



Memorandum

To: All Supervisors
All Division of Personnel & Labor Relations Staff

From: Nicki Neal, Director *HN*
Division of Personnel & Labor Relations
Department of Administration

Date: July 1, 2013

Subject: Holiday Premium Pay

The purpose of this memorandum is to provide clarification on holiday premium pay for the following bargaining units: Supervisory Unit (SU), Labor, Trades and Crafts (LTC), Alaska Correctional Officers Association (ACOA), Public Safety Employees Association (PSEA) and Confidential Employees Association (CEA). This memorandum supersedes all prior guidance on holiday premium pay for the bargaining units listed above.

Holiday premium pay will apply to all hours worked on the designated holiday between 12:01 a.m. and 11:59 p.m.. This is how holiday premium pay will be paid unless a Collective Bargaining Agreement or a Letter of Agreement states otherwise.

This should be current practice within these bargaining units.

cc:

Administrative Services Directors
Agency HR Leads
Division of Personnel and Labor Relations webpage
APEA
LTC
ACOA
PSEA