

Alaska Seafood Marketing Institute



**Schedule of Travel for Executive Positions
Calendar Year 2016**

Name: ALEXA TONKOVICH
Position: Executive Director
Organization: Alaska Seafood Marketing Institute

Dates Traveled		Purpose of Trip	Destination	Conference Fees	Transportation Costs	M & IE	Lodging Expenses	Other Expenses	Travel Total
Begin	End								
1/5/16	1/9/16	Work out of Seattle office; meet with Alaska Seafood Marketing Institute (ASMI) board of directors and with seafood industry representatives; speak at the Northwest Salmon Cannery Association (employee Tonkovich paid \$91 for personal deviation 1/9/16)	Seattle		659	336	734	36	1,765
1/13/16		Speak at a World Trade Center luncheon	Anchorage		339	60		3	402
1/16/16	1/23/16	Attend National Fisheries Institute's Global Seafood Market Conference (GSMC). GSMC is attended by high-level seafood industry executives as well as major retailers and operators. Sessions include analysis of trends and global market conditions by industry experts	Miami, FL	1,760	785	455	1,973	28	5,001
2/8/16	2/12/16	Meet with ASMI seafood technical and international committees; attend Symphony of Seafood; work out of Seattle office; meet with seafood industry representatives	Seattle		584	335	684	23	1,626
2/29/16	3/1/16	Speak at annual Seafood Products Association (SPA) workshop (SPA paid travel expenses of \$566.09)	Seattle		383		183		566
3/3/16	3/12/16	Attend Seafood Expo North America show; meet with Alaska seafood buyers and suppliers; meet with non-governmental organizations; meet with Governor Walker's Washington D.C. office; meet with federal delegation from Alaska; meet with federal aid agencies in connection with ASMI food aid program	Boston, MA; Washington, D.C.	75	1,572	587	2,504	69	4,807
4/6/16	4/7/16	Speak at Resource Development Council meeting	Anchorage		259	92	99	50	500

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4/21/16	4/29/16	Attend Seafood Expo Global show, the world's largest seafood trade event; meet with Alaska seafood buyers; meet with ASMI board members; meet with European marketing staff; meet with non-governmental organizations (personal deviation 4/21/16)	Brussels, Belgium		2,098	1,032	1,614	11	4,755
5/11/16	5/13/16	Meet with Seattle staff; meet with Alaska seafood industry representatives; attend Responsible Fisheries Management committee meeting	Seattle		442	187	471	50	1,150
6/10/16	6/12/16	Host a fisherman's town hall meeting; speak at Bristol Bay Regional Seafood Development Association's annual member meeting	Naknek; King Salmon		720	150	424	50	1,344
6/19/16	6/25/16	Work with ASMI's domestic marketing and Responsible Fisheries Management staff; conduct employee evaluations; meet with ASMI board members and seafood industry representatives	Seattle		811	481	1,684		2,976
7/11/16	7/16/16	Attend and represent ASMI at the United States Agricultural Export Development Council (USAEDC) attaché conference; meet with overseas foreign agricultural service posts and United States Department of Agriculture (USDA) officials; meet additionally with USDA compliance and research and food aid contractors	Washington, D.C.	255	1,479	355	1,289		3,378
7/20/16	7/21/16	Represent ASMI on the University of Alaska Anchorage Montgomery Dickson Center board; meet with ASMI board chairman; meet with seafood industry representatives	Anchorage		474	90	210	50	824
7/26/16	8/4/16	Attend ASMI's International Marketing Committee meeting; attend seafood industry meetings (personal deviation 7/26-7/31/16)	Seattle		477	259	705	50	1,491

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8/16/16	8/19/16	Attend a two day planning session of ASMI domestic marketing program	Seattle		825	259	905		1,989
8/29/16	9/2/16	Attend the 2016 Annual Sustainability Summit where ASMI will showcase the Global Seafood Sustainability Initiative recognition of Alaska's Responsible Fisheries Management certification	Portsmouth, NH		1,119	219	894	50	2,282
9/6/16	9/9/16	Speak on market and global trends of Alaska seafood at the Seattle Metropolitan Chamber of Commerce's Alaska Business Forum event; meet with Alaska seafood industry; meet with ASMI board members; meet with ASMI staff	Seattle		103	259	807		1,169
9/26/16	9/27/16	Attend and present at the United Fishermen of Alaska board meeting; meet with seafood industry representatives	Anchorage		336	90	99		525
9/28/16	10/6/16	Meet with outgoing domestic marketing director for transition plan; attend seafood industry meetings; attend a brand roundtable event with ASMI's public relations firm; conduct interviews to recruit domestic marketing director	Seattle		885	629	1,427	50	2,991
10/20/16	10/21/16	Conduct second round of interviews for the domestic marketing director position	Seattle		778	111	244	393	1,526
10/23/16	10/27/16	Attend ASMI's All Hands on Deck meetings	Anchorage		379	198	396		973
11/13/16	11/20/16	Meet with food aid contractor; meet with public relations firm; meet with Senator Murkowski's staff; attend the annual USAEDC workshop and conference; attend the Pacific Marine Expo; present on behalf of ASMI at a town hall meeting	Washington, D.C.; Baltimore, MD; Seattle	405	1,417	502	1,766	50	4,140

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12/1/16	12/6/16	Meet with seafood industry representatives; attend Northwest Fisheries Association meeting; work out of Seattle office with domestic marketing staff; introduce new Domestic Marketing Director	Seattle		827	389	585	50	1,851
TOTALS: ALEXA TONKOVICH				2,495	17,751	7,075	19,697	1,013	48,031

M & IE column contains meals and incidental allowance

Other Expenses column includes E-Travel Office service fees, hotel charges (such as phone, computer, and internet usage), and other incidental expenses