



IRIS INSIGHT

IRIS - Providing Insight to Alaskans

April 2015



THIS MONTH

- Departmental UAT continues with Group 2: DHSS, DOLWD, DNR & DFG and Group 3: DOA, LAW, ACPE and ACS
- IRIS training offered
- Performance Testing

30 day - MAY

- Department UAT continues with Group 4: DOR, EED, CCED, DPS & LAA
- IRIS training continues in Anchorage, Fairbanks and Juneau
- Cutover begins

60 day - JUNE

- IRIS training continues through June 30th (*Additional course offerings will be available post Go Live*)
- Vendor Activation period begins
- Departments enter Department-Only Master Agreements into IRIS
- IRIS HelpDesk becomes operational

90 day - JULY

- **IRIS goes live Monday, July 6th!**



In the upcoming weeks, we will be focusing our time and energy on Go Live preparations and supporting IRIS training. Look for our next issue of IRIS Insight in June!

IRIS Course Manuals Now Available!

Course manuals are available on the IRIS Training webpage:
<http://doa.alaska.gov/dof/iris/training.html> for students to access.



The screenshot shows the website navigation for the Division of Finance. The main content area is titled 'IRIS Project Training' and includes a list of links: 'Registration Information', 'Course Catalog', 'Procurement Lunch-and-Learn Sessions', 'Course Materials (SOA Only)', and 'Who to Contact'. A red arrow points to the 'Course Materials (SOA Only)' link. Below this is a 'Registration Information' section with text about enrollment. On the right side, there are 'Quick Links' and 'Calendars & Schedules' sections.

Remember you will need to enter your SOA user ID and password to access the course materials. If you have issues, try adding the domain identifier “soa\” prefix to your username (e.g. soa\jjdoe). If you continue to have access issues, please contact your agency password administrator for assistance.

Important Reminders to All Students



Please make sure you print your course manual and bring it to class with you.



With IRIS courses being held in multiple rooms, please double check your enrollment confirmation email from LearnAlaska to confirm the class location.



If you are unable to attend a class you are enrolled in, please log on to LearnAlaska and disenroll as a courtesy to other students who may be on the waitlist for that session. If cancelling within 24 hours of the class contact the IRIS Project directly at IRIS.Project@alaska.gov.



Over the next two months and into Go Live, the IRIS Project team will be developing job aids and tutorial videos to further assist State of Alaska employees adapt to IRIS. These will be posted to the IRIS course materials webpage.