

ALASKA STATE PERSONNEL BOARD MEETING MINUTES

November 4, 2002

Training Room

Division of Personnel

619 E. Ship Creek Avenue

Anchorage, Alaska

Attendees:

Charles T. Borg, Chairperson

Ronald L. Otte, Board Member

Robert M. Johnson, Board Attorney

Sharon Barton, Director of Personnel, Secretary to the Board

Douglas A. Carson, Division of Personnel, Labor Relations

Mr. Peter Putzier, Assistant Attorney General, Department of Law

Mr. Lester James, Complainant

Ms. Freiderike Cook

Mr. James Cook

1. CALL TO ORDER:

Chairperson Charles Borg called the meeting to order at 10:00 a.m. Member Otte was present. The third seat on the board was vacant. With two members present, there was a quorum.

2. APPROVAL OF THE AGENDA:

Chairperson Borg inserted agenda item number three: invitation to public comment. Three minutes were to be allowed for public comment. Hearing no objections, the agenda was approved by affirmation.

3. INVITATION TO PUBLIC COMMENT:

There was no public comment.

4. ETHICS DISCLOSURES:

There were no ethics disclosures

5. APPROVAL OF MINUTES:

Member Otte moved to approve the May 2, 2002 minutes and Chairperson Borg seconded the motion. The minutes were approved. Chairperson Borg had a

follow-up comment on Agenda Item No. 5 that was previously discussed with Doug Carson.

6. REVIEW PENDING CASE LOGS:

The Board reviewed the pending ethics cases submitted by the Department of Law. Neither Chairperson Borg nor Member Otte had any questions about the cases.

7. ALASKA EXECUTIVE BRANCH ETHICS CASE:

The Board moved immediately into executive session to hear testimony in the ethics case of Mr. Lester James. A transcription of that testimony was provided to the Board, and the decision of the board issued November 21, 2002 is on file. A tape of these proceedings has been retained, and all attendant exhibits are filed in the Attorney General's Office in closed file # 223-02-0216.

8. OTHER MATTERS:

The Board returned from executive session at 1:20. Sharon Barton had a few issues to address. The Board was apprised of efforts to place a third member for the Board. The transition team is hoping to make an appointment shortly.

The Division of Personnel is working on a regulation package. The purpose is to clean up and make technical changes to the Rules that are still necessary after the implementation of Workplace Alaska. They are finding more clean up that needs to be done. The estimation is that the issue will come to the Board in February or March.

The Division of Personnel discovered an obligation to disclose to the Board any Pilot Projects that are being conducted. There is a pilot project on social service agencies. A broad-banded pay project is still in place within the Department of Environmental Conservation. There was a pilot project for Nurses based on a range increase for Nurses and Engineers within the Department of Transportation. Range changes were done to see if there was a positive impact on recruitment.

Chairman Borg asked a question about a Wellness Program. There has been discussion with the retirement board. Director Barton briefly discussed an education piece and other electronic information available regarding health issues and incentives for regular exercise, sponsorship of smoking cessation, and inoculations for flu and other illnesses/diseases. Ms. Barton acknowledged that the Commissioner of Administration was meeting with their transition team and that other teams would also be meeting.

The division is well into transition. The Commissioner is meeting with the transition team which includes three former commissioners: Bill Hudson, Andy

Warwick and Joe Henry. That team is specified to the Department of Administration.

Chairman Borg has asked at each meeting about how the retiree return program was going. Director Barton said she does not have statistics. The impression is that there are very few people in state government taking advantage of it. It has had a very slow start. Her belief is that, in part, it is because it excludes RIP retirees.

Director Barton reported no new issues for the Personnel Board at this time, however this may change with the new administration.

Chairperson Borg moved to take a slight recess to gather people for the determination in the ethics case. The Board decision in the ethics case was delivered at 1:45 p.m.

9. ADJOURNMENT:

Having completed the business of the agenda, Member Otte made a motion to adjourn the meeting; Chairman Borg seconded the motion. The meeting adjourned at approximately 2:00 p.m.