

STATEWIDE FOOD PURCHASE AND DELIVERY SERVICES



***MANDATORY FOR DEPARTMENT OF CORRECTIONS
NON-MANDATORY FOR ALL OTHER STATE AGENCIES**

AVAILABLE TO POLITICAL SUBDIVISIONS

Contract Number: **2021-9900-4796**

Term: **August 9, 2021** through **July 31, 2022** (with 8 one-year renewal options).

The Office of Procurement and Property Management (OPPM), in partnership with the Department of Corrections, established this Master Agreement for the purchase of grocery, dairy, meat, and produce items with US Foods. This contract is mandatory for Department of Corrections in accordance with DOC's internal policy and non-mandatory for all other users.

Governmental entities eligible to use this master agreement include the Alaska Legislative Branch, Alaska Court System, University of Alaska, State Boards and Commissions, Federally Recognized Tribes and all State of Alaska political subdivisions including cities, boroughs, and school districts. Federally recognized tribes means native entity within the State of Alaska that is on the list published by the United States Bureau of Indian Affairs in 67 Federal Register, 463131-46333. Issues with interpretation and eligibility for participation are solely within the authority of the State Chief Procurement Officer.

There are three lots; lot one for the South Central Region (Anchorage, Eagle River, Kenai, Palmer, Wasilla and Seward), for Southwest Alaska (Bethel, McGrath) and Northern Alaska (Nome), lot two for the Fairbanks Region, and lot three for Southeast Alaska (Juneau and Ketchikan).

Items and delivery provided to the appropriate agency shall be done in accordance with the terms, conditions, and specifications contained in the Limited Competition Solicitation 2021-9900-4796.

Vendor contact information, and instructions for setting up new accounts, are listed below.

For additional information regarding mandatory **Department of Corrections** users, please contact:

Joshua Smith

907-465-3338

joshua.smith2@alaska.gov

For additional information regarding this contract, please contact:

Jacob Nichols

Statewide Contracting Officer

(907) 419-7818

jacob.nichols@alaska.gov



CONTRACT NUMBER: **2021-9900-4796**

CONTACT INFORMATION:

US Foods

10420 Olive Lane

Anchorage, Alaska 99515

Grant Hill

Phone: (907) 202-1844

Email: grant.hill@usfoods.com

Web: <https://www.usfoods.com/>

INSTRUCTIONS FOR SETTING UP NEW ACCOUNTS:

Total anticipated time for new account set up and inclusion into the contract is 14 days.

Step 1: Email the following information to Jeff Gerald, Grant Hill, Sharon Miller, and Linda Polk.

jeff_gerald@premierinc.com

sharon.miller@usfoods.com

grant.hill@usfoods.com

linda.polk@alaska.gov

- Representative State Agency
- Site/Facility/Township or other naming convention for the account being requested
- Ship to address
- Bill to address

Step 2: You will be contacted by a US Foods Representative within 5 business days for a meet and greet.

- This will include scheduling a training session for our Ecommerce ordering platform
- We will need a list of employees who should receive US Foods Ecommerce ordering profiles to include: First, Last, Title, Phone, and Email.
- Product demand forecasting will be discussed. Preferred information is monthly usage of grocery items being purchased for last 12 months or forecasted future usage.
- Delivery schedule requested and if other forms of transportation (bypass, charter plane, bush plane, hovercraft, etc.) or logistics are needed, please advise.

Step 3: You will receive communication upon set up completion and advised when ordering can start. Depending on usage and scope of products being requested, it may take up to 30 days to fill the supply chain with desired product.