



NATIONAL CYBERSECURITY AWARENESS MONTH

National Cyber Security Awareness Month: Our Shared Responsibility What College Administrators Can Do

As a college administrator, your job is to help students have the best experience possible. Nearly everyone on a college campus uses the Internet on a daily basis for a variety of reasons, including homework, research, and communication. Consider doing the following during National Cyber Security Awareness Month:

- Publish NCSA's Top Tips (available at www.staysafeonline.org/top-tips) in the school newspaper, on the school's main Web site, and on posters throughout campus.
- Institute policies about school email and network logons that require students to use long, complex passwords that they are prompted to change periodically.
- Encourage students to conduct regular back-up of critical information and store copies in a safe and secure location.
- Ask the Board of Trustees to pass a resolution in support of National Cyber Security Awareness Month, which is October for the United States.
- Ensure that all public computers on campus have the most up-to-date operating system, web browser, and security software.
- Include or update cybersecurity best practices in student handbooks and orientation materials.
- Encourage the President, the Dean of Students and other administrators to emphasize the importance of cybersecurity when addressing students in October as a part of National Cyber Security Awareness Month, and have them send an email to all students with key tips for staying safe online.
- Show your support for National Cyber Security Awareness Month by putting NCSA's Awareness Month banner on your school's Web site and endorsing the month (available at www.staysafeonline.org/content/web-banners).
- Provide cybersecurity tips to your students all year long through monthly campus-wide emails.
- Create a plan to notify students, faculty, and staff in the event of a data breach.
- Encourage students to only use wireless networks if the network is secure.



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- Provide students with information on the safe use of social networks and protecting personal information.
- Make students aware of the risks of cyber stalking, the use of technology in interpersonal violence, and how they can protect themselves.
- Ask the campus newspaper to consider covering cybersecurity as an issue (or submit an op-ed piece for publication).
- Encourage faculty and staff to turn off all public computers when not in use.
- Stay informed on emerging threats in cybersecurity.
- Learn more at www.staysafeonline.org.
- Become a fan of NCSA's Facebook page at www.facebook.com/staysafeonline.

