



# IRIS INSIGHT

IRIS - Providing Insight to Alaskans

June 2014



## 30 day - JULY

- Integrated system testing begins (IST3)
- IRIS Preview sessions in Anchorage July 8<sup>th</sup> & 9<sup>th</sup>
- IRIS Preview sessions in Fairbanks July 10<sup>th</sup>
- IRIS Preview sessions in Juneau July 24<sup>th</sup> and July 30<sup>th</sup>
- HRM Prototyping
- Department interface testing continued
- Crosswalk setup
- Data warehouse enterprise report development

## 60 day - AUGUST

- Integrated system testing (IST3)
- IRIS Preview sessions in Juneau August 14<sup>th</sup>
- Network performance testing
- HRM business design & business process reengineering

## 90 day - SEPTEMBER

- Integrated system testing (IST3)
- Department participation in IST3
- Training preparation
- Vendor outreach planning
- HRM conversion plan & interface plan

For more information regarding the IRIS Preview sessions, please log on to LearnAlaska via the LearnAlaska portal page: <http://doa.alaska.gov/dof/learnalaska/>.

## Status Update

The **Finance** and **Technical teams** are in the midst of converting files in preparation for IST Pass 3. Designed to simulate the actual production cutover that will take place this time next year for Go Live, the data in this cutover has a more complete configuration and revised budget structures. Many formerly identified issues from IST Pass 1 & 2 have been resolved for this round of testing.

The **Procurement team** has established a vendor landing page as part of IRIS' vendor outreach plan. Initially the page will be used to gather vendor email addresses and provide information about how IRIS will affect vendors. A statement notifying vendors about IRIS has also been added to all AKSAS warrants and the Division of Finance's Electronic Payments (ACH/ EDI) webpage. If you work with vendors, we ask you to please help spread the word and encourage them to join the IRIS Project's vendor email list to receive important updates. Vendors can request to be added to the email list by visiting: <http://doa.alaska.gov/dof/iris/vendor.html>.

The **Human Resources Management team** is hard at work continuing with system demonstrations and prototyping the initial design and configuration for the IRIS HRM module. Most recently the team has been looking at Employee Self Service and Personnel Management which includes evaluations and incident and grievance tracking.

The **Change Management team** will begin offering IRIS Outreach presentations and IRIS Preview sessions in Anchorage, Fairbanks and Juneau (see page 2 for more information). The team continues to build training materials and is preparing to meet with department leads to discuss training needs and begin organizing the training schedule for end user training.



## Interval 3 Activities

The Project team is currently wrapping up Interval 2 activities and preparing for Interval 3, which runs from July through December 2014.



Interval 3 project team tasks include loading data for and conducting Integrated System Testing (IST) Pass 3, completing configurations, assisting departments with interface testing, preparing for vendor outreach and finalizing training materials for end user training, scheduled to begin in spring 2015.

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Interval 3 continued from page 1.

Beginning in late September through mid-November, selected department staff will participate in Department IST3 Engagement. For this activity, each department has been allocated a 2-week period to execute assigned IST test scripts and then run department variations of the test scripts to test their department's specific configurations. Additionally, departments will be involved in the following activities during Interval 3: testing inbound and outbound interfaces, setting up crosswalks from AKSAS to IRIS, and working on security and workflow, fixed assets and cost accounting spreadsheets.

### Outreach Planned for Anchorage, Fairbanks & Juneau

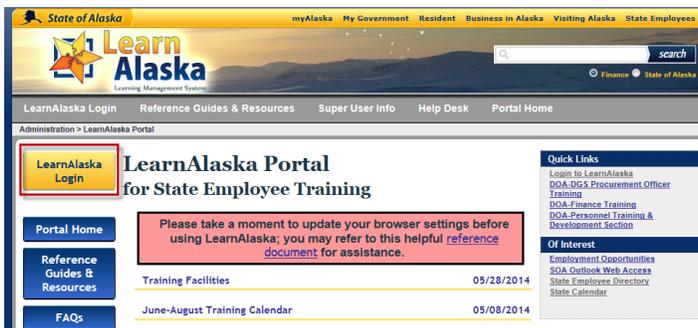
Starting in July, the IRIS team will begin offering IRIS Outreach presentations and IRIS Preview sessions in Anchorage, Fairbanks and Juneau on a regular basis as long as demand exists. *This is NOT training.* Rather, it's an optional opportunity to see IRIS and some of its functionality.

#### IRIS Outreach Presentations

This one-hour presentation includes an overview of IRIS and a demonstration of a business process in IRIS. These presentations are limited to 15 participants and are available upon request.

#### IRIS Preview Sessions

The Preview session is a two-hour, hands-on session in which participants are led through a three-part business process in IRIS to better understand the integration between accounting and procurement processes in IRIS. The session also includes a brief introduction to IRIS and general navigation of the system. A schedule of current sessions is available in LearnAlaska. To view current session offerings and/or register for a Preview session, click on the yellow "LearnAlaska Login" button on the LearnAlaska portal page and log on to LearnAlaska using your state login ID and password. Supervisor permission is required.



If you have questions regarding the outreach presentations or Preview sessions, please email [IRIS.Project@alaska.gov](mailto:IRIS.Project@alaska.gov).

#### Are you on our mailing list?

If you would like to be added to our monthly newsletter distribution list please email: [IRIS.Project@alaska.gov](mailto:IRIS.Project@alaska.gov)

### TEAM MEMBER SPOTLIGHT:

This month we are featuring Jenny Zheng and Kevin Zabini from the IRIS Finance Team.



#### Meet Jenny Zheng:

I was born in Tianjin, China and lived there for 10 years until my family moved to Canada. I lived in a number of different cities before finally settling in Seattle,

WA in 2006. I graduated from the State University of New York in 2013 and came straight onto the IRIS Project. I've been living in Juneau for a year now and really enjoy working with the IRIS team. I love to travel and experience the different cultures and art of the places I visit. In my spare time, I love to spend time with my dog, Morgan.

#### Meet Kevin

**Zabini:** I was born and raised in San Jose, CA where I lived most of my life prior to going to college at UC: Irvine in Southern California. After finishing my BA, I



conducted my post graduate studies for my MBA at California State University; Monterey Bay and will be graduating this year! Before working on the IRIS Project, I worked on the Business Incubation Group for Fujitsu, Inc. On the IRIS Project, I work on the financial team for CGI. I am thrilled to be part of such a great team here in Alaska. In my spare time, I enjoy boxing (both coaching and competing), reading, watching movies and enjoying the outdoors.