



IRIS INSIGHT

IRIS - Providing Insight to Alaskans

November 2013

Status Update

As you may recall, prior to testing, which began in October, the IRIS team configured IRIS based on how we believed the State of Alaska would use the system. In October, we began Integrated System Testing (IST) to test the feasibility of those configurations and confirm that the software performs properly.

To date **45%** of the test cases have been executed for business areas which include areas such as accounts payable, accounts receivable, fixed assets, procurement, and inventory management. Test cases include the steps of a particular process as well as what the results should be. During IST, testers look at which test cases pass successfully and which ones have incidents (possible errors). The incidents are reviewed, data is adjusted, and the test cases are then retested until that particular test case runs successfully.

The target date for completing this first round of testing is December 20th. In January, the team will continue to review and address any incidents and prepare the environment for the next round of testing slated to begin in February 2014.

Looking for IRIS FAQs? Visit:

<http://doa.alaska.gov/dof/iris/faq.html>

Looking Ahead: A Quick Look at Upcoming Activities

Chart of Accounts (COA) Completion Workshops continue

COA workshops are currently being offered to help departments complete their COA Mapping and Configuration Spreadsheets including:

- Department Organization Units
- Department Appropriations (Capital and Operating)
- Department Objects

Workshops will be held on **Wednesday, December 4th**, and **Friday, December 6th**.

If you are working on mapping the Chart of Accounts for your department or division and wish to attend one of the workshops, contact your IRIS business lead for more information.

"I've found my time at the COA workshops is time well spent; every workshop has increased my understanding of IRIS. I'm very grateful to the other departments that have attended and shared their COA information and ideas."

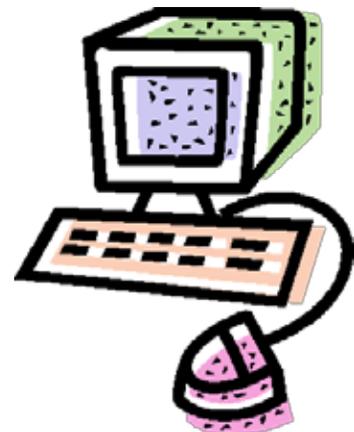
- Stephanie Allison, Finance Officer, Department of Education & Early Development

IRIS Overview Video Available on LearnAlaska

Have you been wondering about what IRIS is or how to explain IRIS to your staff? On **December 1st** all State of Alaska employees will be able to access a short video entitled *IRIS Overview* that provides basic information including what IRIS does and what the timeline is for launching IRIS. The information is geared toward a general audience but in more depth than what we can offer in our newsletter.

IRIS Overview is the first of several training videos the IRIS team is preparing to help State employees get ready for IRIS. We're working on the next one, *Getting Started*, right now, so feedback is welcome. Please email us at: IRIS.Project@alaska.gov with your comments.

To access *IRIS Overview*, go to LearnAlaska (<https://learn.alaska.gov/portal>) on or after **December 1st**. Use your regular SOA login name and password to log in and search for IRIS to find this video, as well as any future IRIS videos and training.



IRIS Terminology Word Search

Find all six of the basic IRIS terms explained below. For 'Department Object' only the word 'Object' is included in the word search. Click [here](#) for the answers.

L	P	E	A	N	I	M	E	S	T	S	Z	J	Q	P
D	O	F	C	P	N	E	Y	L	S	O	W	H	R	T
E	P	U	C	S	A	I	B	J	E	X	A	L	D	N
Z	D	X	O	F	O	L	P	Q	R	M	Y	H	V	C
G	T	J	U	L	G	A	E	D	R	T	E	V	R	Z
N	K	I	N	C	P	K	L	E	V	A	T	N	I	E
C	E	N	T	R	A	L	I	Z	E	D	O	X	T	U
I	C	T	I	F	E	W	K	I	B	E	M	Q	P	V
E	A	H	N	R	Y	T	U	L	G	J	R	G	Y	S
B	L	X	G	I	B	S	A	A	D	E	A	C	K	T
I	P	R	P	K	M	L	H	R	T	J	G	U	S	O
L	A	C	R	N	S	U	J	T	K	V	B	M	T	E
R	S	K	O	Q	F	O	E	N	C	Z	Q	R	M	M
A	F	T	F	O	U	A	G	E	L	E	C	Z	I	E
Q	K	M	I	C	P	O	U	C	T	U	J	E	V	K
U	E	D	L	F	X	Y	B	E	A	J	H	B	W	A
D	E	S	E	H	A	N	C	D	X	Z	Q	U	O	L

ACCOUNTING PROFILE - groups together multiple Accounting Templates which are assigned accounting distribution percentages. A user can select Accounting Profiles on documents to facilitate and standardize data entry.

BSA (Balance Sheet Accounts) - the accounts that reflect the financial condition of fund. They are broken down into assets, liabilities, equity, and contra assets (sometimes called asset offsets). The term often refers to a code established on the BSA page. Another use of the term is for a ledger or other balance record that represents a dollar total for a Fund and BSA combination.

CENTRALIZED Organizational Elements - the principal organizational chart of accounts elements that will be controlled by the Department of Administration/Division of Finance.

DECENTRALIZED Organizational Elements - the organizational chart of accounts below Department: Division, Group, Section, District, Branch, Unit, and Sub Unit.

Department **OBJECT** - unique object codes specific to departmental usage.

ELEMENT - a point of measurement for financial activity, specifically, a division of the chart of accounts structure. Examples include Fund, Department, and Location.

TEAM MEMBER SPOTLIGHT:

This month we are featuring Jeff Robinson and Erik Anderson, who are on the Data Warehouse Team.



Meet Jeff Robinson: Prior to joining the IRIS Project, I worked on the design and development of the ALDER Data Warehouse project with the Division

of Finance within the Department of Administration. I have spent the last seven years working in Juneau and have also worked in 16 other state capitals around the country. My areas of specialization are business intelligence, data warehousing, and software engineering. In my spare time I teach CPR/ First Aid classes, Oceanography courses, and I am a PADI Master Instructor for scuba diving.

Meet Erik

Anderson: I was born and raised in Juneau and graduated from UAS in 2006

with a degree in Information Systems. Before working for



the State, I managed a family owned B&B from 1997 through 2003 and also worked as tech support for home school families in the Southeast region from 2005 to 2007. I joined the Division of Finance in 2007 when the ALDER project was already in full swing.

My current hobby (i.e. second job) is executing a complete remodel of our home.