



# IRIS INSIGHT

IRIS - Providing Insight to Alaskans

August 2013

## FAQs

### How will management reports currently used in AKSAS be handled in IRIS?

The IRIS Team will convert a number of reports to the new system. The Team is working with departments to identify what reports each department uses to ensure that same type of information is available in IRIS. Similar to AKSAS, IRIS has the ability to pull some data while you are in the system through inquiries. This means some of the current reports may no longer be necessary. Additional reporting needs will be handled through ALDER 2.0.

### How will the State prepare vendors for IRIS?

Prior to Go Live, the IRIS Project will reach out to all current vendors in AKSAS to notify them of the change and how it affects them. Vendors will be encouraged to create an account and update their information in IRIS through the online Vendor Self Service (VSS) portal. Those vendors who do not have internet access may contact a State resource to have their account information entered into IRIS on their behalf.

While setting up their account, vendors can select preferences for which they qualify as well as select a preferred notification method (i.e. mail vs. electronic).

For more FAQs visit:

<http://doa.alaska.gov/dof/iris/faq.html>

## The Look of IRIS

You may have seen the baseline system - now get a look at the “Alaskafied” version of IRIS! Here is what the IRIS home page will look like:



## A Quick Look at Current & Upcoming Activities

### Configuration Update

The Financial and Procurement Teams continue to make progress configuring reference tables for IRIS. The tables organize all of the State’s information so that it is accessible in IRIS for processing documents (currently called transactions) and other activities. Configuration tables have been divided into different groups based on when they are needed - for integrated system testing (IST), user acceptance testing (UAT), or conversion. The team plans to wrap up the first group of tables by the end of September in preparation for IST in October. IST will ensure the information in the tables was loaded correctly and is working properly in IRIS.

### Go Plan Outreach 2

In September, the IRIS Project will host a meeting to discuss activities in the second phase of the Go Plan. The Go Plan contains all of the tasks required for building and implementing IRIS and has been broken out into three phases. Phase 2 focuses on converting data elements from other systems into IRIS. Because the converted data will be in IRIS and the associated business processes are done in IRIS, those systems will no longer be needed. The tasks outlined in Go Plan Outreach 2, like some of the configuration tables mentioned above, are required for IST. The activities will also help with preparations for UAT.

## Word Search: Basic IRIS Terminology

Try to find all seven of the basic IRIS terms explained below. Please note that for multiple word terms, they will appear as a single word (no spaces) in the word search. Click here for the answers.

A	P	Q	M	K	C	R	Z	G	R	N	R	J	B	H
X	I	N	Q	U	I	R	I	E	S	W	E	S	I	U
T	A	E	M	E	H	R	G	A	R	E	F	G	C	M
Q	D	W	O	T	I	N	R	H	J	G	E	B	E	I
W	O	L	F	K	R	O	W	O	K	A	R	R	H	W
G	C	O	R	V	T	F	O	B	U	R	E	N	O	C
P	U	F	L	Y	K	L	R	W	X	B	N	J	I	S
X	M	Y	U	C	T	E	K	B	P	E	C	J	T	U
P	E	U	C	N	A	K	L	O	R	D	E	R	I	G
K	N	S	Q	M	L	J	I	V	N	Z	D	J	S	G
T	T	N	H	B	R	A	S	H	E	S	A	D	I	Q
I	S	J	S	X	H	C	T	V	M	N	T	C	U	V
C	T	H	K	S	O	L	S	E	L	B	A	T	A	B
P	A	G	E	S	B	Q	J	G	F	P	S	O	E	U

**Tables** - IRIS uses tables to store the various types of information within the system.

**Pages** - IRIS uses pages to display information contained within the system.

**Documents** - Transactions are entered and stored within IRIS as documents.

**Inquiries** - Inquiries are used to display information contained within tables.

**Reference Data** - Information stored within IRIS tables that is used during the processing of documents and other activities.

**Workflow** - IRIS process that routes documents through a pre-defined set of approvals.

**Worklist** - IRIS area where documents requiring specific actions such as approvals are routed.

 [Click Here](#) to see the Updated IRIS Project Website

We heard you and have tried to make the IRIS website more accessible for users. We minimized the project-speak, reorganized the FAQs into more accessible categories, and adjusted the layout to make the site easier to navigate. We also updated the graphic representations of the project timeline and scope to be more straightforward. Please visit the updated website and let us know if you have any comments or additional suggestions!

## TEAM MEMBER SPOTLIGHT:

This month we are featuring Guy Crockcroft and Alex Zulch, who are both members of the IRIS Procurement Team.

### Meet Guy

**Crockcroft:** I have worked for the State of Alaska for 29 years - the past 17 in the Department of Administration, and 12 years



in DOR. I previously served as ETS Contracting Officer. As Acting Task Order Manager, I enjoyed one of the best acronyms in Alaska State Government - ATOM. I came to the IRIS Project because it was shiny and new and I simply couldn't resist. It is a golden, career-capping opportunity to help effect enduring positive change. In my spare time, I like traveling, running, garage sales, bowling, reading, spending time with family and friends and participating in church-related activities.

### Meet Alex Zulch:

I graduated from the University of Arizona in 2012 with a degree in Management Information Systems. Last summer I worked



on the IRIS Procurement Team as an intern with CGI. I loved it so much that I joined CGI in January and returned to the Procurement Team. My hobbies include running, tennis, fishing, traveling, having fun, and hiking many of Juneau's great trails.