

LETTER OF AGREEMENT
between the
STATE OF ALASKA
and the
ALASKA STATE EMPLOYEES ASSOCIATION
representing the
GENERAL GOVERNMENT UNIT

Office Assistants, Anchorage Correctional Complex
Alternate Workweek

11-GG-055

It is agreed between the parties that the following terms and conditions of employment apply to the following Office Assistant positions at the Anchorage Correctional Complex. No provision of the July 1, 2010 through June 30, 2013, master agreement not specifically referenced is modified by this agreement.

PCN	20-5203	Office Assistant I
	20-5204	Office Assistant I
	20-5350	Office Assistant I
	20-7655	Office Assistant I
	20-7656	Office Assistant I
	20-7657	Office Assistant I
	20-6690	Office Assistant II
	20-6713	Office Assistant II
	20-7659	Office Assistant II
	20-7660	Office Assistant II
	20-7661	Office Assistant II
	20-7662	Office Assistant II

1. Article 22.01 - Workweek, shall be revised and replaced as follows:

The workweek shall normally consist of thirty-seven and one-half (37.5) hours over a seven (7) day period. No single work day may exceed 12.5 hours. Specific written schedules shall be established by the supervisor on the assignment form for each individual.

2. Article 24.02, Observance of Holidays, shall be revised and replaced as follows:

A. When a holiday falls on the member's scheduled day off, the day of observance shall be rescheduled to another day within the workweek. The day of observance shall be credited at seven and one-half (7.5) hours. The difference between the hours the bargaining unit member is scheduled to work

on the day of observance and seven and one-half (7.5) hours shall, at the bargaining unit member's request and business permitting:

- i. be added to/subtracted from other days within the workweek; or
- ii. be taken as Annual/Personal Leave in order to maintain the established schedule.

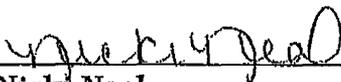
B. When a holiday falls on a bargaining unit member's scheduled day of work, the difference between the seven and one-half (7.5) hour holiday and the scheduled hours of work for that day shall, at the bargaining unit member's request and business permitting:

- i. be added to/subtracted from other days within the workweek; or
- ii. be taken as Annual/Personal Leave in order to maintain the established schedule.

This agreement supersedes LOAs 04-GG-036 and 04-GG-082 and is effective upon signing. This agreement is effective through June 30, 2013, unless canceled by either party with fifteen (15) days written notice.

This agreement is entered into solely to address the specific circumstances of this particular situation. It does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any other forum, except as may be necessary for the executive of its terms.

For the State of Alaska:



Nicki Neal
Director
Division of Personnel & Labor Relations

1/12/2011
Date

For the ASEA/AFSCME Local 52:



Jim Duncan
Business Manager

1/10/11
Date