

ALASKA STATE PERSONNEL BOARD MEETING

September 18, 2025

10:00 a.m.

Atwood Building

550 W 7th Avenue, Suite 1970

Anchorage, Alaska

In person:

- Dr. Keith Hamilton, Chairperson
- Donald Handeland, Board Member
- Camille Brill, Acting Director, Division of Personnel
- Christopher Weingarh, citizen

Present by teleconference:

- Jeff Hahnen, Human Resource Consultant 2, Division of Personnel
- Jay Ribao, Human Resource Consultant 1, Division of Personnel

1. CALL TO ORDER

Chairperson Hamilton called the meeting to order at 3:32 p.m.

2. APPROVAL OF AGENDA

The agenda was moved and approved.

3. APPROVAL OF MINUTES

The minutes of the June 30th, 2025 meeting were presented, moved, and unanimously approved.

4. ETHICS DISCLOSURE – PERSONNEL BOARD MEMBERS

The board members had no disclosures or conflicts of interest of which they were aware.

5. PUBLIC COMMENTS

There were no public comments.

6. EXECUTIVE SESSION UNDER AS 44.62.310(c)(3)

Chairperson Hamilton stated that without the Board's attorney present, there was no executive session.

7. UPDATE FROM THE DIRECTOR OF PERSONNEL

Acting Director Brill provided an update on the Division of Personnel, noting that the division is currently experiencing a particularly high workload. The ongoing statewide hiring freeze is impacting all departments, and the Division is facing a significant vacancy rate within its Employee Relations section.

She reported that 253 job postings are currently active, each tied to the health and safety of Alaskans or aimed at supporting vulnerable populations. Recruitment efforts for the State Personnel Director position remain ongoing.

Acting Director Brill also highlighted Governor's Administrative Order 360, which mandates that all boards and commissions draft regulatory actions in clear, accessible language that the average Alaskan can understand. The order further seeks to eliminate barriers that hinder Alaskans from starting businesses and contributing to the state's economic growth.

Additionally, she affirmed that the Division of Personnel is prepared to support the establishment of the new Department of Agriculture.

In response to Mr. Handeland's inquiry regarding the appointment of a third board member, Acting Director Brill stated that she is unaware of any current candidates under consideration.

8. ADJOURNMENT

It was discussed that the next meeting will potentially occur the 12th of November 2025 in the afternoon. The meeting adjourned at approximately 3:49 p.m.