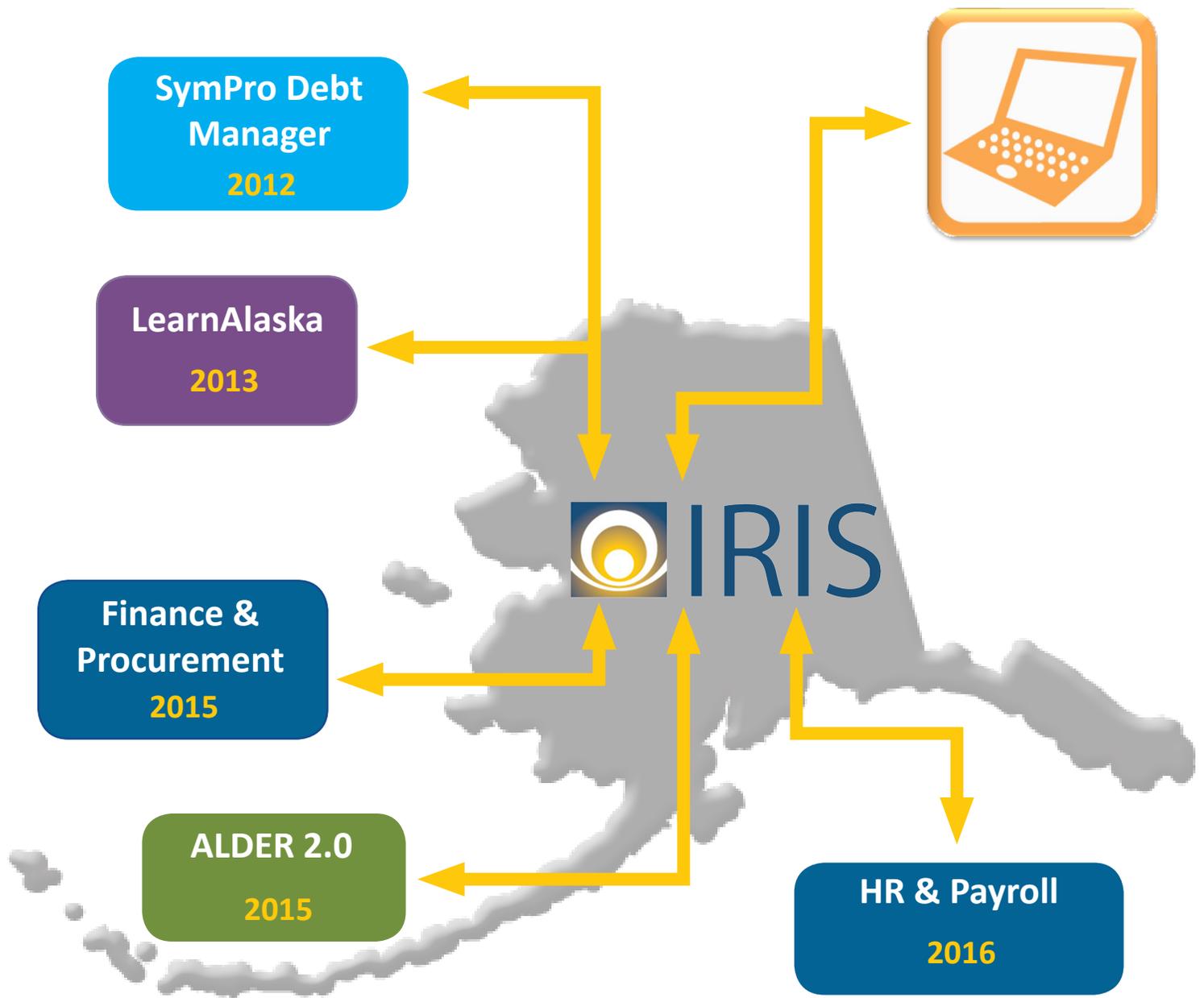


How does IRIS work?



IRIS combines different software programs - working together - to provide an online system that will be used statewide.



Integrated Resource Information System
Website: <http://doa.alaska.gov/dof/iris>
Email: IRIS.Project@alaska.gov



IRIS

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How will IRIS affect me?

GENERAL EMPLOYEES

- Use LearnAlaska to register for DOA's Division of Personnel & Division of Finance trainings
- *In 2016* - Use Employee Self Service to securely view payroll information

VENDORS

JULY 2015

- Self-service portal to update information, submit invoices, and track payments
- Automatic payment when invoice matches goods received

ACCOUNTING STAFF

JULY 2015

- New Chart of Accounts structure
- Statewide standardization
- Automated processes will expedite transactions

PROCUREMENT STAFF

JULY 2015

- Change from a paper process to online
- Fully integrated with Accounts Payable and Accounts Receivable

HR & PAYROLL STAFF

JANUARY 2016

- Automated and standardized processes
- More details will be shared closer to Go Live



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How will IRIS affect me?

In 2014

If you require **TRAINING** offered by the Department of Administration's Division of Finance or Division of Personnel & Labor Relations, your class will be administered through LearnAlaska, a new online Learning Management System that is part of IRIS.

In 2015

If you work in **ACCOUNTING** or **PROCUREMENT**, your work will be integrated with one another resulting in automated and standardized processes across the state.

If you are a **VENDOR**, receive automatic payments when an invoice matches goods received and use a self-service portal to update your information, submit invoices, and track payments.

In 2016

If you work in **HR** or **PAYROLL** you will begin using an online, integrated system.

ALL STATE EMPLOYEES will be able to securely access payroll information online.



IRIS

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Integrated Resource Information System

GENERAL EMPLOYEES

- **Now** - Use LearnAlaska to register for DOP & DOF trainings
- **In 2016** - Use Employee Self Service to securely view payroll information

ACCOUNTING STAFF

- New Chart of Accounts structure
- Statewide standardization
- Automated processes will expedite transactions

2015

PROCUREMENT STAFF

- Change from a paper process to online
- Fully integrated with Accounts Payable and Accounts Receivable

2015

How will IRIS affect me?

VENDORS

- Self-service portal to update information, submit invoices, and track payments
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2015

HR & PAYROLL STAFF

- Automated and standardized processes
- More details will be shared closer to Go Live

2016



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