

# MEMORANDUM

STATE OF ALASKA

Department of Administration

**To:** All Agencies

**Date:** December 18, 2000

**File Ref:**

**From:** Jim Duncan  
Commissioner  
Department of Administration

**Phone:** 465-2200

**Subject:** Administrative Manual

## STATE ADMINISTRATIVE MANUAL--TRANSMITTAL NUMBER 30

The attached transmittal revises travel sections of the Administrative Manual. The revisions are effective January 1, 2001. The following are highlights of the changes.

- Sections **AAM 60.120**, **AAM 60.350**, and **AAM 60.360** are revised to increase the mileage allowance for use of a private vehicle to thirty-four and one-half cents (34.5) cents per mile.
- Section **AAM 60.325** is revised to increase the nontaxable portion of mileage for moving to twelve (12) cents per mile.

You should keep this memorandum as well as future transmittal memorandums in your manual for reference.

JD/JT