



January 1, 2015

Dear Vendors,

You are receiving this message because of previous interactions with the State of Alaska's procurement or financial process, or as a direct result of you signing up at the new vendor landing page located on the Division of Finance's website.

Starting in July of 2015, the State will be upgrading to a new statewide procurement and financial system called IRIS (Integrated Resource Information System). IRIS will bring changes to how the State works with the vendor community. The most apparent change will be an online Vendor Self Service (VSS) portal, where you can easily manage your account information, track payments and other financial transactions as well as submit bids and proposals.

Are you currently a vendor with the State?

If you are an active vendor with the State of Alaska, your contact information will automatically be converted to IRIS. In June, you will receive a notification containing a vendor ID and unique registration code with instructions on how to activate and update your account. If you do not have internet access, there will be information on how to have a State resource update your account information in IRIS on your behalf.

VSS Benefits for Vendors

In addition to being able to manage your own information including registration and on-going account maintenance, VSS also provides:

- Increased visibility into the State of Alaska's procurement activities
- Real-time access to bidding opportunities, payment status, notice of awards, and reprints of historical 1099 forms
- Registration for notifications based on commodity codes relevant to the goods and/or services you provide

Mark Your Calendar

This coming April, members of the IRIS Project team will be conducting VSS roadshows in Fairbanks, Anchorage and Juneau. We invite you to join us for demonstrations of VSS from 8:00am to 4:30pm on the following dates:

April 6 th through 10 th	Fairbanks	Associated General Contractors Facility 3750 Bonita Street
April 13 th through 17 th	Anchorage	Atwood Building 550 W. 7th Avenue, Suite 602
April 20 th through 24 th	Juneau	State of Alaska Office Building 333 Willoughby Avenue 9 th Floor A-South Conference Room

Want More Information?

Please visit the IRIS Vendor Landing page at: <http://doa.alaska.gov/dof/iris/vendor.html>