

ALASKA STATE PERSONNEL BOARD MEETING

June 8, 2011

12:00 P.M.

Frontier Building

3601 C Street, Room 890

Anchorage, Alaska

In person:

Debra English, Chairperson

Alfred Tamagni, Board Member

Nicki Neal, Secretary to the Personnel Board

Nancy Sutch, Deputy Director, Division of Personnel & Labor Relations

Judy Bockmon, Assistant Attorney General, Department of Law

Present by teleconference:

Dr. Keith Hamilton, Board Member

Rick Morrison, Division of Personnel & Labor Relations

Bill Milks, Assistant Attorney General, Department of Law

Mark Wayson, Public

Doug Mertz, Independent Counsel

1. CALL TO ORDER

Chairperson English called the meeting to order at 12:00 p.m. and took a roll call of those present in person and via teleconference.

2. APPROVAL OF AGENDA

The agenda was moved and approved.

3. APPROVAL OF MINUTES

The minutes of the February 17, 2011 meeting were moved and approved.

4. ETHICS DISCLOSURES – PERSONNEL BOARD MEMBERS

The board members had no disclosures.

5. REVIEW OF QUARTERLY ETHICS REPORTS

There were no questions on the quarterly ethics report.

6. REVIEW OF ETHICS CASE LOG

Questions and comments about the ethics case log were held until executive session.

7. PROPOSED PERSONNEL RULE AMENDMENTS

The following amendments were moved and approved:

- 2 AAC 07.330 was amended to allow for a two or three step increase upon promotion.

- 2 AAC 07.331 was amended to allow for advanced step placement if an appointee is exceptionally qualified OR if recruiting difficulties exist.

At the request of Board Members Hamilton and Tamagni, Director Nicki Neal explained the policy which defines exceptional qualifications and recruitment difficulties are defined.

8. PUBLIC COMMENTS

There were no public comments.

9. EXECUTIVE SESSION UNDER AS 44.62.310

The board moved to executive session at 12:20 p.m.

10. UPDATE FROM THE DIRECTOR OF PERSONNEL & LABOR RELATIONS

Director Nicki Neal reported the retirement of two Human Resource Managers in addition to several other staff. The Division is actively working to fill these positions.

11. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

The next Personnel Board meeting was tentatively set for September.

Member Hamilton sought clarification regarding who he should report a potential ethics matter to. Member Hamilton was informed the Chair is his designated ethics supervisor.

12. ADJOURNMENT

The meeting adjourned at 1:21 p.m.