

**LETTER OF AGREEMENT**  
between the  
**STATE OF ALASKA**  
and the  
**ALASKA STATE EMPLOYEES ASSOCIATION**  
representing the  
**GENERAL GOVERNMENT UNIT EMPLOYEES**

**Notice of Pay Problem: Grievance Timelines**

**23-GG-203**

It is agreed between the parties that the following terms and conditions apply to all General Government Bargaining Unit members employed by the State of Alaska. No other provisions of the July 1, 2022 through June 30, 2025 master agreement not specifically referenced herein is modified by this agreement. The terms of this agreement apply to all current Notice of Pay Problems (hereinafter "NOPP") that have not been responded to at the NOPP level, and any NOPPs that are filed after the signing of this agreement.

In an effort to allow Division of Finance to respond to NOPPs before a grievance is filed, Article 16.01 (B) is amended to read as follows:

**ARTICLE 16.01(B).**

Any grievance must be brought to the attention of the Employer, consistent with the procedures set forth in this Article, within fifteen (15) working days of the effective date of the disputed action or inaction or the date the employee is made aware of the action or inaction, whichever is later. If the grievance is a result of an individual pay problem, an employee may submit a Notice of Pay Problem (NOPP) prior to a grievance filing. If an employee submitted a timely Notice of Pay Problem (NOPP), in accordance with Article 21, a grievance may be filed. To be considered, the grievance must be brought to the attention of the Employer within fifteen (15) working days of receipt of the Employer's response to the NOPP.

This memorandum of understanding is effective upon signing and remains in effect through June 30, 2023, except that it may be canceled by either party with fifteen (15) days written notice. This agreement is entered into solely to address the specific circumstance of this situation. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any other forum, except as may be necessary for the execution of its terms.

**FOR THE STATE OF ALASKA:**

**FOR THE ASEA:**

**/\*Signature on File\*/**

for Kate Sheehan

Kate Sheehan, Director  
Division of Personnel & Labor Relations  
Department of Administration

**/\*Signature on File\*/**

MaryAnn Ganacias  
Interim Executive Director  
ASEA/AFSCME Local 52

1/18/23

Date

1/18/2023

Date