

STATE OF ALASKA - HR / PAYROLL CONTACT ROSTER

DOP&LR PAYROLL SERVICES

MS 02P07 GENERAL AGENCIES TEAM (DEPT 02, 03, 04, 05, 07, 08)		
465-2782	Samra Green	HR Tech Services Supervisor I
2776	Heidi Porth (04, 07, 08)	Human Resource Technician III
5007	Brittany Armstrong (02, 03, 05)	Human Resource Technician III
2475	FAX - Main	Alternative Fax - 1888

MS 02P20 PUBLIC PROTECTION TEAM (DEPT 09, 12, 20)		
465-3300	Pilar Scott	HR Tech Services Supervisor I
1334	Paul Affatato (09, 12, 20)	Human Resource Technician III
3324	Terri Moore (20)	Human Resource Technician III
3381	FAX - Dept 09, 12	
2202	FAX - Dept 20	

MS 02P06 HEALTH AND SOCIAL SERVICES TEAM (DEPT 06)		
269-7808	Cynthia Keyes	HR Tech Services Supervisor I
3890	Kristie Livingston	Human Resource Technician III
2384	FAX - Main - Juneau	Alternative Fax - 8239

MS 02P25 TRANSPORTATION AND PUBLIC FACILITIES (DEPT 25)		
465-8846	Shawna Reid	HR Tech Services Supervisor I
8995	Jay Ribao (Marine)	Human Resource Technician III
5310	John Foster (Shoreside)	Human Resource Technician III
2019	FAX	

ANCHORAGE (DEPT 06)		
269-7811	Jason Burnett	Human Resource Technician III
269-3598	FAX - Main - Anchorage	

ANCHORAGE (DEPT 25)		
269-0501	Shawna Crews (Shoreside)	Human Resource Technician III
269-0497	FAX - Main - Anchorage	

MS 02P11 RESOURCES TEAM (DEPT 10, 11, 18)		
465-6173	Theresa Zimmerman	HR Tech Services Supervisor I
4121	Andi Candelaria	Human Resource Technician III
4142	Jessica Ryan-Ostrander	Human Resource Technician III
5511	FAX - Main	Alternative Fax - 4825

MS 02P07 PAYROLL SERVICES MANAGEMENT TEAM		
465-3678	Rachel Atkinson	Payroll Services Manager
4426	Richard Suydam	Asst Payroll Services Manager
5491	Monica Burke	Asst Payroll Services Manager
4825	FAX - Main	

DEPARTMENTS

MS 0100 GOVERNOR'S OFFICE		
465-3897	* Tiffany Sturrock	Payroll/Personnel Officer
8484	Dani Grunow	Payroll/Personnel Assistant
1641	FAX - Main	

MS 3300 LEGISLATIVE AUDIT		
3830	* Stacy Nysten	Administrative Assistant II
3830	Sarita Knull	Executive Secretary II
2347	FAX - Main	

MS 0203 RETIREMENTS & BENEFITS		
465-4460	Front Desk	
5700	Member Services Queue	
2471	Jennie Oxman	Communications Supervisor
3225	Michele Michaud	Chief Health Official
4467	Maria Christenson	Pension Processing Mgr
5005	Vacant	Health Eligibility
4474	Nancy Allen	Deferred Compensation
1845	Christina Maiquis	Defined Benefits Accounting
5706	Teresa Kesey	Payroll
3086	FAX - Main	
3364	FAX - Accounting Unit	
3363	FAX - Payroll Unit	
303-801-5800	-- FAX - Great West Retirement --	Defined Contrib Plan Forms

MS 4100 ALASKA COURT SYSTEM		
264-8248	Lee Powelson	Human Resource Director
264-8247	Sara Karns	HR Officer-EE Relations, EEO.
264-8244	* Connie Budahl	Payroll Sup.-Payroll, FMLA,AFLA
264-8249	Denise Bruneau	HR Analyst, Recruitment, Classif
264-8262	FAX - Main	

MS 4100 ALASKA COMMISSION ON JUDICIAL CONDUCT		
272-1033	* Administrative Assistant	
272-9309	FAX - Main	

MS 3101 LEG AFFAIRS, LEG FINANCE, OMBUDSMAN		
465-6629	Skiff Lobaugh	Human Resource Manager
6630	Lori Martinson	Personnel Assistant II
6631	Cynthia Ireland	Personnel Assistant II
3854	* Main Contact	PersonnelGroup@akleg.gov
6557	FAX	

MS 4100 ALASKA JUDICIAL COUNCIL		
279-2526	* Susanne DiPietro	
276-5046	FAX - Main	

* = Main Contact Person

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DEPARTMENT OF ADMINISTRATION - DIVISION OF FINANCE - PAYROLL CONTACTS
 MAILSTOP 0204 / PO BOX 110204, JUNEAU AK 99811-0204
 PAYROLL FAX MACHINE 465-5639 (BACKUP FAX 465-2169)

465-5625	KELLY BAINES	Payroll Manager
	Salary Schedules	
	Special Items	
	Tables	

465-5626	PAT EGGERS	Payroll Specialist III
	Assistant Payroll Manager	
	System Testing	

465-5596	JULIE KUNZ	Payroll Specialist II
	Payroll Production Questions - All	
	Exception Report	
	Group Email Changes	
	Make Wholes	
	PERS Reconciliation	
	PPM Updates	
	Retirement / SBS Questions	
	W-2 Duplicate Requests	

465-5598	KELLI MANCHESTER	Payroll Specialist II
	Archive Record Request	
	Corrected W-2's	
	Exception Report	
	Labor Distribution for Warrant Reversals	
	Salary Overpayments	
	System Testing	

465-3202	SERA KREIGER	Payroll Specialist I
	Child Support / Garnishments / Levies	
	GGU Injury Leave	
	Leave Donations	
	Workers' Compensation	

465-3281	ELIAS BARGER	Payroll Specialist I
	Payroll Production Questions	
	DDP Recalls	
	Due Diligence	
	Report Distribution	
	Microfiche Distribution	
	SSN Changes	
	Union Dues	
	Workers' Comp Wage Verifications	

465-5597	MINDY JONES	Human Resource Tech. II
	Agency Duties: GOV, HSS, DOT, LEG , ACS	
	Direct Deposit Setup Questions	
	EE/ER Worksheets	
	Health Insurance Adjustments	
	On Line Warrants	
	Retirement Verifications	
	Warrant Reversals / Stop Pay & Reissues	
	Other Duties:	
	Class Code Additions / Changes	
	Whitepages Updates	
	Voluntary Savings Set Ups	

465-5599	AMRA REMSBERG	Human Resource Tech. II
	Agency Duties: GENERAL, PUBLIC PROTECTION, RESOURCES	
	Direct Deposit Setup Questions	
	EE/ER Worksheets	
	Health Insurance Adjustments	
	On Line Warrants	
	Retirement Verifications	
	Warrant Reversals / Stop Pay & Reissues	
	Other Duties:	
	Business Bank	
	Cash Value of Leave	
	Catastrophic / Emergency Leave	