

# AKSAS / IRIS SCHEDULE

## MAY THROUGH DECEMBER 2015

Effective Date	General Schedule	Structure Schedule / Notes	Reporting
Early May	IRIS load COA elements and budgets.		
May 8-11	AKSAS down for structure copy: <ul style="list-style-type: none"> <li>Friday, May 8 from 6 p.m. to</li> <li>Monday May 11 at 6 a.m.</li> </ul>	No changes to CC/LC/Pgm structures needed.	
June 1	<ul style="list-style-type: none"> <li>IRIS VSS open to vendors for vendor record updates. VSS up 24/7 except from 1 a.m. to 2 a.m.</li> <li>Add and change vendor records in AKSAS and IRIS completed by DOF/Systems Administration.</li> <li>Master Agreements begin to be created in IRIS.</li> </ul>		
June 18			Last day to run FY14 AKSAS hardcopy management reports.
June 22 - 26	Tentative - Process Auto ABs for operating and capital into IRIS.		
June 26 – July 6	AKSAS financial conversion activity to IRIS: <ul style="list-style-type: none"> <li>Friday, June 26 from 6 p.m. to</li> <li>Monday, July 6 at 6 a.m.</li> </ul>	<ul style="list-style-type: none"> <li>Financial transactions entered in AKSAS on June 26 will process on June 26.</li> <li>Transactions entered in AKSAS from June 27 through July 6 will process on July 6.</li> </ul>	AKSAS inquiry and management reporting available.
June 29	Agencies start entering contracts in IRIS.		
July 1 - August 9	AKSAS up: <ul style="list-style-type: none"> <li>Monday thru Saturday from 6 a.m. to 6 p.m.</li> <li>Sunday from 9 a.m. to 6 p.m.</li> </ul>		
July 1 – August 31	IRIS down from 12:25 p.m. to 12:35 p.m. to reset system. All users must log out of IRIS by 12:25 p.m.		
July 6	<ul style="list-style-type: none"> <li>AKSAS financial and structural processing resumes for FY15 activity.</li> <li>IRIS Financial Go Live! All FY16 financial activity recorded in IRIS.</li> <li>IRIS daily batch processes begin.</li> </ul>		ALDER 2.0 available for reporting on IRIS financial activity.
July 7 - 10	IRIS up 10 a.m. to 6 p.m.		
July 10 - 11	Capital ARs moved from AKSAS to IRIS (Capital AR financial activity no longer performed in AKSAS).	There will be an AKSAS Sim STP run on July 11 to inactivate capital collocation codes. All 605 structure transaction codes will be updated to require DOF authorization.	
July 11	IRIS down.		
July 12 – August 30	IRIS: <ul style="list-style-type: none"> <li>Up Monday thru Friday 6 a.m. to 6 p.m.</li> <li>Up Saturday from 8 a.m. to 12 p.m. (Tentative)</li> <li>Down Sunday.</li> </ul>		

Effective Date	General Schedule	Structure Schedule	Reporting
August 10 - 28	<ul style="list-style-type: none"> <li>• AKSAS up 6 a.m. until 8 p.m. each weekday except Friday, August 21.</li> <li>• AKSAS final financial run for FY15 reappropriation period will be Friday, August 28.</li> </ul>	Last FY15 AKSAS structure production run will be Friday, August 21.	
August 28	End of reappropriation. AKSAS final issuance of warrants (electronic or hardcopy).		
September 1	<ul style="list-style-type: none"> <li>• AKSAS Lapsing / Net Continuing processes run.</li> <li>• IRIS up from 7 a.m. to TBD.</li> </ul>		
September 2 - November 30	AKSAS 1099 Tax Reporting (TR) system open for processing 1099 corrections for calendar year 2015.		
September 2 - December 15	AKSAS up: <ul style="list-style-type: none"> <li>• Monday thru Saturday from 6 a.m. to 6 p.m.</li> <li>• Sunday from 9 a.m. to 6 p.m.</li> </ul>		AKSAS inquiry and management reporting available.
December 1	AKSAS 1099 TR system closed.		