

ALASKA STATE PERSONNEL BOARD MEETING

July 8, 2013

12:00 P.M.

Bayview Building

619 East Ship Creek Avenue, Suite 309

Anchorage, Alaska

In person:

Debra English, Chairperson

Dr. Keith Hamilton, Board Member

Nicki Neal, Secretary to the Personnel Board

Nancy Sutch, Deputy Director of Personnel

Judy Bockmon, Assistant Attorney General, Department of Law

Present by teleconference:

Al Tamagni, Board Member (joined meeting as the board went into Executive Session)

Bill Milks, Assistant Attorney General, Department of Law

Michelle Palmer, Department of Personnel and Labor Relations

Kim Garrett, Department of Personnel and Labor Relations

Jeff Kasper, Public

1. CALL TO ORDER

Chairperson English called the meeting to order at 12:05 p.m.

2. APPROVAL OF AGENDA

The agenda was moved and approved.

3. APPROVAL OF MINUTES

The minutes of the October 24, 2012 meeting were moved and approved.

4. ETHICS DISCLOSURES – PERSONNEL BOARD MEMBERS

The board members had no disclosures.

5. PROPOSED PERSONNEL AND LEAVE REGULATION AMENDMENTS

The following amendment was moved and approved:

- 2 AAC 07.270(a) was amended to clarify that the application of this provision is to provisional employees appointed to permanent positions.

Director Nicki Neal then presented proposed amended leave provisions necessary due to passage of SB 95. She explained the resulting changes to mandatory leave usage from 5 to 10 days and the implementation of a maximum leave accumulation limit. Chairperson English posed a question about the language of days being used to quantify the amount of leave. Specifically, how many hours a

day is considered to be, especially in those cases where an employee works an alternate workweek or a different schedule. Bill Milks commented that the statute as approved by the legislature uses days and perhaps the proposed regulation language should be amended or clarified. Chairperson English then motioned to have all proposed leave amendments tabled until clarification could be obtained. The motion was moved and approved.

6. PUBLIC COMMENT

There were no public comments.

7. REVIEW OF QUARTERLY ETHICS REPORTS

There were no specific questions on the quarterly ethics reports. Chairperson English noted that some agencies did not report this quarter. Judy Bockmon stated that she and her staff have made efforts to ensure the reports are submitted timely.

8. REVIEW OF ETHICS CASE LOG

There were no questions on the monthly ethics reports.

9. EXECUTIVE SESSION UNDER AS 44.62.310

The board went into executive session at 12:28 p.m. to review proposals for Independent Counsel.

The board returned from executive session at 1:15 p.m.

10. UPDATE FROM THE DIRECTOR OF PERSONNEL & LABOR RELATIONS

Director Nicki Neal reported:

- With the recent full implementation of the new recruitment system, NEOGOV, the old recruitment system has been inactivated as of June 28, 2013.
- Once finalized, the Segal Company's review of the classification system and pay plans will be provided to board members.
- Contract negotiations will begin this fall for PSEA, AVTECTA, and the 3 marine units.

11. OTHER MATTERS THAT MAY COME BEFORE THE BOARD

The next meeting was tentatively set for September 19, 2013.

12. ADJOURNMENT

The meeting adjourned at 1:20 p.m.