

ALASKA DEPARTMENT OF

Transportation & Public Fac

Time & Attendance Report

Pay Period Start Date: November 10, 2025

Pay Period End Date: November 23, 2025

Document ID:

Certified By:

Date:

Entered By:

Employee Name: Employee, Alaska

Employee ID: 123456

Status: Full Time (FR)

Home Department: 25

Home Unit: Z260

Bargaining Unit: LL

Alt. Workweek: No

Overtime Eligible: Yes

Comp Time: No

Standard Start / Stop Times				Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	HOURS WORKED
				11/10	11/11	11/12	11/13	11/14	11/15	11/16	11/17	11/18	11/19	11/20	11/21	11/22	11/23	
Start	8:00			6:00	6:00	6:00	6:00	6:00	6:00	6:00								
Stop	12:00			12:00	12:00	12:00	12:00	12:00	12:00	12:00								
Start	12:30			12:30	12:30	12:30	12:30	12:30	12:30	12:30								
Stop	16:30			16:30	16:30	18:30	18:30	18:30	18:30	18:30								
Start																		
Stop																		
Start																		
Stop																		
Total	8:00			10:00	10:00	12:00	12:00	12:00	12:00	12:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	80:00
Event Code	Event Code Description	LDP Override/ Ref #	LDP Description	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	TOTAL HOURS
				11/10	11/11	11/12	11/13	11/14	11/15	11/16	11/17	11/18	11/19	11/20	11/21	11/22	11/23	
100	REGULAR PAY			10:00		12:00	12:00	12:00	12:00	12:00								70:00
105	REG HOLIDAY			0:00	8:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	8:00
249N	HOLIDAY WORKED				10:00													10:00
																		0:00
																		0:00
																		0:00
																		0:00
																		0:00
																		0:00
																		0:00
																		0:00
TOTAL				10:00	18:00	12:00	12:00	12:00	12:00	12:00	0:00	0:00	0:00	0:00	0:00	0:00	0:00	88:00

If needed additional event lines are available at row 46 to 69. Totals will reflect all event rows filled out.

We certify that all time and hours of work recorded above on Page 1 and on Page 2 are true and correct.

Employee Signature: Employee Signature

Supervisor Signature: Supervisor Signature

Date: 1/1/1901

Date: 1/1/1901

Comments: Split Thur @ 14:30

Work period Monday through Saturday