



# State of Alaska

## STEWARD RELEASE NOTIFICATION

(Payroll Code 102)

Employee Name (Last, First, MI)			EID	
Release Time Begins		Release Time Ends		TOTAL HOURS
Date	Time	Date	Time	
Explanation:				
Employee Signature			Date	
_____			_____	
Supervisor Approval			Date	
_____			_____	

Distribution: ORIGINAL--Payroll

COPY--Union Headquarters

(Effective 08/05/Rev 3/24/11)