



INTEGRATED RESOURCE INFORMATION SYSTEM PROJECT

ITI Interface Design Document Template – XML
Deliverable # 15 Interface Specifications

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VERSION 0.1
SOA Internal Use Only

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1 INTRODUCTION

The Internal Transaction Initiator (ITI) Document Code exists to collect information for just one party involved in an internal purchase or transfer. It allows that party to set the one or more funding distributions (COA combinations) desired, the amount(s), basic accounting model, and optionally set the Fiscal Year, Accounting Period, and Budget Fiscal Year. One or more parties will then complete the internal purchase or transfer by referencing the ITI with an Internal Transaction Agreement (ITA). The ITI does not perform any accounting or budget updates. Those will come with completion of one or more ITA documents.

2 INTERFACE SPECIFICATIONS

2.1 [INTERFACE NAME – INTERFACE #]

This section should contain a description of the specific interface and any information relative to the interface, such as schedule, volume, etc.

2.2 ASSUMPTIONS

This interface will be developed under the following assumptions:

- List all assumption related to the specific interface...

2.3 ADDITIONAL INFORMATION

This section is for any additional information gathered about the specific interface. This could include the file naming convention, original file layout sample, etc.

3 FILE SPECIFICATIONS

The following sections describe in detail the specifications of the Receivable (RE) document inbound interface template.

3.1 INTERNAL TRANSACTION INITIATOR (ITI) TRANSACTION LAYOUT

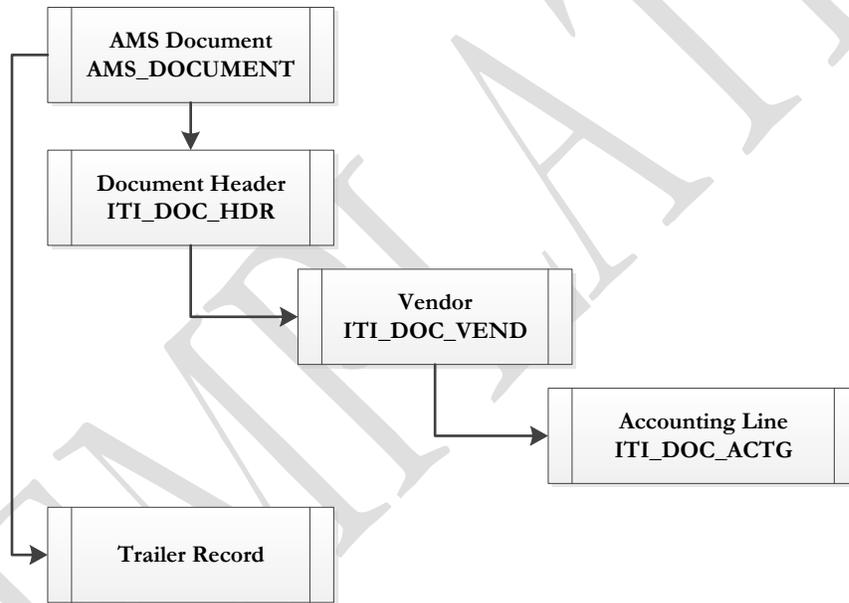
The ITI transaction consists of 5 required components. Exhibit 1 illustrates the ITI document showing that it will have one AMS_DOCUMENT record, one ITI_DOC_HDR, one ITI_DOC_VEND that can have one ITI_DOC_ACTG record associated with it, and one Trailer record. Exhibit 2 is a graphical representation of all components.

The remaining sections explain each component that constitutes a complete XML-based ITI document.

Exhibit 1 ITI Transaction Required XML Components

		Action		Component description
		Original entry	Modification	
Document Components	AMS_DOCUMENT	Required	Required	Unique ID for internal transaction initiator.
	ITI_DOC_HDR	Required	Required	General information about the document and Servicer information
	ITI_DOC_VEND	Required	Required	Requestor information.
	ITI_DOC_ACTG	Required	Required	Accounting elements for the Servicer.
	Trailer Record	Required	Required	Trailer record containing reconciliation totals.

Exhibit 2 ITI Document Components



3.2 ITI DOCUMENT COMPONENT: AMS_DOC_XML_IMPORT_FILE

The following XML tags are a requirement for any XML file being submitted into the IRIS system. See Appendix A for an example of a fully qualified ITI XML example:

XML Tag	Description	R/C
AMS_DOC_XML_IMPORT_FILE	Required XML beginning tag for a base ITI document	R

3.3 ITI DOCUMENT COMPONENT: AMS_DOCUMENT

SOA			IRIS						
Field	Type	Size	Column Name	Caption	Description	R/C	Type	Len	Comments / Rules
			DOC_CAT	Document Category	The category in which the document is located.	R	Text	5	“ INT ”
			DOC_TYP	Document Type	The type of document, defined in the Document Type table. Each document code must be assigned a document type.	R	Text	5	“ ITI ”
			DOC_CD	Document Code	The alpha-numeric code that indicates the type of transaction.	R	Text	5	Select an appropriate document code. Example: “ IFTI ” for All Intra Fund Billing “ ITIEX ” for Inter Fund – Expense Distribution “ ITIRV ” for Inter Fund - Billing
			DOC_DEPT_CD	Department	The department code assigned to this document.	R	Text	2	Department Code such as ‘02’ for DOA
			DOC_UNIT_CD	Document Unit Code	The unit code associated with this document, which can be used to facilitate workflow.	R	Text	5	Five character Unit code

SOA			IRIS						
Field	Type	Size	Column Name	Caption	Description	R/C	Type	Len	Comments / Rules
			DOC_ID	Document ID	The document code and number that is either manually assigned or automatically generated by the system if you do not enter this information. Duplicate document identification numbers are not allowed in the system.	R	Text	11	Interfaced transactions will always contain a unique Document ID and will not make use of the automatically generated Document ID. The Document ID provided in the interface will be used to locate the transaction in IRIS and to prevent duplicate transactions.
			DOC_VERS_NO	Document Version	The version number assigned to this document. The version is incremented with each modification draft.	R	Numeric	2	Always set to "1".
			AUTO_DOC_NUM	Automatic Document Numbering	Indicates that system will assign a unique Document ID: "true" for system assigned Document ID number or "false" for no system assigned Document ID Number.	R	Flag	1	Always set to false. False value is "0"
			DOC_IMPORT_MODE	Document Import Mode	Indicates that the document is being made as an Original Entry "OE" or it's a Modification "MOD".	R	Text	3	"OE" for Original Entry "MOD" for Modification

3.4 ITI DOCUMENT COMPONENT: ITI_DOC_HDR

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_CD	Document Code	The alpha-numeric code that indicates the type of transaction.	R	Text	5	Same as in AMS_DOCUMENT
			DOC_DEPT_CD	Department	The department code assigned to this document.	R	Text	2	Same as in AMS_DOCUMENT
			DOC_UNIT_CD	Document Unit Code	The unit code associated with this document, which can be used to facilitate workflow.	R	Text	5	Same as in AMS_DOCUMENT

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_ID	Document ID	The document code and number that is either manually assigned or automatically generated by the system if you do not enter this information. Duplicate document identification numbers are not allowed in the system.	R	Text	11	Same as in AMS_DOCUMENT
			DOC_VERS_NO	Document Version	The version number assigned to this document. The version is incremented with each modification draft.	R	Numeric	2	Same as in AMS_DOCUMENT
			DOC_NM	Document Name	Name for the document.	O	Text	60	
			DOC_REC_DT_DC	Record Date	The record date manually entered on the document header. If not manually entered, the date becomes the one when the document was submitted successfully.	O	Date	8	Defaults to current date. Format of Date "MMDDYYYY" Example: "10232004"
			DOC_BFY	Budget FY	When on the header of a document, this is the default budget fiscal year that will be pushed to all accounting lines. When on any other level of a document, it is just a means of getting the header value to the accounting lines. This default value will become the accounting line's budget fiscal year where one is not manually entered or defaulted from a reference document.	O	Numeric	4	Leave blank.
			DOC_FY_DC	Fiscal Year	The fiscal year associated with this document.	O	Numeric	4	If posted to the 13 th accounting period the fiscal year must be provided. Example: "2013". Otherwise leave blank.

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_PER_DC	Period	The manually entered accounting period for a document in draft. If not manually entered, the field remains blank until the document is submitted successfully. At this point it was set to the current accounting period. This field will be automatically blanked out by the application on any modification or cancellation draft.	O	Numeric	2	If posted to the 13 th accounting period fiscal year must be provided. Example: "13". Otherwise leave blank.
			DOC_DSCR	Document Description	The description associated with the document	O	VarChar	60	Could contain a document description.
			INIT_CD	Initiator	Field that tells the nature of the 1st party. Choices are Provider/Seller or Receiver/Buyer. Required field.	R	VarChar	3	Values: "P" – Provider/Seller (Servicer) "R" – Receiver/Buyer (Requester) Set to 'P' for Servicer.
			DLVR_DT	Delivery Date	The requested delivery date from the Stock Requisition.	O	Date	8	Format of Date "MMDDYYYY" Example: "10232004"
			ADDL_INFO	Additional Information	Any additional information about this item.	O	VarChar	60	

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			VEND_CUST_CD	Vendor Customer	The unique identifier assigned to the vendor/customer. In IRIS, a vendor can also be a customer, allowing you to enter information only one time when a particular contact is both a vendor (payable) and a customer (receivable).	R	VarChar	20	Specify the vendor code for the Servicer. If a vendor code is specified on the interface then all Payee information, such as Name and Address, are inferred from Vendor File. Vendor codes are established for reasons such as 1099 eligible or direct deposit. Vendor Customer (VEND_CUST_CD) cannot be modified if DOC_IMPORT_MODE is equal to 'MOD'.
			AD_ID	Address Code	The Address Code or ID given to a unique address for a vendor or customer. The use of different Address Codes will allow a single vendor or customer code to have multiple addresses.	O	VarChar	20	If left blank will default to the default AD_ID on VCUST.
			CNTAC_ID	Vendor Contact ID	The unique identification number assigned to the contact. The use of different contact ID's will allow a single vendor or customer code to have multiple contacts.	O	VarChar	20	If left blank will default to the default CNTAC_ID on VCUST.
			EXT_DOC_DSCR	Extended Description	A free-form text field that will hold a large volume of information to be associated with a document component.	O	VARCHAR2 (1500)	1500	

3.5 ITI DOCUMENT COMPONENT: ITI_DOC_VEND

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_CD	Document Code	The alpha-numeric code that indicates the type of transaction.	R	Text	5	Same as in AMS_DOCUMENT
			DOC_DEPT_CD	Department	The department code assigned to this document.	R	Text	2	Same as in AMS_DOCUMENT
			DOC_UNIT_CD	Document Unit Code	The unit code associated with this document, which can be used to facilitate workflow.	R	Text	5	Same as in AMS_DOCUMENT
			DOC_ID	Document ID	The document code and number that is either manually assigned or automatically generated by the system if you do not enter this information. Duplicate document identification numbers are not allowed in the system.	R	Text	11	Same as in AMS_DOCUMENT
			DOC_VERS_NO	Document Version	The version number assigned to this document. The version is incremented with each modification draft.	R	Numeric	2	Same as in AMS_DOCUMENT
			DOC_VEND_LN_NO	Line Number	The vendor line number visible to a user that uniquely identifies each vendor line within a document.	CR	Numeric	2	Required for modifications. Otherwise, optional.

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			VEND_CUST_CD	Vendor Customer	The unique identifier assigned to the vendor/customer. In IRIS, a vendor can also be a customer, allowing you to enter information only one time when a particular contact is both a vendor (payable) and a customer (receivable).	R	Text	20	Specify the vendor code for the Requestor. If a vendor code is specified on the interface then all Payee information, such as Name and Address, are inferred from Vendor File. Vendor codes are established for reasons such as 1099 eligible or direct deposit. Vendor Customer (VEND_CUST_CD) cannot be modified if DOC_IMPORT_MODE is equal to 'MOD'.
			AD_ID	Address Code	The Address Code given to a unique address for a vendor or customer. The use of different Address Codes will allow a single vendor or customer code to have multiple addresses.	O	Text	20	If an address other than the default payment address is desired then an alternate address code must be specified.
			LGL_NM	Legal Name	The legally defined name of the company or individual represented by this record. The field is used for reporting if defined as not alias/DBA. If a miscellaneous vendor is used, this field is required.	CR	Text	60	
			ALIAS_NM	Alias/DBA	The alternate name, alias or operating name (doing business as) used to identify the account.	O	Text	60	
			AD_LN_1	Address Line 1	The first line of the address. If a miscellaneous vendor is used, this field is required.	CR	Text	75	
			AD_LN_2	Address Line 2	The second line of the address.	O	Text	75	

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			CITY	City	The city name associated with the address. If a miscellaneous vendor (MISC) is used, this field is required.	CR	Text	60	
			ST	State	The state or province.	CR	Text	2	
			ZIP	Zip	The zip code associated with the address.	CR	Text	10	
			CTRY	Country	The unique identification code associated with the country.	O	Text	3	
			CNTY	County	The name associated with the county. If you do not provide a county name, the name does not display on reports.	O	Text	75	
			CNTAC_ID	Vendor Contact ID	The unique identification number assigned to the contact. The use of different contact ID's will allow a single vendor or customer code to have multiple contacts.	O	Text	20	If left blank will default to the default CNTAC_ID on VCUST.
			VOICE_PH_NO	Phone	The telephone number associated with the contact.	O	Text	30	
			VOICE_PH_EXT	Phone Extension	The telephone number extension associated with the contact.	O	Text	6	
			FAX_PH_NO	Fax	The fax extension number associated with a contact, be it a vendor, customer, or internal contact.	O	Text	30	
			FAX_PH_EXT	Fax Extension	The optional fax extension number associated with the fax number for a contact, be it a vendor, customer, or internal contact.	O	Text	6	

SOA			IRIS						
Field	Type	Size	Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			EMAIL_AD	Email Address	The email address associated with the contact.	O	Text	100	
			WEB_AD	Web Address http: //	The web address for this company/individual.	O	Text	100	
			TIN	Taxpayer Identification Number	The taxpayer identification number from the 1099 Reporting Information page.	CR	VARCHAR2	9	
			TIN_TYP	Taxpayer Identification Number Type	The type associated with the taxpayer identification number. Valid values include: SSN/ITIN/ATIN or EIN.	CR	CHAR	1	

3.6 ITI DOCUMENT COMPONENT: ITI_DOC_ACTG

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_CD	Document Code	The alpha-numeric code that indicates the type of transaction. The value "ITI" indicates an internal transaction initiator.	R	Text	5	Same as in AMS_DOCUMENT
			DOC_DEPT_CD	Department	The department code assigned to this document.	R	Text	2	Same as in AMS_DOCUMENT
			DOC_UNIT_CD	Document Unit Code	The unit code associated with this document, which can be used to facilitate workflow.	R	Text	5	Same as in AMS_DOCUMENT

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_ID	Document ID	The document code and number that is either manually assigned or automatically generated by the system if you do not enter this information. Duplicate document identification numbers are not allowed in the system.	R	Text	11	Same as in AMS_DOCUMENT
			DOC_VEND_LN_NO	Vendor Line	The vendor line number visible to a user that uniquely identifies each vendor line within a document.	R	Numeric	2	Set to "1"
			DOC_ACTG_LN_NO	Accounting Line	The accounting line number visible to a user that uniquely identifies each accounting line within a document.	R	Numeric	4	Set to "1"
			DOC_VERS_NO	Document Version	The version number assigned to this document. The version is incremented with each modification draft.	R	Numeric	2	Same as in AMS_DOCUMENT
			ACTG_LN_DSCR	Description	The description associated with the line.	O	Text	100	Department may provide Accounting Line Description in this data element.
			ACTG_TMPL_ID	Accounting Template	The unique identification code assigned to the accounting template.	O	Text	6	The Department may choose to set up an Accounting Template, which will contain information. Use of the Account Template will default Chart of Accounts information for the Accounting Line. Must be valid on Accounting Template (ACTPL) table.
			ACTV_CD	Activity	The identification code associated with the activity.	O	Text	4	May be inferred from Department and Unit.
			APPR_CD	Appr Unit	The identification code associated to an appropriation unit.	P	Text	9	Leave blank.

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			BANK_ACCT_CD	Bank	The unique identification code associated with the bank account. This code is the key to the Bank (BANK) table. A bank account code is used in place of the actual bank account to prevent the posting of actual bank account numbers throughout the system.	O	Text	4	Leave blank.
			BSA_CD	BSA	The identification code assigned to the balance sheet account.	P	Text	4	Leave blank.
			DEPT_CD	Department	An identification code associated with a department.	R	Text	2	Must be valid on the DEPT table.
			DOBJ_CD	Dept Object	The identification code assigned to the Department object.	O	Text	4	Leave blank.
			DOC_BFY	Budget FY	When on the header of a document, this is the default budget fiscal year that will be pushed to all accounting lines. When on any other level of a document, it is just a means of getting the header value to the accounting lines. This default value will become the accounting line's budget fiscal year where one is not manually entered or defaulted from a reference document.	O	Numeric	4	Leave blank.
			DOC_FY_DC	Fiscal Year	The fiscal year associated with this document.	O	Numeric	4	If posted to the 13 th accounting period the fiscal year must be provided. Example: "2005". Otherwise leave blank.

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			DOC_PER_DC	Period	The manually entered accounting period for a document in draft. If not manually entered, the field remains blank until the document is submitted successfully. At this point it was set to the current accounting period. This field will be automatically blanked out by the application on any modification or cancellation draft.	O	Numeric	2	If posted to the 13 th accounting period fiscal year must be provided. Example: "13". Otherwise leave blank.
			DRSRC_CD	Dept Revenue	The code assigned to the department revenue source.	O	Text	4	Leave blank.
			EVNT_TYP_ID	Event Type	The alphanumeric identification code assigned to an event type. Each event type ID must be unique within the application. It is required when completing any accounting or budgeting document with the exception of certain journal vouchers. Default event types can be established on the Allowable Event Types for Document Code table for each document code for the most commonly used ones to reduce data entry. Other crosswalk tables aid accounts receivable and payable documents to default the correct event type when a document is referenced based on the one from the referenced document. It also may be selection criteria on a parameter table, a key to a specific business rule on a control table, or the event type recorded on a historical record.	R	Text	4	During 1 st to 12 th period, leave blank. The default event type will be used. On the 13 th period, select the special 13 th period event type described in the section 1.2.2.

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			FUNC_CD	Function	The identification code associated with the function. Code is used for <i>Performance Counts!</i>	O	Text	4	May be inferred from Department and Unit.
			FUND_CD	Fund	The identification code associated with a fund.	R	Text	4	Must be valid on FUND table. May be inferred from Department and Unit.
			LN_AM	Line Amount	The amount of an individual record of a document component, be it the header, vendor line, commodity line, accounting line, budget line, or allotment. The amount could also be the amount recorded to a table that tracks document updates such as the Statement Detail table or a journal.	R	Decimal	(12,2)	To specify a payment of 3,000.13 the following is the format: Example: “ 3000.13” The Line Amount (LN_AM) can be used for modification increases and decreases.
			LOC_CD	Location	The identification code assigned to the location.	O	Text	4	May be inferred from Department and Unit.
			OBJ_CD	Object	The identification code associated with an object of expenditure.	CR	Text	4	Required Chart of Account element when IFTI (All Intra Fund Billing) or ITTEX (Inter Fund – Expenditure Distribution) document code is used.
			OBSA_CD	OBSA	The balance sheet account code to which the offset is posted. In most cases, there is a default established for this code; however, certain documents will allow users to manually enter a value to be used other than the default.	P	Text	4	Leave blank.
			OSBSA_CD	Sub OBSA	The sub-balance sheet account to which the offset is posted.	P	Text	4	Leave Blank.

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			PHASE_CD	Phase	The identification code assigned to the phase.	O	Text	6	
			PPC_CD	Program Period	The identification code assigned to the program period.	O	Text	6	
			PROG_CD	Program	The identification code assigned to the program.	O	Text	10	
			RF_TYP	Ref Type	Defines the type of reference being performed against the specified referenced IRIS transaction line. "Final" closes the referenced line, meaning additional references are not allowed. "Partial" and "Memo" do not close the referenced line, allowing additional transactions to reference this line.	P	Numeric	1	Leave blank.
			RFED_ACTG_LN_NO	Ref Accounting Line	The accounting line number from the referenced IRIS document.	P	Numeric	4	Leave blank.
			RFED_DOC_CD	Ref Doc Code	The document code from the referenced IRIS document.	P	Text	5	Leave blank.
			RFED_DOC_DEPT_CD	Ref Doc Dept	Department code that is part of the complete document identification of a referenced IRIS document.	P	Text	2	Leave blank.
			RFED_DOC_ID	Ref Doc ID	The document identification code from the referenced IRIS document.	P	Text	11	Leave blank.
			RFED_VEND_LN_NO	Ref Vendor Line	The vendor line number from the referenced IRIS document.	P	Numeric	2	Leave blank.
			RPT_CD	Reporting	The reporting code element is used for tracking contract activity. The contract number will be entered in this field.	O	Text	10	

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			RSRC_CD	Revenue Source	Revenue sources are used to track individual sources of revenue taken in.	CR	Text	4	Required Chart of Account element when the document code ITTRV is used for Inter Fund - Billing. Must be valid on the RSRC table.
			SACTV_CD	Sub Activity	The identification code associated with the sub-activity.	O	Text	4	
			SBSA_CD	Sub BSA	The identification code assigned to the sub-balance sheet account.	P	Text	4	Leave blank.
			SFUNC_CD	Sub Function	The identification code associated with the sub-function.	O	Text	4	
			SFUND_CD	Sub Fund	The identification code associated with the sub-fund.	O	Text	4	Must be valid on SFUND table. May be inferred from Department and Unit.
			SLOC_CD	Sub Location	The identification code associated with the sub-location.	O	Text	4	
			SOBJ_CD	Sub Object	The identification code associated with the sub-object.	O	Text	4	Must be valid on SOBJ table.
			SRPT_CD	Sub Reporting	Sub reporting codes are used to further define a specific reporting code.	O	Text	4	
			SRSRC_CD	Sub Revenue Source	The identification code associated with the sub-revenue source.	O	Text	4	Must be valid on SRSRC table.
			STASK_CD	Sub Task	The sub task is a means of breaking down tasks into smaller components.	O	Text	4	

SOA			IRIS						
			Attribute	Caption	Description	R/C	Type	Size	Comments / Rules
			SUNIT_CD	Sub Unit	Sub Unit is a means of breaking down a unit code into smaller measurements. It is the lowest level of organizational structure and is required or prohibited based on one or more sub unit requirement tables.	P	Text	5	Leave blank.
			SVC_FRM_DT	Service From Date	The From Date that goods/services were received.	O	Date	8	Format of Date "MMDDYYYY"
			SVC_TO_DT	Service To Date	The To Date that goods/services were received.	O	Date	8	Format of Date "MMDDYYYY"
			TASK_CD	Task	The unique identification code assigned to the task.	O	Text	4	
			TASK_ORD_CD	Task Order	The unique identification code assigned to the task order.	O	Text	6	
			UNIT_CD	Unit	An identification code associated with a Unit.	R	Text	5	Must be valid on the UNIT table.

3.7 TRAILER RECORD

For this interface file, the following data needs to be processed, calculated and stored in the IRIS database record table for reconciliation purposes.

DB Field	Name	Description	Type	Len	Comments
INT_FILE_NAME	File Name	The text name of the file.	VARCHAR2	32	This file name must match the file name of the physical file.
INT_RCD_CNT	Record Count	The numeric count of all records within this file.	NUMBER	10	The count of all records within this file. This includes all record types, including the trailer record itself.
INT_HDR_CNT	Header Count	The numeric count of all header records within this file.	NUMBER	10	The count of all header records within this file.
INT_SUM_ACCT1	Summary Amount 1	Summary total of dollar line amounts.	DECIMAL	16,2	Specify the total Line Amount
INT_SUM_ACCT2	Summary Amount 2	Summary total of dollar amounts2.	DECIMAL	16,2	

4 TECHNICAL SPECIFICATIONS

The following document provides all technical specifications for all inbound interfaces.



Technical_Specificatio
ns.docx

5 APPENDICES

5.1 APPENDIX A – ITI XML SAMPLE

The following file contains a sample for a Purchase Order (PO) document.



ITI_XML Example.xml

5.2 APPENDIX B – GENERAL XML SPECIFICATIONS FOR IRIS

The following file contains general information about the creation of XML files for IRIS:



General XML Specs
for IRIS 20130404.doc