



# IRIS INSIGHT

IRIS - Providing Insight to Alaskans

March 2014



## UPCOMING DEADLINES

Please note the updated deadlines for Fixed Assets and Cost Accounting.

- **May 1<sup>st</sup>:** Procurement Manager/ Buyer Worksheet
- **May 1<sup>st</sup>:** Fixed Assets deadline  
\*Option 1 - CAFR reference workbook and PCS information IF submitting for inclusion in IST Pass 3. (Option 2 listed below)
- **May 2<sup>nd</sup>:** Workflow to be included in Interval 3. Opportunity for testing and refinement of workflow in the system
- **May 16<sup>th</sup>:** Cost Accounting Structure and Reference Data (Previously due May 1<sup>st</sup>)
- **Oct 31<sup>st</sup>:** Fixed Assets deadline  
\*Option 2

## 30 day - APRIL

- Fixed Assets workshops offered on April 9<sup>th</sup>, 11<sup>th</sup>, 16<sup>th</sup> & 18<sup>th</sup>
- Cost Accounting workshops for Department Set Up and Conversion Planning available by appointment

## 60 day - MAY

- IRIS Team verifying and loading information for Interval 3
- **May 7<sup>th</sup>:** IRIS Open House from 10am - 1pm (more details next month)

## 90 day - JUNE

- Semi-annual IRIS Satisfaction Survey distributed

For a complete listing of IRIS workshop dates and times, please visit the IRIS Go Plan SharePoint site calendar (<http://intra.dof.doa.alaska.gov/sites/iris/goplans/Lists/Calendar/>).

## Work Begins for IRIS HRM

With the recent addition of IRIS Human Resource Management (HRM) Team Lead Krisi Selvig and several other HR staff members, the IRIS Project is excited to announce that work on the IRIS HRM module has begun! You can read about Krisi and CGI HRM Team Lead Jonathan Kobaly in this month's Team Spotlight on page 2.

The functions of the IRIS HRM module consist of: position control, personnel management, benefits processing, payroll processing, payroll accounting management, tax reporting, supplement and annual processing, Employee Self Service, and integration with LearnAlaska (learning management system).

The approach for HRM will be similar to how we organized work efforts for the Finance/Procurement module. The below graphic illustrates the four major project phases.



Currently the team is in the Envision phase, which involves conceptualizing and designing how human resource management will function in IRIS. You may recall such terms as prototyping, AS-IS and TO-BE from the Finance/Procurement module. In the coming weeks, the HRM team will begin prototyping, which has three main components:

1. The IRIS team will demonstrate a starting model for how HRM actions can occur in IRIS to department representatives.
2. The HRM team will discuss the starting model to consider what works, how current processes may be revised given the capabilities of the new system, and what needs additional discussion.
3. The results from these discussions will be carefully documented so they can be used to revise the model.

We look forward to sharing more about this module in future newsletters!

## Status Update

The Technical team successfully completed converting all of the AKSAS data into IRIS in preparation for pass 2 of Integrated System Testing (IST). The team is now resolving incidents, retesting and preparing the conversion routines to be run again for IST pass 3. In addition, the technical team is working closely with the departments to start testing their inbound interface files.

Procurement and Finance team members are conducting the second round of IST.

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## IRIS Cash Interface

by Michelle Prebula , DOR Cash Manager

After several months of hard work and planning, last month the Department of Revenue Treasury Division tested the first successful interface with the new IRIS system! The interface comes from the treasury management system, GTreasury, and contains banking data for all of the State accounts managed by Treasury, over 150 accounts held in six separate banks. This interface represents a significant accomplishment on the part of both the Treasury Division and the IRIS team as a new instance of GTreasury had to be developed from the ground up to mesh with IRIS' new chart of account structure, and many tables and structures needed to be set up in IRIS to accommodate banking data, templates, and special event types used only by Treasury.

Although it is clear that more work needs to be done by both Treasury's and IRIS' developers, the results of this first interface were very promising. On the GTreasury side, there were 14 issues that require correction. These ranged from some very minor issues, such as a slight modification on the naming convention, or incrementing the file control totals to include the file header record, to more severe, but relatively easy to fix issues, such as decreases in cash must be reported as a negative, not a positive amount. If only adding cash reserves to the State Treasury was as easy as leaving off the negative sign!

There were six issues identified on the IRIS side that required fixing, including adding the correct departmental suspense codes to the templates used to record IRIS' equivalent of Treasury Receipts, and building a graphical user interface to the integrated testing system to allow Treasury to review their transactions. Luckily, the user interface issue was rapidly resolved by the IRIS team, allowing Treasury to see what their cash receipt and disbursement transactions would look like in IRIS for the first time.

Most of the issues on both sides will be fairly easy fixes, and we'll be ready for round two of testing within a few weeks' time. It is a very exciting start to the interface phase of our system development.

## Status Update continued from page 1

The focus of this testing round is to confirm IRIS is configured to meet the SOA business design, test the system modification, confirm data has been converted correctly, start testing inbound department interfaces, retest incidents found and resolved in IST pass 1, and test the data submitted by departments. This data includes chart of accounts, security and workflow, cost accounting, billing and shipping locations, fixed assets, billing profiles and warehouse inventory.

The Change Management team is focused on developing training materials including user manuals, instructor guides, presentations, and instructional videos and exercises. Reminder: The IRIS Overview training course is posted on LearnAlaska and available to all state employees. Feel free to register for the class and start learning about IRIS!

**Are you on our mailing list?** If you would like to be added to our monthly newsletter distribution list email [IRIS.Project@alaska.gov](mailto:IRIS.Project@alaska.gov).

## TEAM MEMBER SPOTLIGHT:

This month we are featuring the State and Contractor leads for the Human Resource Management (HRM) Team.



**Meet Krisi Selvig:** I was born and raised in Juneau, and continue to live here with my son who is attending college at the University of

Alaska Southeast. I have worked for the State for 22 years in a variety of positions including accounting, budget, labor relations, personnel and payroll. I recently started with the IRIS Project as the HR lead for the state and I love the challenge of developing a system that will improve business processes for the State of Alaska. My hobbies include playing volleyball and softball, fishing, traveling and quilting.

**Meet Jonathan Kobaly:** I am joining the IRIS Project as the Team Lead for the HRM application. Prior to joining IRIS, I



worked as the Functional Manager for new releases of CGI Advantage HRM (the software we will be implementing in Alaska). I have nearly 10 years of experience with CGI and the Advantage product. I'm from Pittsburgh, PA and am a huge Pittsburgh sports fan. You can often find me at Heinz field or PNC Park when I'm home. I also enjoy spending time with family and friends, traveling and playing the guitar.