|  **Nominee**

| **Name** | **Title** | **Supervisor** |
| --- | --- | --- |
| **Department** | **Division** | **Physical Location** |

 ***\*If applicable, please use the nominee’s preferred name and working title as it will be printed on the certificate*.** |
| --- | --- | --- | --- | --- | --- | --- |
|  **Nominator**

| **Name** | **Title** | **Phone Number** |
| --- | --- | --- |
| **Department** | **Division** |

 As the nominator, are you willing to be recognized? [ ]  Yes [ ]  No **Complete “Reason for Nomination” below** **Division Approval**

|  |  |
| --- | --- |
| **Division Director’s or Designee’s Signature** | **Date**  |
|  |  |
| Comments  |

 **Department Approval**

|  |  |
| --- | --- |
| **Department Commissioner’s Signature** | **Date**  |
|  |  |
| Comments  |

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| --- |
| **Customer Service Excellence Award Information** |
| **Eligibility –** Individual employees.**Criteria -** Awarded to an individual who enhance the image of State of Alaska employees through prompt, courteous service that is above and beyond the norm. The hallmark of this award is excellent customer service provided to customers or clients at a consistently high level.To view scoring criteria and nomination examples, go to <http://denaliawards.alaska.gov>. |
|  |
| **Reason for Nomination** Be specific. Address the criteria on the Denali Awards web page and the time period. Please limit nominations to approximately 500 words. Attachments such as articles, brochures, photos, etc. are not scored as part of the nomination. |
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Deliver completed nomination forms to the nominee’s department representative.

For a list of department representatives, go to <http://denaliawards.alaska.gov>.