State of Alaska
PROPERTY SALVAGE / DESTRUCTION REQUEST

No.

Page of

1. Department	2. Division	3. Section	4. Date
5. Property Location	6. Check One		
	☐ Salvage, sell residue	☐ Salvage, destroy residue	☐ Destroy
7. Circumstances:			

CONFIRMATION OF STATEMENT AND CONCURRENCE WITH REQUEST

8. Signature of Custodian	Printed Name & Title	Date
9. Signature of Immediate Supervisor	Printed Name & Title	Date
10. Signature of Department Property Officer	Printed Name & Title	Date
11. Signature of Divison Director or Designee	Printed Name & Title	Date
12. ☐ Approved	Signature of State Property Manager	Date
☐ Disapproved		

13. ITEM DESCRIPTION

Item #	Qty	Unit	Tag #	Serial #	Property Description
1.					
2.					
3.					
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14.	Signature of Property Custodian	Date
I certify that the action authorized above has been completed.		
	Signature of Department Property Officer	Date