

**Assignment to Alternate Work Schedule
Under Master Letter of Agreement
07-KK-221**

Department of: _____

Division of: _____

Location: _____

Having agreed to the terms of Master Letter of Agreement 07-KK-221, the following employee(s) is/are hereby appointed to the alternate work schedule:

PCN	Employee Name	Classification
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

This assignment shall become effective on _____ and shall remain in effect through _____ or until canceled by either party upon fifteen (15) days written notice. In the event of cancellation, the affected employee(s) shall return to a normal work schedule on the first work day of the pay period following the required notice period.

For the State of Alaska:

For the CEA:

Division Director or Designee

Union Representative

Date

Date

cc: CEA-APEA/AFT