

# HR Update

HR...Passionate about your success.

FY 05, Issue 17

April 18, 2005

## HR Update Feedback

Thank you for the feedback on the HR Update. If you have any suggestions about how to improve the HR Update or topics you think should be addressed, please contact [Mila\\_Cosgrove@admin.state.ak.us](mailto:Mila_Cosgrove@admin.state.ak.us) or [Amanda\\_Holland@admin.state.ak.us](mailto:Amanda_Holland@admin.state.ak.us).

## Contact Information

Employee Call Center:  
Please remember to direct employees to the Employee Call Center when they have general questions about their employment. The Call Center phone number is (907) 465-3009 or email [employeeecall-center@admin.state.ak.us](mailto:employeeecall-center@admin.state.ak.us).

## Quick Links

[DOP Home Page:](#)

[PD Tracker](#)

[Employee Call Center](#)

[TrainAlaska](#)

[DOP Newsletters](#)

[Rater's Guide](#)

[New Employee Orientation](#)

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### Performance Evaluations

As a reminder, signed Performance Evaluations are sent directly to Management Services. This ensures the fastest processing time. Performance Evaluations sent to Technical Services are re-routed to Management Services for processing.

### Recruitment: Contact Changes!

Effective April 18, 2005, Employee Ser-

vices will handle recruitment for Local 71 Labor, Trades & Crafts (LTC), job service referral positions short-term non-perms, and college and student interns.

As usual, if the recruitment is for a position in the classified service and will be conducted via [Workplace Alaska](#), your [departmental contact in Employee Services](#) will review the recruitment and approve the hire once the appropriate completed [Hiring Manager Checklist](#) is submitted.

The contact numbers for each agency have

stayed the same and are listed below:

**General Services**  
465-2072

**Public Protection**  
465-5739

**Resources**  
465-6174

**Health & Social Services** – 465-1634

**DOT/PF** - 465-8986

The Alaska Department of Administration complies with Title II of the 1990 Americans with Disabilities Act. This publication is available in alternative communication formats upon request. To make necessary arrangements, contact the Statewide Planning and Research for the Division of Personnel at (907) 465-4434 or the TDD for the hearing impaired at (800) 770-8973.