



- ◆ It takes only a few seconds to secure your computer and help protect it from unauthorized access. Lock down your computer every time you leave your desk.
- ◆ Set up a screen-saver that will lock your computer after a pre-set amount of time and require a password to log back in.
- ◆ If your computer is used by more than one person, you may want to create individual accounts, with unique login and passwords for each user.
- ◆ Choose a strong password. A good password should always include upper and lowercase letters, numbers, and at least one special character. Do not set the option that allows a computer to remember any password.

**CYBER SECURITY IS  
OUR SHARED RESPONSIBILITY**



**Multi-State  
Information Sharing and  
Analysis Center**

**For more information  
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