

MEMORANDUM

State of Alaska
Department of Administration
Division of Labor Relations

To: Maritt Miller
Manager, Tech Services
Vicki Tomal
Supervisor,
Tech Services
Public Protection Group

Date: September 29, 2005

From: Art Chance
Director

Phone: 465-4404

Subject: Prisoner Transport Officers Pay

It has recently come to the attention of Labor Relations that Prisoner Transport Officers (PTO) have been paid incorrectly in the past. Article 25.3 of the Collective Bargaining Agreement sets out the proper procedure for compensating PTO during travel time. This is the Article that must be used, not Article 13.11, which deals with RDO Premium Pay. When a PTO is traveling, they do not receive time and one-half for all hours worked on their RDOs. Rather, per Article 25.3, those hours shall be considered as hours worked and counted towards hours eligible for overtime compensation. The hours worked on their RDOs (when in PTO status) should be paid in accordance with Article 25.3. This policy is effective on the pay period beginning October 6, 2005 and shall not be applied retroactively.

Please call Kate Stahly at 465-4096 if you have further questions.

cc: Sharleen Griffin, Budget/Finance Manager, DOC; Kim Peterson, Senior Management Consultant, Public Protection Group; Camille Brill, Management Consultant, Public Protection Group; Brad Wilson, Business Manager, ACOA