

# STANDARD AGREEMENT FORM FOR TASK ORDER PROCUREMENT SYSTEM (TOPS)

1. TOPS Contract Number <b>0013-01-12-010</b>	2. DGS Solicitation Number <b>2012-0200-0879</b>	3. Financial Coding <b>01911101</b>	4. Agency Assigned Encumbrance Number <b>0129350</b>
5. Vendor Number	6. Project/Case Number	7. Alaska Business License Number <b>116276</b>	

This contract is between the State of Alaska,

8. Department of <b>Office of the Governor</b>	Division of <b>Executive Office</b>
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hereafter the State, and

9. Contractor <b>Resource Data, Inc.</b>	hereafter the Contractor.
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Mailing Address <b>1205 E International Airport Rd #100</b>	City <b>Anchorage</b>	State <b>AK</b>	ZIP+4 <b>99518</b>
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10. **ARTICLE 1. Appendices:** Appendices referred to in this contract and attached to it are considered part of it.

**ARTICLE 2. Performance of Service:**

2.1 Appendix A (General Provisions), Articles 1 through 18, governs the performance of services under this contract.

2.2 Appendix B sets forth the liability and insurance provisions of this contract.

2.3 Appendix C sets forth the services to be performed by the contractor.

**ARTICLE 3. Period of Performance:** The period of performance for this contract begins 07/23/12 and ends 11/12/12.

**ARTICLE 4. Considerations:**

4.1 In full consideration of the contractor's performance under this contract, the State shall pay the contractor a sum not to exceed the **Total Cost** shown on TOPS Cost Proposal #0013-01-12-01. Payment shall be made upon receipt and approval of detailed invoice(s) by the State of Alaska Project Manager indicated on TOPS Request #0013-01-12.

4.2 When billing the State, the contractor shall refer to the TOPS Contract Number and send the billing to the contact listed under **Requesting Agency Information** on TOPS Request #0013-01-12.

11. **CERTIFICATION:** I certify that the facts herein and on supporting documents are correct, that this voucher constitutes a legal charge against funds and appropriations cited, that sufficient funds are encumbered to pay this obligation, or that there is a sufficient balance in the appropriation cited to cover this obligation. I am aware that to knowingly make or allow false entries or alterations on a public record, or knowingly destroy, mutilate, suppress, conceal, remove or otherwise impair the verity, legibility or availability of a public record constitutes tampering with public records punishable under AS 11.56.815-.820. Other disciplinary action may be taken up to and including dismissal.

12. CONTRACTOR		13. CONTRACTING AGENCY	
<i>Resource Data, Inc</i>		Department/Division <b>Office of the Governor / Executive Office</b>	
Signature of Authorized Representative <i>Jim Rogers by J. Hansen</i>	Date <i>7/20/12</i>	Signature of Head of Contracting Agency or Designee <i>Guy Bell</i>	Date <i>7/23/12</i>
Typed or Printed Name of Authorized Representative <b>Jim Rogers</b>		Typed or Printed Name <b>Guy Bell</b>	
Title <b>President</b>		Title <b>Administrative Director</b>	

**NOTICE:** This contract has no effect until signed by the head of contracting agency or designee.