

# HR Update

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## HR Update Feedback

Thank you for the feedback on the HR Update. If you have any suggestions about how to improve the HR Update or topics you think should be addressed, please contact ([Mila Cosgrove@admin.state.ak.us](mailto:Mila_Cosgrove@admin.state.ak.us)) or ([Amanda Holland@admin.state.ak.us](mailto:Amanda_Holland@admin.state.ak.us)).

## Contact Information

**DOP Contact List:** Go online to the [DOP website](#) to get the latest DOP contact list. Access the list through "HR Contacts" under Quick Links on the [DOP home page](#).

**Employee Call Center:** Please remember to direct employees to the Employee Call Center when they have general questions about their employment. The Call Center phone number is (907) 465-3009 or email [employeecalcenter@admin.state.ak.us](mailto:employeecalcenter@admin.state.ak.us).

## Quick Links

[DOP Home Page:](#)

[PD Tracker](#)

[Employee Call Center](#)

[TrainAlaska](#)

[DOP Newsletters](#)

[Rater's Guide](#)

[New Employee Orientation](#)

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### ADA Training

The state ADA Coordinator's office will be providing ADA training in Juneau and Fairbanks.

The Fairbanks sessions will be held on December 16th. The Juneau sessions will be held on January 13th.

There will be two sessions in each location. The morning session, 8 am-12 pm, will cover Title I ADA issues. The afternoon session, 1 pm - 4:30 pm, will cover Removing Architectural Barriers.

For more information please contact [Krista Skannes](#) at 465-

2814 or register online at <http://labor.state.ak.us/forms/ada/htm>

The classes may be opened up to non-State employees if we do not have full attendance, so please let staff know they should register soon.

### Workforce Profile

The Division of Personnel is pleased to announce the 2004 fiscal year end publication of its [Workforce Profile Report](#). The new Workforce Profile can be found on the Division of Personnel's [Statewide](#)

[Planning and Research](#) web page.

The Profile includes employee census numbers, demographic information, and compensation data. The data provided is current as of June 30, 2004.

In addition, a new section on workforce planning has been added to the profile. The focus of this issue is an analysis of retirement projections by occupational category.

As always, if this information can be tailored for your own workforce planning efforts, we would be happy to assist. For more information please contact [Amanda Holland](#) in the Division of Personnel at 465-4434.