submitting a security form.</p>		
USER SIGNATURE	DEPARTMENT APPROVAL (Administrative Services Director or Designee)	
Signature _____ Date _____	Signature _____ Date _____	
PRINTED/TYPED NAME AND TITLE	PRINTED/TYPED NAME AND TITLE	
DGS USE ONLY - DO NOT WRITE IN THIS SPACE		