

Department of Health and Social Services
Human Resources Services Contact List

Work Groups	Contact Name	Phone Number	Service Areas
Employee Services		Not yet available – call Technical Services	Call center to field employee questions
Technical Services Payroll/Benefits/ Leave/New Employee Orientation	Teri Hill Cynthia Harrington	465-3615 269-7808	-Payroll -Recruitment -New employee orientation
Recruitment	Don Shattuck Miki Cole, Technical Services Supervisor	465-1634 465-3679	-Separation -TSA's -Acting Status
Management Services	Kimberley King, Lead Chip Parr Susan Beal Netta Crago Gail White	465-1637 465-1639 269-0285 465-1640 269-0280	Performance management issues, evaluations, grievances, layoff, organizational planning, etc...
Classification	Fran Kinney	465-4076	Position Descriptions; updates, reclasses, new positions
Director's Office	Penny Beiler, EEO	465-8482	Other Issues

A great deal of human resources services information, including H&SS's internal processes for requesting approval to hire, hiring checklists, new employee information and forms, and separation, is outlined on the H&SS intranet site at:
<http://www.internal.hss.state.ak.us/default.cfm>