

MEMORANDUM

STATE OF ALASKA

Department of Administration

To: All Agencies

Date: September 29, 2000

File Ref:

From: Jim Duncan
Commissioner
Department of Administration

Phone: 465-2200

Subject: Administrative Manual

STATE ADMINISTRATIVE MANUAL--TRANSMITTAL NUMBER 29

The attached transmittal revises travel sections of the Administrative Manual. The revisions are effective October 1, 2000. The following are highlights of the changes.

- Section **AAM 60.090** is revised to increase the mileage allowance for use of a privately owned aircraft to eighty-eight (88) cents per mile.
- Section **AAM 60.120** is revised to increase the mileage allowance for use of a private boat, snowmobile, and motorcycle to twenty-six (26) cents per mile.
- The language in section **AAM 60.130** has been deleted and is now incorporated into section **AAM 60.150**. The revision also allows purchase of Alaska Marine Highway transportation by using the traveler's individual State of Alaska MasterCard Corporate Card (CARD).

You should keep this memorandum as well as future transmittal memorandums in your manual for reference.

JD/JT