

ALASKA STATE PERSONNEL BOARD MEETING

March 27, 2012

12:00 P.M.

Frontier Building

3601 C Street, Room 880

Anchorage, Alaska

In person:

Debra English, Chairperson

Alfred Tamagni, Board Member

Judy Bockmon, Assistant Attorney General, Department of Law

Nicki Neal, Secretary to the Personnel Board

Present by teleconference:

Dr. Keith Hamilton, Board Member

Bill Milks, Assistant Attorney General, Department of Law

Nancy Sutch, Deputy Director, Division of Personnel & Labor Relations

Rick Morrison, Division of Personnel & Labor Relations

1. CALL TO ORDER

Chairperson English called the meeting to order at 12:00 p.m. and took a roll call of those present in person and via teleconference.

2. APPROVAL OF AGENDA

The agenda was moved and approved.

3. APPROVAL OF MINUTES

The minutes of the October 17, 2011 meeting were moved and approved.

4. ETHICS DISCLOSURES – PERSONNEL BOARD MEMBERS

The board members had no disclosures.

5. REVIEW OF QUARTERLY ETHICS REPORTS

There were no specific questions on the quarterly ethics reports. Board Member Al Tamagni noted that some agencies, specifically the University of Alaska, did not report this quarter, and asked about the possibilities to penalize them with fines for noncompliance. Assistant Attorney General Judy Bockmon explained that the board doesn't have the ability to fine agencies. Chairperson Debra English suggested that they could send a letter to the department or the commissioner to let them know that one of their agencies is not in compliance with the ethics reporting requirements. Judy Bockmon went over the steps she and her staff takes to ensure the reports come in, and that all of the ethics reports are eventually received.

6. REVIEW OF ETHICS CASE LOG

There were no questions on the monthly ethics reports.

7. INDEPENDENT COUNSEL CONTRACT

Director Nicki Neal reported that since only one proposal was received the board is not required to engage in the scoring process. Therefore, intent to award was issued and no protests were received. The contract is now with Timothy Petumenos for signature.

8. UPDATE FROM THE DIRECTOR OF PERSONNEL & LABOR RELATIONS

Director Nicki Neal reported:

- Labor Relations successfully negotiated contracts with the Labor, Trades and Crafts Unit and the Teachers Education Association of Mount Edgecumbe. Agreement has not yet been reached with the Correctional Officers.
- Deadline for proposals for the replacement of Workplace Alaska is Friday, March 30.
- Management services and recruitment functions of the Division of Personnel and Labor Relations are being transitioned to the 14 departments.

9. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

Assistant Attorney General Judy Bockmon reported that Department of Law has updated their ethics reporting forms and their executive branch ethics website.

Director Nicki Neal will contact the board in late summer to schedule the next meeting.

10. ADJOURNMENT

The meeting adjourned at 12:20 p.m.