

## REQUEST FOR REFUND

<b>NAME:</b>		
<b>MAILING ADDRESS:</b>		
<b>CITY:</b>	<b>STATE:</b>	<b>ZIP:</b>
<b>DRIVER LICENSE NUMBER:</b>		<b>PLATE NUMBER:</b>
<ul style="list-style-type: none"> <li>• <i>Refunds are approved for departmental error or duplicate payment only.</i></li> <li>• <i>Fees for road tests are not refundable unless the test was cancelled by DMV.</i></li> <li>• <i>Fees are not prorated; "unused" portions of fees are not refunded.</i></li> <li>• <i>Fees for personalized plate requests are non-refundable unless the plate selection is rejected by DMV and the rejection letter is included with the request.</i></li> <li>• <i>Mail or fax the completed form and other required items to the address or fax number shown above or deliver to any DMV. Please <u>do not fax</u> the request if you are required to provide a notarized form or return registration tabs.</i></li> </ul>		
<b>REASON FOR REFUND:</b>		<b>REFUND AMOUNT: \$ _____</b>
<b>Please allow 12 weeks for processing.</b>		

**The facts given above are true and complete.**

<b>DATE:</b>	<b>SIGNATURE:</b>
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..... **FOR OFFICIAL USE ONLY** .....

AUDITED ..... APPROVED ..... DENIED.....

AKSAS CODING: \_\_\_\_\_ \$ \_\_\_\_\_

ALVIN CODING: \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

DATE STAMP

## **ADDITIONAL INFORMATION:**

As stated on form 853, ROAD TEST FEES are **NON-REFUNDABLE**. The only exception to this is when DMV cancels the road test. If you choose to give up your road test with DMV and take your road test at a Third Party Tester, you are not eligible for a refund from DMV. If DMV cancels your road test, the Request for Refund must be signed by a DMV employee in order for a refund to be approved.

PERSONALIZED PLATE fees are **NON-REFUNDABLE** unless the plate selection is rejected by DMV and the reject letter is included with the request.

DMV does not issue partial refunds. If your vehicle is totaled, you sell your vehicle, or you move out of state after the registration period has started, you have already used part of the renewal and are not eligible for a refund. You may wish to check with your insurance company, as they may prorate your registration fees and give you a refund with your claim. If the registration has not started when your vehicle is destroyed, you may be eligible for a refund. For instance, if your registration expires in August, you renew in June, and your vehicle is destroyed in July, you would probably be eligible for a refund as you have not used a single day of the new registration.

If you move out of Alaska after you renew your registration, you are not eligible for a refund unless you can prove that your vehicle was registered in another state prior to the start of your new Alaska registration. See paragraph above for an example.

The senior citizen exemption applies to one car per senior citizen. If you purchase a new car prior to selling a car with a senior exemption, the new car will not be eligible for the exemption until the next registration renewal.

If you apply for disability license plates part-way through your registration period, the exemption will take effect the next time your vehicle is due for a renewal, if applicable. Refunds are not issued for vehicles that do not already have the exemption on the date that the vehicle is registered.

**Please allow 12 weeks for processing.**